

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT COMMITTEE MEETING
MINUTES**

June 9, 2025

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:00 PM. In attendance were Billy Carter, Stuart Chamberlin, Aaron Hutmacher, Elizabeth Johnson, Braden Romer, Public Works Director Jon Hanna and Town Clerk Angie Lord. Aaron Crum, Josh Cooper were absent.
- II. **Agenda Approval** – Stuart Chamberlin moved to approve the agenda. The motion was seconded by Braden Romer and motion approved unanimously.
- III. **Minutes Approval** – Billy Carter moved to approve the March 10, 2025 minutes. The motion was seconded by Braden Romer and motion approved unanimously.
- IV. **Old Business**
 - a. Review Ribbon-Cutting event at Jack Warren Park on March 22, 2025 – Chair Aaron Hutmacher provided an update and highlighted a well-attended event.
 - b. Status update on playground removal at Shallowford Square – Mr. Hanna explained a 60-day notice from the North Carolina Department of Transportation (NCDOT) to remove play structure by July 16, 2025. Discussion took place regarding bid processes, landscaping and grading, relocation of crate myrtles, and an information meeting with Kaplan Early Learning Company. The committee will research options with a five to twelve-year-old age group focus to include handicap access, shade sails, playground designs and cost estimates. Other playground vendors will be researched. Mr. Hanna suggested a possible phased approach. Committee members will research equipment replacement options to equal 1) \$ amount equal to current structure, 2) cost at approximately \$100,000 - \$200,000, and 3) \$300,000 - \$500,000.
- V. **New Business**
 - a. New Committee member Introduction – Introductions were made during roll call.
 - a. Summary of Committee responsibilities - Chair Hutmacher shared information from the committee charter and master plan and shared a future need to review the master plan around 2027.
 - b. 2025 Community events – National Night Out and Shalloween events were highlighted. Committee members need to think about volunteer opportunities.
 - c. 2026 Community Day Event discussion – Chair Hutmacher and staff provided an update on the proposed spring 2026 Community Day event. Committee members will think about selection of one member to serve on a sub-committee/steering committee as well as ideas for P & R contributions.
 - d. May 28 Collaboration event update – Discussion was incorporated into previous item.
- VI. **Clerk Report** - None
- VII. **For the Good of the Order**
 - a. Next meeting: July 14, 2025
- VIII. **Adjournment** – Braden Romer moved to adjourn the meeting at 6:52 PM. The motion was seconded by Billy Carter and motion passed unanimously.

ATTEST:

Aaron Hutmacher, Chair

Angela Lord, Town Clerk

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