

LEWISVILLE PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES

Special Called Meeting

September 2, 2025

Lewisville Town Hall

- I. **Call to Order** – Chair John Armbruster called the meeting to order at 6:00 PM. In attendance were John Armbruster, Barbara Campbell, Elizabeth Miller, Deirdre Mullen, Daniel Robinson, Rebecca Scherbak, and Town Clerk Angie Lord. Sarah Reece was absent from the meeting. Special guest Paul Spainhour was in attendance.
- II. **Agenda Approval** – Elizabeth Miller moved to approve the agenda. Barbara Campbell seconded the motion and motion passed unanimously.
- III. **Minutes Approval** – Daniel Robinson moved to approve the August 4, 2025 minutes. Deirdre Mullen seconded the motion and motion passed unanimously.
- IV. **Old Business**
 - A. Shallowford Square – The Shallow Ford Sculpture Unveiling and Reception
 - Finishing Samples – Artist Paul Spainhour explained the hot rolled Patina finish on the samples provided; and the assistance of Big D's Mobile Blasting. It was the consensus to approve the finishing on the sculpture as presented by Mr. Spainhour.
 - Shallow Ford signage update – Town Clerk Angie Lord outlined the options and quotes for an in-house banner provided by staff or a banner provided by Signarama. In-house cost would be approximately \$50 with an outsourced banner costing \$179 (one sided) or \$247 (double sided). John Armbruster moved to approve a Plan A order with the Arts Alive icon, and a Plan B with the Town logo should Council not approve the icon. The motion was seconded by Deirdre Mullen and passed unanimously.

Town Clerk Lord outlined the cost of the medal cast plaque at \$1,194.85; and explained the piece could be ordered soon for placement before the reveal.
 - Unveiling and Invite – Town Clerk Lord shared staff would meet with Mr. Spainhour next week to plan for the installation; and stated Town Council and the Shallowford Foundation would be invited to the unveiling. Discussion took place regarding invitations to former committee members, former Shallowford Foundation employees, and the master art distribution list.
 - Reception – Discussion ensued regarding committee name tags, flowers for the table, balloons, water and lemonade for beverages, cookies and brownie/lemon squares for refreshments. Committee members will arrive by 5:15 PM for set up. Discussion continued regarding advertisement of the event at the Mary Alice Warren Community Center and the Public Library; staff providing a podium/stand; Daniel Robinson supplying a amplifier/mic; and staff inquiring about a mug to give to the artists. Barbara Campbell stated she would be out of the country for the event.
 - Order of Unveiling and Photos – Town Clerk Lord outlined the order of the event as follows; and stated Communications Specialist Veronica Leasure would be in attendance to take photos.
 - Mayor Welcome
 - Shallowford Foundation
 - Art Chair Comments/Recognize Artist
 - Artist Comments and Unveiling
 - Other Suggestions – Elizabeth Miller suggested a scavenger hunt for to engage younger residents. Discussion ensued regarding a hunt for other art work in the town, a completion

of a form for a \$25 gift card. Town Clerk Lord explained concerns regarding use of public funds; and stated she would inquire and follow up with the committee. Deirdre Mullen will call WFDD to see if they will announce the event on the air.

- B. Community Day Art Committee Suggestions for Representative – Chairman John Armbruster provided an overview of Parks and Recreation discussions; and requested the committee to email or text Deirdre Mullen suggestions for Community Day.

V. **New Business** - none

VI. **Clerk Report** – none

VII. **For the Good of the Order**

- A. Next meeting – called meeting on October 7, 2025

VIII. **Adjournment** – Barbara Campbell moved to adjourn at 7:11 PM. Motion was seconded by Elizabeth Miller and motion was approved unanimously.

ATTEST:

John Armbruster, Chair

Angela Lord, Town Clerk