



Lewisville Town Council
Regular Meeting Minutes
October 9, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- a. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Communications Specialist Veronica Leasure and Attorney Al Andrews.
- b. Invocation – Mayor Pro-Tem Hunt
- c. Pledge of Allegiance – Councilmember Huffman
 - i. Following the pledge, Mayor Horn spoke to the passing of Mary Alice Warren; and requested a moment of silence.
- d. Adoption of Agenda – Mayor Horn requested item 5.e. (Resolution 2025-042 – Interlocal Agreement Amendment with Winston Salem/Forsyth County Utilities for the Lewisville Lift Station) to be postponed to the November meeting of Council. Councilmember Welch moved to approve the agenda as amended. The motion was seconded by Councilmember Long and approved unanimously.

2. Consent Agenda

- a. Resolution 2025-031– Financial statements for Two Months Ended August 31, 2025
 - b. Approval of Agenda Briefing minutes –September 4, 2025
 - c. Approval of Regular Meeting minutes – September 11, 2025
- Councilmember Huffman moved to approve the consent agenda. The motion was seconded by Councilmember Long and approved unanimously.

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations
 - i. Sheriff's Office = Sergeant PJ Stringer shared call stats; and spoke to school and construction traffic. Discussion took place regarding traffic violations; and appreciation for support of the Town.

2025													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670	718	766	640	680	698	746	761	748				
Security Check	364	414	372	338	363	362	403	389	401				
Traffic Arrest / Violation	18	35	19	22	26	15	29	23	35				
Alarm	16	12	11	14	20	17	11	18	10				
Priority Call Response Time	6.5	4.8	5	4.2	5.3	7	6.5	5.3	5				
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575	657	715	682	605	591	621	698	708				
Security Check	277	347	136	368	300	284	351	357	430				
Traffic Arrest / Violation	34	38	51	30	25	41	36	32	25				
Alarm	11	10	23	14	16	8	19	12	12				
Priority Call Response Time	5.9	5	5.2	4.1	4.1	5	5	4.5	4.6				

b. Introductions

- i. Al Andrews, Town Attorney, Brough Law Firm, PLLC. Mayor Horn introduced the new Town Attorney, Al Andrews of Brough Law Firm, PLLC; shared highlighted qualifications from Attorney Andrews' resume; and welcomed him to the Town of Lewisville.

4. Public Forum – There were no speakers.

5. New Business

- a. Motion to Approve the 2026 Meeting Schedule – Town Clerk Angie Lord presented the proposed 2026 Town of Lewisville Meeting Schedule; stated the schedule included Board and Committee meetings, the Community Day event, Town Council Briefings and regular meetings, the Council Retreat and Budget Workshops, and the North Carolina League of Municipalities annual CityVision. Councilmember Lawson moved to adopt the 2026 Meeting Schedule. The motion was seconded by Councilmember Sadler and motion passed unanimously. *(2026 Meeting Schedule is herein incorporated by reference into the minutes.)*
- b. Resolution 2025-034 – Call a Public Hearing to Receive Public Comments for the Unified Development Ordinance (UDO) L-170 Text Amendments – Mayor Horn outlined the amendments to cover religious institutions, tree preservation and open space standards. Mayor Pro-Tem Hunt moved to approve resolution 2025-034. The motion was seconded by Councilmember Lawson and motion passed unanimously. *(Resolution 2025-034 is herein incorporated by reference into the minutes.)*
- c. Resolution 2025-040 – Call a Public Hearing to Receive Public Comments to Rezone L-114 at 6732 Shallowford Road (PIN 5875-85-4964) for Heritage Crossing – Mayor Horn shared the request to call a public hearing for a rezoning by the Lewisville UPS store owners for a building to include three office/commercial units including the UPS store; and stated the public hearing would be on November 13, 2025. Councilmember Huffman made a motion to adopt Resolution 2025-040. The motion as seconded by Councilmember Sadler and motion passed unanimously. *(Resolution 2025-040 is herein incorporated by reference into the minutes.)*
- d. Resolution 2025-041 – Award Street Paving Contract with American Spray Tech in the amount of \$81,563 – Public Works Director Jon Hanna explained the crack sealing project; spoke to the vendor honoring a previous bid. Discussion ensued regarding the number of streets to be addressed; and mileage to be covered. Councilmember Long moved to approve Resolution 2025-041. The motion was seconded by Councilmember Welch and passed unanimously. *(Resolution 2025-041 is herein incorporated by reference into the minutes.)*
- e. Resolution 2025-042 – Interlocal Agreement Amendment with Winston Salem/Forsyth County Utilities for the Lewisville Lift Station – This item was postponed to the November 13, 2025 meeting of Council. *(Resolution 2025-042 is herein incorporated by reference into the minutes.)*
- f. Resolution 2025-043 – Approve a Construction, Engineering, and Inspection, (CEI) Contract with Volkert Engineering for the Lewisville, Vienna, Robinhood Roundabout – Finance Director Pam Orrell provided an overview of the contract with Volkert Engineering in an amount not to exceed \$358,217.24. Councilmember Lawson moved to approve Resolution 2025-043. The motion was seconded by Councilmember Welch and passed unanimously. *(Resolution 2025-043 is herein incorporated by reference into the minutes.)*
- g. Ordinance 2025-027 – Declare Road Closures for the 2025 Christmas Parade – Town Clerk Lord explained the routine ordinance for street closures for the annual Christmas Parade to take place on December 14, 2025. Councilmember Long moved to approve Ordinance 2025-027. The motion was seconded by Mayor Pro-Tem Hunt and passed unanimously. *(Ordinance 2025-027 is herein incorporated by reference into the minutes.)*
- h. Ordinance 2025-028 – Amend Capital Project Ordinance for the Community Center Capital Projects Fund – Finance Director Orrell explained the remaining balance in the project fund; requested consideration to close the fund; and to move funding to the Great Wagon Road project for water and sewer lines. Councilmember Huffman moved to adopt Ordinance 2025-

