

Lewisville Town Council
Regular Meeting Minutes
June 12, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Attorney Elliot Fuss.
- B. Invocation – Council Member Long
- C. Pledge of Allegiance – Council Member Huffman
- D. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Council Member Long and approved unanimously.

2. Consent Agenda

- A. Resolution 2025-018– Financial statements for ten months ended April 30, 2025
- B. Ordinance 2025-013 – Order to collect 2025 taxes
- C. Ordinance 2025-014 – Order to collect 2024 and prior years’ taxes
- D. Approval of Agenda Briefing minutes – April 24, 2025
- E. Approval of Budget Workshop minutes – April 24, 2025
- F. Approval of Regular Meeting minutes – May 8, 2025

Council Member Lawson moved to approve the consent agenda items. The motion was seconded by Council Member Long and approved unanimously. *(Resolution 2025-018, Ordinance 2025-013, and Ordinance 2025-14 are herein incorporated by reference into the minutes.)*

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations – There were no presentations for this agenda.

4. Public Forum

- i. There were no speakers for the public forum.

5. Closed Session – Personnel

- A. Attorney Elliot Fus read the motion for closed session into the record. Council Member Welch moved to recess into closed session. The motion was seconded by Council Member Long and approved unanimously. The Town Council recessed into closed session at 6:06 P.M. and returned into open session at 6:31 P.M.

6. New Business

- a. Ordinance 2025-001 – 2025-2026 Budget – Town Manager Stacy Tolbert presented the General Fund budget of \$8,056,278 for Fiscal Year (FY) 2025-2026. The proposed budget included a property tax decrease from 21.7 cents per \$100 of valuation to 18 cents per \$100 of valuation. The proposed budget showed an increase from the FY 2024-2025 of 11.55%. Town Manager Tolbert outlined tax values, Ad Valorem tax revenue projections, municipal service district levy collections, and a continued dedication to resident services. Council Member Huffman moved

to approve Ordinance 2025-001. The motion was seconded by Council Member Long and approved unanimously. (*Ordinance 2025-001 herein incorporated by reference into the minutes.*)

- b. Ordinance 2025-015 – Amending the Municipal Buildings and Land Capital Reserve Fund – Finance Director Pam Orrell reviewed the capital reserve funds for Municipal Building and Land, Parks and Recreation, and Sidewalks, Bike Paths, and Greenways. The Town Council will appropriate an amount of no less than \$25,000 each fiscal year until June 30, 2035, or until the fund reaches a balance of \$1,000,000. Council Member Long moved to approve Ordinance 2025-015. The motion was seconded by Council Member Welch and approved unanimously. (*Ordinance 2025-015 herein incorporated by reference into the minutes.*)
- c. Ordinance 2025-016– Amending the Parks and Recreation Capital Reserve Fund – The Town Council will appropriate an amount of no less than \$100,000 each fiscal year until June 30, 2030, or until the fund reaches a balance of \$500,000. Mayor Pro Tem Hunt moved to approve Ordinance 2025-016. The motion was seconded by Council Member Long and approved unanimously. (*Ordinance 2025-016 herein incorporated by reference into the minutes.*)
- d. Ordinance 2025-017 – Amending Sidewalks, Bike Paths, and Greenways Capital Reserve Ordinance – The Town Council will appropriate an amount of no less than \$100,000 each fiscal year until June 30, 2035, or until the fund reaches a balance of \$1,000,000. Council Member Long moved to approve Ordinance 2025-017. The motion was seconded by Council Member Sadler and approved unanimously. (*Ordinance 2025-017 herein incorporated by reference into the minutes.*)
- e. Resolution 2025-019 – Awarding horticultural maintenance contract - \$97, 284 – Public Works Director Jon Hanna outlined the annual horticultural maintenance and beatification contract. This is a continuation of services provided by Houser Horticulture, Inc. and includes pruning, planting, weeding, mulching, and associated materials. A small increase over last years contract is attributed to added responsibilities of the Jack Warren Park expansion. Mayor Pro Tem Hunt requested staff put the contracts out for a bid process moving forward. Mayor Pro Tem Hunt moved to approve Resolution 2025-019. The motion was seconded by Council Member Huffman and approved unanimously. (*Resolution 2025-019 herein incorporated by reference into the minutes.*)
- f. Resolution 2025-020 – Awarding grounds maintenance services contract – This is a contract for regular mowing and maintenance of town grounds for 2025-26. It is a continuation of services provided by LawnMasters of the Triad and includes all Town-owned properties and improved right-of-way. It also includes the mowing of dams and guardrails in the Willow Run Municipal Service District. A small increase over last year is attributed to the added responsibilities of the Jack Warren Park expansion. Council Member Huffman moved to approve Resolution 2025-020. The motion was seconded by Council Member Long and approved unanimously. (*Resolution 2025-020 herein incorporated by reference into the minutes.*)
- g. Resolution 2025-008 – Amend Special Project Review Committee Facility Use Exemption Application – Town Clerk Angie Lord highlighted the review of the suggested amendments recommendations by the Special Project Review Committee at the June 5, 2025 briefing. Mayor Pro Tem Hunt inquired about the number of revisions made to the facility use exemption application. Town Clerk Lord stated the number of revisions would be researched and provided to Council. Discussion ensued regarding a streamlined process. Council Member Welch moved to approve Resolution 2025-008. The motion was seconded Mayor Pro Tem Hunt and approved unanimously. (*Resolution 2025-008 herein incorporated by reference into the minutes.*)
- h. Ordinance 2025-018 – Piedmont Flyers Club Facility Use Exemption Request & Amending Chapter 16 Facility Use Exemption List – Town Clerk Lord explained the request by Piedmont Flyers Club for a facility use exemption and the consensus of Council to approve the use of the Great Wagon Room only at the Mary Alice Warren Community Center for monthly meetings. Discussion took place regarding review by the Special Projects Review Committee, community involvement and residency. Mayor Pro Tem Hunt and Council Member Huffman voiced

