



Lewisville Town Council
Regular Meeting Minutes
September 11, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- a. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Attorney Elliot Fuss.
- b. Invocation – Councilmember Long
- c. Pledge of Allegiance – Councilmember Welch
 - i. Following the pledge, Mayor Horn read a statement regarding the anniversary of the September 11, 2001 attacks; and shared an image to commemorate the event. *(Image referenced is herein incorporated into the minutes.)*
- d. Adoption of Agenda – Councilmember Long moved to approve the agenda. The motion was seconded by Mayor Pro-Tem Hunt and approved unanimously.

2. Consent Agenda

- a. Resolution 2025-035– Financial statements for Month Ended July 31, 2025
 - b. Approval of Agenda Briefing minutes –August 7, 2025
 - c. Approval of Regular Meeting minutes – August 14, 2025
- Councilmember Huffman moved to approve the consent agenda. The motion was seconded by Councilmember Long and approved unanimously.

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Introduction
 - i. Town Manager Stacy Tolbert recognized Michelle Bennett as the newest staff member in the position of Customer Service Representative/Events Coordinator. Ms. Bennett expressed appreciation for the opportunity.
- b. Presentations
 - i. I'm One of the Reasons Lewisville is a Great Place to Live
 - a. Mayor Horn presented *I'm One of the Reasons Lewisville is a Great Place to Live* to Bessie Stogias/Liberty Restaurant; highlighted past recognitions; and the long time presence in the community. Ms. Stogias voiced appreciation to her staff, husband, and the Town.
 - ii. Proclamations
 - a. Mayor Horn read a proclamation for Constitution Week into the record. *(Proclamation 2025-002 referenced is herein incorporated into the minutes.)*
 - b. Mayor Horn read a proclamation for the Lewisville Civic Club into the record; and stated he would present the proclamation to the organization at the next Civic Club meeting. *(Proclamation 2025-003 referenced is herein incorporated into the minutes.)*

- iii. Sheriff's Office – Sergeant PJ Stringer shared call stats; spoke to the upcoming movie night; and to traffic safety.

2025													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670	718	766	640	680	698	746	761					
Security Check	364	414	372	338	363	362	403	389					
Traffic Arrest / Violation	18	35	19	22	26	15	29	23					
Alarm	16	12	11	14	20	17	11	18					
Priority Call Response Time	6.5	4.8	5	4.2	5.3	7	6.5	5.3					
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575	657	715	682	605	591	621	698					
Security Check	277	347	136	368	300	284	351	357					
Traffic Arrest / Violation	34	38	51	30	25	41	36	32					
Alarm	11	10	23	14	16	8	19	12					
Priority Call Response Time	5.9	5	5.2	4.1	4.1	5	5	4.5					

4. Public Forum

- Susan Frey voiced concerns with Facility Exemption requests for use of the Mary Alice Warren Community Center.
- Suzanne Newsome referenced the State of the Town event; and commended staff and Council.

5. Appointments

- Environmental Conservation & Sustainability Committee (ECSC) – Town Clerk Angie Lord provided three applications received for two vacancies (Scott Herzog, Jim McNamara, and Dixie Lee Thompson). Voting ballots were presented to Council; collected and tallied by Town Clerk Lord; and reported results for Scott Herzog and Dixie Lee Thompson being appointed to serve on the ECSC. *(Applications and voting ballots are herein incorporated by reference into the minutes.)*

