



Lewisville Town Council
Regular Meeting Minutes
November 13 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- i. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Town Attorney Al Andrews.
- ii. Invocation –Councilmember Welch
- iii. Pledge of Allegiance – Councilmember Sadler
- iv. Adoption of Agenda – Mayor Horn requested the agenda be amended to include item 7.i. (Winston Salem Foundation) to the agenda. Councilmember Huffman moved to approve the agenda as amended. The motion was seconded by Mayor Pro-Tem Hunt and approved unanimously.

2. Consent Agenda

- i. Resolution 2025-046– Financial statements for Three Months Ended September 30, 2025
(Financial Statement is herein incorporated by reference into the minutes.)
 - ii. Approval of Agenda Briefing minutes –October 6, 2025
 - iii. Approval of Regular Meeting minutes – October 9, 2025
- Mayor Pro-Tem Hunt moved to approve the consent agenda. The motion was seconded by Councilmember Long and approved unanimously.

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations
- i. I’m One of the Reasons Lewisville is a Great Place to Live – Cliff Lewis – Mayor Horn shared Mr. Lewis’ contributions to the town; and presented the award. Mr. Lewis voiced appreciation.
(Nomination form is herein incorporated by reference into the minutes.)
- ii. Sheriff’s Office - Sergeant PJ Stringer commended the partnership with the Fire Department; and shared call stats.

TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670	718	766	640	680	698	746	761	748	825			
Security Check	364	414	372	338	363	362	403	389	401	432			
Traffic Arrest / Violation	18	35	19	22	26	15	29	23	35	41			
Alarm	16	12	11	14	20	17	11	18	10	24			
Priority Call Response Time	6.5	4.8	5	4.2	5.3	7	6.5	5.3	5	5			
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575	657	715	682	605	591	621	698	708				
Security Check	277	347	136	368	300	284	351	357	430				
Traffic Arrest / Violation	34	38	51	30	25	41	36	32	25				
Alarm	11	10	23	14	16	8	19	12	12				
Priority Call Response Time	5.9	5	5.2	4.1	4.1	5	5	4.5	4.6				

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- ii. Fiscal Year 2024-2025 Audit Presentation – Monty Pendry, Partner with Gibson & Company, P.A. – Finance Director Pam Orrell and Gibson & Company, P.A. Monty Pendry partner made a PowerPoint Presentation; and provided an overview of the 2024-2025 audit. Council voiced appreciation for the presentation. *(PowerPoint Presentation is herein incorporated by reference into the minutes.)*

4. Public Forum –The following speakers voiced opposition to item 7.h. (Lewisville Lift Station): AC Hengler, Lynn Fulton, and Mack Wilder.

5. Appointments

- i. Lewisville Beautification Committee (LBC) Appointments (2 vacancies) – Town Clerk Angie Lord provided information regarding the vacancies; spoke to applications received; to conducted interviews; highlighted the withdrawal of an applicant; and stated staff recommended Ewa Lorick and Efrain Rivas to be appointed to the LBC. Councilmember Huffman moved to appoint Ewa Lorick and Efrain Rivas to the LBC. The motion was seconded by Councilmember Welch and approved unanimously. *(Applications are herein incorporated by reference into the minutes.)*

6. Public Hearings

- i. Ordinance 2025-0321 – Public Hearing to Receive Public Comments and Consider Approval of the Unified Development Ordinance (UDO) L-170 for Three Proposed Text Amendments – Planning Director Lynn Cochran made a PowerPoint Presentation; outlined the text amendments for open spaces, tree preservation, and standards for certain institutions. Speakers for the item included: AC Hengler and Kelly Reavis. Mayor Horn closed the public hearing. Councilmember Sadler moved to approve this request based upon the Consistency Determinations statements that were included in the agenda packet, and as may be amended. The motion was seconded by Councilmember Lawson and approved unanimously. *(PowerPoint Presentation and staff report is herein incorporated by reference into the minutes.)*
- ii. Ordinance 2025-032 – Public Hearing to Receive Public Comments and Consider Approval of L-114, a Proposed Rezoning at 6732 Shallowford Road (PIN 5875-85-4964) Heritage Crossing – Planning Director Cochran made a PowerPoint Presentation; outlined the requested rezoning item; recognized applicants Ross Houston and Jung Hoke and Allied Design representative Steve Causey; spoke to the North Carolina Department of Transportation (NCDOT) communications; and to the Technical Review Committee review.