concerns of setting a precedence, recent restrictions on the exemption lists and a need for consistent benefits to town residents. Moved by Council Member Welch to approve amendments to Chapter 16 Facility Use Exemption List Ordinance 2025-018. The motion was seconded by Council Member Sadler. Mayor Horn and Council Members Long, Sadler, Welch, and Lawson voted in favor. Mayor Pro Tem Hunt and Council Member Huffman voted in opposition. Motion passed 7-2. (*Ordinance 2025-018 herein incorporated by reference into the minutes.*)

- i. Town Manager contract renewal - Mayor Horn commended the leadership over the past year and presented a five-year town manager contract with Town Manager Stacy Tolbert from July 1, 2025 – June 30, 2030 at \$139,215. Council Members shared accolades of Town Manager Tolbert’s work in the Manager position. Council Member Lawson moved to approve the five-year Town Manager contract at \$139,215. The motion was seconded by Council Member Long and approved unanimously.

2. Administrative Reports

A. Upcoming events and closings

- i. Street Party & Food Truck Festival – The Entertainers – June 21, 6-9 PM
- ii. Independence Day tribute concert – On the Border – June 28, 7-9 PM
- iii. Town Offices closed – July 4

B. Clerk Report

- i. Environmental, Conservation & Sustainability Committee vacancy – Town Clerk Lord shared the receipt of a resignation for the committee and stated information would be in the upcoming newsletter for applications.

7. For the Good of the Order

A. Public comments

- i. Susan Frey voiced concerns regarding House Bill 765 being incorporated into Senate Bill 205.

B. Council comments

- i. Mayor Horn echoed concerns by Ms. Frey and encouraged the community to email the Forsyth County delegation.
- ii. Council Member Huffman explained an earlier ‘No’ vote and spoke to the Special Projects Review Committee duties. Discussion took place regarding the proper process for recommendations by the committee. Mayor Pro Tem Hunt requested staff provide clarification for consistence.

8. **Adjournment** – Council Member Long moved to adjourn the meeting at 7:22 PM. The motion was seconded by Council Member Lawson and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Angie Lord, Town Clerk