6. New Business

- Resolution 2025-032 – Approve Marblehead Dam Construction Contract with Largent Land Management, LLC in the Amount of \$269,700 – Town Manager Stacy Tolbert explained bids had been received for the construction of the Lake Marblehead Dam repairs; and stated following the informal bid process, the chosen bid selected was at \$269,700. Councilmember Lawson moved to approve Resolution 2025-032. The motion was seconded by Councilmember Welch and motion passed unanimously. *(Resolution 2025-032 is herein incorporated by reference into the minutes.)*
- Resolution 2025-033 – Approve CEI Services Contract with Grimes Engineering in an Amount not to Exceed \$94,500 – Town Manager Tolbert explained the connection to the previous item; stated the contract would be with Grimes Engineering to perform Construction, Engineering & Inspection services for the construction of the Lake Marblehead Dam repairs in the amount of \$94,500. Councilmember Lawson made a motion to adopt Resolution 2025-033. The motion was seconded by Councilmember Sadler and passed unanimously. *(Resolution 2025-033 is herein incorporated by reference into the minutes.)*
- Resolution 2025-037 – Adopt No Left Turn off Lucy Lane – Town Manager Tolbert outlined temporary traffic procedures since the start of the 2025/26 school year; community policing assistance; explained the enactment of a pilot program of “no left turn” during the school drop-off and pick up for Lewisville Elementary; and highlighted the changes in school traffic congestion. Town Manager Tolbert stated with the support from Lewisville Elementary and the Community Policing officers, that staff would like to implement permanent “no left turn” signage from Lucy Lane onto Shallowford Road during school days between the hours of 7:15 AM – 8:00 AM and 2:15 PM – 3:00 PM; and explained time restrictions would be effective once communication had been given to school parents and residents. Councilmember Welch moved to approve Resolution 2025-037. The motion was seconded by Councilmember Long and passed unanimously. *(Resolution 2025-037 and facility use exemption request are herein incorporated by reference into the minutes.)*
- Resolution 2025-038 – Approve Facility Use Exemption Request for Winston Salem/Forsyth School Board – Town Clerk Lord outlined the exemption request by Winston Salem/Forsyth County School Board for October 21, 2025 (9am – 4pm) to hold a retreat; and explained the

Special Projects Review Committee recommendation for approval. Councilmember Sadler explained the school board meetings were public meetings. Councilmember Lawson moved to approve Resolution 2025-038. The motion was seconded by Councilmember Welch and passed unanimously. (*Resolution 2025-038 and facility use exemption request are herein incorporated by reference into the minutes.*)

- e. Resolution 2025-039 – Resolution to Approve Oak Grove Neighborhood Speed Cushions – Public Works Director Jon Hanna provided a review of the canvassing procedures; and compliance to the regulations. Discussion ensued regarding installation timelines; selection process for the device; and budgetary alignment. Councilmember Long moved to approve 2025-039. The motion was seconded by Councilmember Huffman and passed unanimously. (*Resolution 2025-039 is herein incorporated by reference into the minutes.*)

7. Administrative Reports

a. Upcoming events and closings

- i. Starlight Movie Night – Inside Out 2 - @Shallowford Square – September 12
- ii. CPR Class - @ MAWCC – September 27 – (8AM – 12PM)
- iii. Singers in the Round Showcase – September 27 - @Shallowford Square (7PM – 9PM)
- iv. None of the Above Bluegrass Concert with LCAP food drive – October 4 @ Shallowford Square (5PM – 7PM)
- v. Blood Drive – October 8 - @ MAWCC (1PM – 5:30PM)

Town Manager Tolbert highlighted a Scouts Bingo event prior movie night. Discussion took place regarding CPR class availability.

b. Clerk Report

- i. LBC, MSD, ZBOA Openings – Town Clerk Lord provided an overview of vacancies on the Lewisville Beautification Committee; and spoke to an extended application period. Town Clerk Lord stated staff were notified of the passing of a resident that served on the Zoning Board of Adjustment and the Willow Run Municipal Service District; and explained applications would be accepted for all vacancies through September 30, 2025.

c. Public Works Report

- i. Pavement Condition Study - Public Works Director Hanna explained the pavement condition study to start for phase 1 with Summit Engineering; referenced maintenance and resurfacing; and that the project was on budget. Discussion took place regarding road prioritization; a Fall crack sealing project; and resident communications.

d. Approvals at the Briefing and Action Meeting on September 4, 2025

- i. Resolution 2025-036 – Appoint Town Attorney Firm – Town Manager Tolbert outlined the appointment of the Brough Law Firm as legal representation for the Town effective October 1, 2025. Appreciation was expressed for Attorney Elliot Fus, Blanco Tackabery Law Firm.

8. For the Good of the Order

- a. Public comments – there were no speakers.
- b. Council comments
 - i. Councilmember Sadler inquired about EV charging stations in connection to the Great Wagon Road construction; solar panels at the Mary Alice Warren Community Center (MAWCC); and commended the State of the Town event. Town Manager Tolbert explained a temporary interruption of services of the EV charging station. Finance Director Pam Orrell shared cost savings with the solar panels at MAWCC.

- 9. **Adjournment** – Councilmember Long moved to adjourn the meeting at 6:51 PM. The motion was seconded by Councilmember Sadler and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Angela Lord, Town Clerk

September 11, 2025