Councilmembers Lawson and Long left the meeting at 7:14 P.M.; and returned to the meeting at 7:20 P.M.

Discussion took place regarding traffic concerns; a secondary entrance to the property on Heritage Drive; vegetation and lighting; pedestrian access and connectivity; Fire Department accessibility; and parking spaces based on the nature of the proposed business. Applicants Mr. Houston and Ms. Hoke spoke to the purpose of the project; stated they currently own a United Parcel Service location in town; spoke to right out and right in only access; and referenced investment in the town.

The following speaker voiced support to the rezoning:

Fred Franklin

The following speakers voiced opposition to the rezoning:

Guy Oldacker (written comment); Josh Cresee; Mary Ellen Majors; Keith Vance; Mike McNeil; Rick Steppe; Mary Ann Ball; Mack Wilder; Cameron Cresee; Edwin Higgins; Pam Stephan; Eva Jane Felts; Sandra Mock; and Robert Moser

Mayor Pro-Tem Hunt left the meeting at 8:10 P.M.; and returned to the meeting at 8:12 P.M.

Mayor Horn closed the public hearing; and declared a recess at 8:22 P.M. Council reconvened at 8:34 P.M. with all members present.

Discussion ensued regarding the Comprehensive Plan; property access; buffer requirements; and traffic impact studies; NCDOT requirements; shared driveways; a potential traffic island on Shallowford Road; potential litigation concerns; easement allowances; and future developments. Council discussed approval of the request with conditional amendments to the ordinance for a dedicated easement, signage, and a realignment of the Heritage Drive entry. It was the consensus of the Council to amend the ordinance to include the above-mentioned conditions. Councilmember Huffman moved to approve the request based upon the Consistency and Reasonable Determination Statements that were included in the Board agenda pack (below) and as were amended. The motion was seconded by Councilmember Sadler, and approved on a vote of 6-1, with Mayor Pro-Tem Hunt voting 'No'.

Statement of Consistency:

The Board has reviewed Zoning Map Amendment L-114, rezoning from Residential Single-Family (RS-20) to the Lewisville Downtown 1 Conditional Zoning District. As required by NCGS § 160D, the Board makes the following findings:

1. Consistency. This application is found to be consistent with the Lewisville Tomorrow Comprehensive Plan because:
 - Retail, service and institutional uses are considered part of the fabric of Downtown Lewisville.
 - Development of currently vacant lots in the DCA is strongly encouraged by the Comprehensive Plan.
 - Land Use Objective 2 prioritizes developing "Downtown Lewisville as a center of community identity, encouraging small businesses and a mix of housing types". (p. 129)
2. The proposed action is found to be reasonable because:
 - Measuring (+/-) 2.33 acres, the size of this property is typical of the area.
 - Rezoning from RS-20 & LD1-C will allow uses that are more compatible with the mixed nature of existing uses in this area, while maintaining the character of adjacent and nearby properties and preserving Lewisville's small-town feel.
 - The proposed establishment provides a valuable service to the residents of Lewisville.

7. New Business

- i. Resolution 2025-047 – to Call a Public Hearing – Lewisville/Clemmons Annexation Agreement – Town Manager Tolbert explained the need to set a public hearing for the annexation agreement. Councilmember Welch moved to approve resolution 2025-047. The motion was seconded by Councilmember Long and motion passed unanimously. *(Resolution 2025-047 is herein incorporated by reference into the minutes.)*
- ii. Resolution 2025-048 – Approve Resolution to Establish Administrative Group for Town Manager Evaluations – Mayor Horn outlined the need to formalize the group. Councilmember Huffman moved to approve resolution 2025-048. The motion was seconded by Councilmember Lawson and motion passed unanimously. *(Resolution 2025-048 is herein incorporated by reference into the minutes.)*
- iii. Ordinance 2025-034 – Amend Budget Ordinance 2025-001 for the Fred Moser Well Abandonments – Public Works Director Jon Hanna provided an update on the need for the well abandonments and property improvements. Councilmember Sadler made a motion to adopt Ordinance 2025-034. The motion was seconded by Mayor Pro-Tem Hunt and motion passed unanimously. *(Ordinance 2025-034 is herein incorporated by reference into the minutes.)*
- iv. Ordinance 2025-033 – Amend Budget Ordinance 2025-001 for the Fred Moser Property Improvements – Phase 1. Councilmember Welch moved to approve Ordinance 2025-033. The motion was seconded by Mayor Pro-Tem Hunt and passed unanimously. *(Ordinance 2025-033 is herein incorporated by reference into the minutes.)*