028. The motion was seconded by Councilmember Lawson and passed unanimously. (*Ordinance 2025-028 is herein incorporated by reference into the minutes.*)

- i. Ordinance 2025-029 – Amend Capital Project Ordinance for Jack Warren Park Improvements – Finance Director Orrell explained the remaining balance in the project fund; requested consideration to close the fund; and to move funding to the Great Wagon Road project. Councilmember Long moved to adopt Ordinance 2025-029. The motion was seconded by Councilmember Welch and passed unanimously. (*Ordinance 2025-029 is herein incorporated by reference into the minutes.*)
- j. Resolution 2025-045 – Facility Use Exemption – West Forsyth Christian Preschool – Town Clerk Lord outlined the request for the Mary Alice Warren Community Center on April 17, 2026; and stated the request had been reviewed and recommended by the Special Projects Review Committee. Councilmember Welch moved to adopt Resolution 2025-045. Councilmember Huffman seconded the motion and motion passed unanimously. (*Resolution 2025-045 is herein incorporated by reference into the minutes.*)
- k. Resolution 2025-044 – Approve the Special Projects Review Committee Facility Use Exemption Process and Revisions – Town Clerk Lord explained the Special Projects Review Committee met on September 18, 2025 to discuss revisions to the process; and recommended changes to institute an annual process for grant funding in the spring and facility use exemption requests in the fall. Discussion took place regarding the need for a clear process; defining of the purpose; staffing demands; and a smoother process for the committee. Mayor Pro-Tem Hunt moved to adopt Resolution 2025-044. Motion was seconded by Councilmember Huffman and approved unanimously. (*Resolution 2025-044 is herein incorporated by reference into the minutes.*)

6. Administrative Reports

- a. Upcoming events and closings
 - i. Hocus Pocus 2 Starlight Movie Night - @Shallowford Square – October 10
 - ii. Bulky Pick-Up Begins – October 13
 - iii. Lewisville Election Candidate Forum - @ Mary Alice Warren Community Center – October 16 @ 7 PM (Hosted by the Lewisville Civic Club)
 - iv. Clean Sweep @ Town Annex – October 18 @ 9am – 12pm
 - v. Special Recycling Event @ David McKee Street – October 18 @ 10am – 2pm
 - vi. Shalloween - @ Shallowford Square – October 25 @ 1 PM – 2:30 PM
 - vii. Elected Orientation – @ Town Hall – December 4 – Photos @ 4 PM – Dinner @ 5:30 PM – Orientation @ 6 PM (No Council Briefing)

Public Works Director Hanna outlined the upcoming events.

b. Clerk Report

- i. Board and Committee Vacancies Update – Town Clerk Lord provided an overview of vacancies on the Lewisville Beautification Committee; spoke to receipt of applications; and to upcoming interviews. Town Clerk Lord stated there were currently openings on the Zoning Board of Adjustment and the Willow Run Municipal Service District; and explained applications would be accepted for all vacancies until filled. Mayor Horn voiced appreciation for the Board and Committees; recognized Public Arts Committee Chair John Armbruster; and highlighted the art unveiling event on Monday.

c. Public Works Report

- i. Fred Moser Property Update - Public Works Director Hanna explained staff were researching information on abandonment of wells on the property; and stated staff anticipated an agenda item before Council at the November meeting.

d. Approvals at the Briefing and Action Meeting on October 6, 2025

- i. Motion for Moratorium on Facility Use and Exemption Requests – Town Clerk Lord stated the moratorium would provide time for revisions to be made to the Facility Use and Exemption

Request Policy and application. Councilmember Welch explained the moratorium would end on December 3, 2025.

7. For the Good of the Order

- a. Public comments – there were no speakers.
- b. Council comments
 - i. Councilmember Welch voiced appreciation for the support in wearing pink in honor of Breast Cancer awareness. Mayor Horn shared goals had been exceeded at the recent blood drive.

8. Adjournment – Councilmember Long moved to adjourn the meeting at 6:42 PM. The motion was seconded by Councilmember Huffman and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Angela Lord, Town Clerk