

WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING

MINUTES

March 17, 2026

Town Hall Conference Room 201 – 6510 Shallowford Road

- I. **Call to Order** - Chair Philip May opened the meeting at 6:00 PM. In attendance were Martin Beale, Denise Criss, Philip May, Glenn Yarnell Public Works Director Jon Hanna and Finance Director Pam Orrell. Jeffrey Rawls and Nelson Fulcher were absent; and there is currently one vacant seat.
- II. **Agenda Approval** – Glenn Yarnell moved to approve the agenda. The motion was seconded by Denise Criss and motion passed unanimously.
- III. **Minutes Approval** – Martin Beale moved to approve the January 20, 2026 minutes. The motion was seconded by Denise Criss and motion passed unanimously.
- IV. **Old Business**
 - a. Lake Desmond – This item was tabled to the next meeting in order to have full board input.
 - b. Lake Marblehead Wrap-Up – Discussion took place regarding project completion except re-vegetation per the Department of Environmental Quality.
 - c. Geographical Name Change – Discussion ensued regarding an incorrect dam inventory. Chair Phil May to email Public Works Director Jon Hanna information.
- V. **New Business**
 - a. Budget Discussions - Finance Director Pam Orrell distributed financial statements for review. Alternate payback options proposed. There was board consensus on the alternate repayment schedule proposed by the Town. Moved by Martin Beale to support the repayment schedule. The motion was seconded by Denise Criss and motion passed unanimously.
(A copy of the Financial Statements are filed in the WRMSD Minute Book, which is hereby referred to and made a part of these minutes.)
- VI. **Staff Report**
 - a. MSD Area 2 Representative & Board Renewals - Director clarified that Philip May and Glenn Yarnell had been reappointed; and stated the Area 2 seat remained vacant. Discussion ensued regarding a Homeowners Association newsletter article to highlight Area 2 opening; and repayment schedule (when finalized).
- VII. **For the Good of the Order**
 - a. Neighborhood Comments/Concerns – Committee discussed monitoring of ID tags; and regulations regarding guest being accompanied.
 - b. Next meeting – April 21, 2026, if needed – Motion made by Denise Criss, seconded by Martin Beale to cancel the April 21, 2026 meeting. The motion carried unanimously. The next meeting will be May 19, 2026.
- VIII. **Adjournment** – Motion made by Martin Beale to adjourn the meeting at 6:58 PM. The motion was seconded by Denise Criss and motion carried unanimously.

ATTEST:

Philip May, Chair

Angela Lord, Town Clerk