- v. Ordinance 2025-035 – Amend Capital Project Ordinance for Lewisville-Vienna/Robinhood Roundabout – Finance Director Pam Orrell outlined the preliminary engineering, purchase of right-of-way, and utility relocation for the project; and spoke to the construction phase of the project. *(Ordinance 2025-035 is herein incorporated by reference into the minutes.)*
- vi. Resolution 2025-050 – Approve Lewisville-Vienna/Robinhood Roundabout Contract with BW Infrastructure, LLC in the Amount of \$3,236,178.90. Councilmember Lawson moved to approve Resolution 2025-050. The motion was seconded by Councilmember Huffman and passed unanimously. *(Resolution 2025-050 is herein incorporated by reference into the minutes.)*
- vii. Resolution 2025-049 – Approve Speed Cushions for the Shallowford Lakes Neighborhood – Public Works Director Hanna highlighted a staff performed project; and outlined the request by the Shallowford Lakes neighborhood. Councilmember Long moved to approve Resolution 2025-049. The motion was seconded by Mayor Pro-Tem Hunt and passed unanimously. *(Resolution 2025-049 is herein incorporated by reference into the minutes.)*
- viii. Ordinance 2025-028 – Amend Capital Project Ordinance for the Community Center Capital Projects Fund – Finance Director Orrell explained the remaining balance in the project fund; requested consideration to close the fund; and to move funding to the Great Wagon Road project for water and sewer lines. Councilmember Huffman moved to adopt Ordinance 2025-028. The motion was seconded by Councilmember Lawson and passed unanimously. *(Ordinance 2025-028 is herein incorporated by reference into the minutes.)*

Mayor Horn declared a recess at 10:00 PM; Council reconvened at 10:04 PM with all members in attendance.

- ix. Resolution 2025-042 – Approve Interlocal Agreement Amendment with Winston Salem/Forsyth County Utilities for the Lewisville Lift Station – Town Manager Tolbert reviewed the amendment needed due to supply and demand costs. Town Attorney Al Andrews referenced conversations with the Utility Commission; and voluntary annexations. Discussion ensued regarding connections with unincorporated areas; rate structures; capacity limitations; contiguous and satellite areas; an existing binding agreement; inflation; project location; bid expirations; and potential litigations. Councilmember Huffman moved to adopt Resolution 2025-042. Motion was seconded by Councilmember Welch and passed unanimously. *(Resolution 2025-042 is herein incorporated by reference into the minutes.)*
- x. Winston Salem Foundation Contribution – Mayor Horn led discussions regarding a contribution of \$5000 to the Winston Salem Foundation for school supplies. Mayor Horn made a motion to contribute \$5000 to the Winston Salem Foundation. The motion was seconded by Councilmember Welch and passed unanimously. Motion was amended for funding to be paid out of the fund balance.

8. Administrative Reports

- i. Upcoming events and closings
 - a. Annual Fitness Walk Challenge – November 1st – 30th
 - b. Town Facilities Closed – November 27th & 28th – Thanksgiving
 - c. Blood Drive – December 3 – 1PM – 5:30PM
 - d. Holiday Open House – December 5 @ 4:30PM
 - e. Tree Lighting – December 5th – 7PM
- ii. Clerk Report
 - a. Staggered Terms Update – Town Clerk Lord explained the item as presented on the November Election Ballot had failed to be passed by the residential votes.
- iii. Approvals at the Briefing and Action Meeting on November 6, 2025
 - a. Resolution 2025-051 – Approve the Harper Road Lift Station Capacity

- b. Ordinance 2025-030 – Approve Ordinance to Amend Chapter 27 – to Add Section 27-3 for Street Restrictions

9. For the Good of the Order

- i. Public comments – Fred Franklin voiced appreciation on the Lewisville Lift Station item. Susan Frey expressed holiday wishes.
- ii. Council comments - None

10. Adjournment – Councilmember Huffman moved to adjourn the meeting at 10:55 PM. The motion was seconded by Councilmember Long and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Angela Lord, Town Clerk