



Lewisville Town Council
Regular Meeting Minutes
July 10, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, and Attorney Elliot Fuss.
- B. Invocation – Councilmember Sadler
- C. Pledge of Allegiance – Councilmember Long
- D. Adoption of Agenda – Mayor Horn requested the agenda be amended to postpone item 3. ii. to the August agenda. Town Clerk Angie Lord requested the additional of items 5. F., G. and H. Councilmember Lawson moved to approve the agenda as amended. The motion was seconded by Councilmember Long and approved unanimously.

2. Consent Agenda

- A. Resolution 2025-021– Financial statements for eleven months ended May 31, 2025
- B. Approval of Agenda Briefing minutes – June 5, 2025
- C. Approval of Regular Meeting minutes – June 12, 2025
- D. Approval of Closed Session minutes – June 12, 2025

Councilmember Huffman moved to approve the consent agenda. The motion was seconded by Councilmember Long and approved unanimously. (*Resolution 2025-021 is herein incorporated by reference into the minutes.*)

3. Introductions, Recognitions, Presentations and/or Proclamations

a. Presentations

- i. I’m One of the Reasons Lewisville is a Great Place to Live – Mayor Horn presented *I’m One of the Reasons Lewisville is a Great Place to Live* to Tom Fowler; highlighted Mr. Fowler’s work at the Roller Mill; and commended his continued advocacy in the Town. Mr. Fowler voiced appreciation for the recognition.
- ii. Certificate of Achievement – “Excellence in Financial Reporting” – The item was postponed to the August 7, 2025 Town Council meeting.
- iii. Sheriff’s Office – Sergeant Stringer shared recent call stats; and recognized Deputy Boggs.

| 2025 | | | | | | | | | | | | | |
|-----------------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| TYPE OF INCIDENT | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
| Total calls for service | 670 | 718 | 766 | 640 | 680 | 698 | | | | | | | |
| Security Check | 364 | 414 | 372 | 338 | 363 | 362 | | | | | | | |
| Traffic Arrest / Violation | 18 | 35 | 19 | 22 | 26 | 15 | | | | | | | |
| Alarm | 16 | 12 | 11 | 14 | 20 | 17 | | | | | | | |
| Priority Call Response Time | 6.5 | 4.8 | 5 | 4.2 | 5.3 | 7 | | | | | | | |
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| 2024 | | | | | | | | | | | | | |
| TYPE OF INCIDENT | JAN | FEB | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
| Total calls for service | 575 | 657 | 715 | 682 | 605 | 591 | | | | | | | |
| Security Check | 277 | 347 | 136 | 368 | 300 | 284 | | | | | | | |
| Traffic Arrest / Violation | 34 | 38 | 51 | 30 | 25 | 41 | | | | | | | |
| Alarm | 11 | 10 | 23 | 14 | 16 | 8 | | | | | | | |
| Priority Call Response Time | 5.9 | 5 | 5.2 | 4.1 | 4.1 | 5 | | | | | | | |

July 10, 2025

4. Public Forum

- i. Matt Sin voiced concerns for Bills in the House and Senate; zoning controls; and commended Council, staff and the Sheriff's Office on the recent Street Party.
- ii. Corey Pendergrass voiced concerns with the upcoming annexation request; and liquor by the drink sales.

5. New Business

- A. Resolution 2025-022 – Set public hearing for Unified Development Ordinance Amendment (rewrite) – Town Manager Stacy Tolbert explained the rewrite of the Unified Development Ordinance (UDO); highlighted an upcoming Lewisville Town Council Special called meeting on July 21, 2025 at 6:00pm for further UDO review; Resolution 2025-022 to officially set the public hearing for the adoption of the new UDO; and shared a presentation of changes would be reviewed at the public hearing scheduled for August 14th, 2025 at 6:00pm in the Council Chamber. Discussion took place regarding public review and advertisement timelines; Statute requirements; and text amendments. Councilmember Huffman moved to approve Resolution 2025-022. The motion was seconded by Councilmember Long and motion passed unanimously. *(Resolution 2025-022 is herein incorporated by reference into the minutes.)*
- B. Ordinance 2025-019 – Amend Budget Ordinance 2025-001 to Increase the Appropriations for Janitorial Services by \$10,038 - Town Manager Tolbert explained the ordinance would amend budget ordinance 2025-001 to increase the appropriations for janitorial services of town facilities by \$10,038; stated the current contractor informed the Town of a business closure; and the budget amendment would be for the replacement to ensure services are continued uninterrupted. Town Manager Tolbert spoke to quotes for the service; and the selection of the lowest bidder. Councilmember Long moved to approve Ordinance 2025-19. The motion was seconded by Mayor Pro-Tem Hunt and motion passed unanimously. *(Ordinance 2025-019 is herein incorporated by reference into the minutes.)*
- C. Ordinance 2025-020 – Amend Budget Ordinance 2025-001 to Budget for Relocation of Crepe Myrtles in Shallowford Square in the Amount \$12,052 – Town Manager Tolbert explained the ordinance would amend budget ordinance 2025-001 for the relocation of crepe myrtle trees in Shallowford Square in the amount of \$12,052; the need for trees need to be relocated due to the construction of the Great Wagon Road; and shared cost included fees associated with removal of trees, replanting soil, and other relocation incidentals by a contractor. Town Manager Tolbert shared there would be an anticipated 3- 5-day on-site project; spoke to potential variabilities for the removal and replanting; highlighted Crepe Myrtles were a good transplant tolerant tree; reviewed an approximate cost of \$1200 - \$1500 per tree for purchase of new tree seedlings; an approximate cost of average size nursery tree and in-housing planting at \$500 per tree (\$4000 total) with a October to December plant time; shared the existing tree values at estimated \$3000 each (\$24,000 total); spoke to invested growth time of existing trees; and spoke to replacement of transplanted trees with a less expensive and smaller trees. Discussion took place regarding increased estimates from the Council briefing; resident and staff desires to preserve the trees; and shade benefits. Councilmember Huffman voiced concerns with percentage of success rate; additional cost to replace trees following the transplanting; and timing in moving the trees. Mayor Pro-Tem Hunt moved to approve Ordinance 2025-020. The motion was seconded by Councilmember Sadler. Mayor Horn, Mayor Pro-Tem Hunt, and Councilmembers Tom Lawson, Monte Long, Ken Sadler and Jane Welch voted in favor. Councilmember Huffman voted in opposition. Motion passed 6 – 2. *(Ordinance 2025-020 is herein incorporated by reference into the minutes.)*
- D. Resolution 2025-026 – Amend Remote Participation Policy – Town Manager Tolbert referenced remote meeting interpretations; review of the policy at the July 3, 2025 Town Council briefing;

stated Town Attorney Elliot Fus had advised Council to only hold remote meetings under a state of emergency; and stated it had been consensus of Council at the briefing to amend the remote participation policy to reflect:

- When a State of Emergency is declared by the Governor, General Assembly, the Lewisville Town Mayor or Lewisville Town Mayor Pro-Tem acting in the Mayor's absence, may allow remote participation in meetings in accordance with GS 166A-19.24 or other applicable law.
- Otherwise, members of the Town Council or other Town Boards and Committees may not remotely participate in official meetings.

Town Manager Tolbert explained the resolution for consideration reflected the amendments of the policy as discussed. Attorney Fus echoed discussions at the Briefing; and reiterated the advisement to Council. Councilmember Huffman moved to approve Resolution 2025-026. The motion was seconded by Councilmember Welch and motion passed unanimously. *(Resolution 2025-026 is herein incorporated by reference into the minutes.)*

- E. Lewisville Beautification Committee (LBC) Member Dismissal – Town Clerk Angie Lord explained former Clerk, Dora Moore had been notified of the consecutive absences of Cynthia and Sonsera Kiger; attempts by former Clerk Moore and the LBC to contact the Kiger's to no avail; and stated the LBC and staff was seeking Council action to dismiss Cynthia and Sonsera Kiger from the committee due to quorum concerns; and requested Council to direct the Town Clerk to advertise for applicants in order to fill the positions. Councilmember Long moved to dismiss Cynthia Kiger and Sonsera Kiger from the Lewisville Beautification Committee. The motion was seconded by Councilmember Huffman and passed unanimously.
- F. Certificate of Sufficiency – Annexation request – 5394 Williams Road – Town Clerk Lord outlined an annexation petition for property located at 5394 Williams Road which is approximately 24 acres; an area described as noncontiguous to the Town of Lewisville's primary corporate limits; and stated this would be a satellite annexation. Town Clerk Lord stated the petition had been investigated and certified; verification of the property owners signatures had been completed with the property owners listed as Bradley Ross, Jenny Chapman, Susan Chapman, and Joshua Shore; the property could be no more than 3 miles from the primary corporate boundary with this property being approximately 1 mile.; and confirmed the property could not exceed 10% of the size of the primary corporate limits, with this property being about 0.75%. Councilmember Sadler moved to accept the certificate of sufficiency on the annexation request for 5394 Williams Road. The motion was seconded by Councilmember Lawson and passed unanimously. *(Certificate of Sufficiency is herein incorporated by reference into the minutes.)*
- G. Resolution 2025-024 – Set public hearing for annexation request – 5394 Williams Road – Town Manager Tolbert explained the need to set a public hearing for an annexation request of 5394 Williams Road.; and stated the public hearing would be for August 14, 2025 at 6pm in the Council Chamber. Mayor Horn inquired about an annexation for liquor licenses to which Town Attorney Fus stated he would research; and clarified the items tonight for calling the public hearings. Councilmember Welch moved to approve Resolution 2025-024. The motion was seconded by Councilmember Long and passed unanimously. *(Resolution 2025-024 is herein incorporated by reference into the minutes.)*
- H. Resolution 2025-025 – Set public hearing for rezoning request – 5394 Williams Road – Town Manager Tolbert explained the resolution was in conjunction with the previous item; the annexation and zoning process; stated the need to set a public hearing for the rezoning of 5394 Williams Road from Agricultural & Yadkin River Conservation districts of Forsyth County to Agricultural & Yadkin River Conservation districts of Lewisville; and stated the public hearing would be for August 14, 2025 at 6pm in the Council Chamber. Councilmember Huffman moved to approve Resolution 2025-025. The motion was seconded by Councilmember Sadler and passed unanimously. *(Resolution 2025-025 is herein incorporated by reference into the minutes.)*

6. Administrative Reports

A. Upcoming events and closings

- A. Camel City Yacht Club Concert – July 12 from 7pm – 9pm
- B. National Night Out – August 5 from 6pm – 8pm
- C. Blood Drive at Mary Alice Warren Community Center (MAWCC) – August 6 from 1pm – 5:30 pm

B. Clerk Report

- i. Environmental, Conservation & Sustainability Committee vacancies – Town Clerk Lord shared following the resignation received by Chelsea Blount, it was brought to staff's attention there were two vacancies on the committee; stated staff had advertised the openings in the Lewisville Citizen paper; and that an email would be sent to the sunshine list with application information.

C. Approvals at the Briefing and Action Meeting on July 3, 2025

- i. Resolution 2025-023 – Directing the Clerk to Investigate an Annexation Petition Received Under NCGS 160A-31 and 160A-58.1 for 5394 Williams Road – Town Manager Tolbert stated Council approved Resolution 2025-023 directing the Clerk to investigate an annexation petition received under NCGS 160A-31 and 160A-58.1 for 5394 Williams Road.

ii. For the Good of the Order

- a. Public comments – There were no public speakers.
- b. Council comments
 - i. Discussion took place regarding closure of the Fiscal Year Budget 2024-2025; and excessive expenditures.
 - ii. Mayor Horn commended Communications Specialist Veronica Leasure on implementation of weekly Facebook updates.

iii. Adjournment – Councilmember Long moved to adjourn the meeting at 6:55 PM. The motion was seconded by Councilmember Lawson and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Angela Lord, Town Clerk