



ENVIRONMENTAL, CONSERVATION & SUSTAINABILITY COMMITTEE
Town Hall 2nd Floor Conference Room
May 13, 2025 – 6:00 PM

- I. **Call to Order** – Chair Smitherman called the meeting to order at 6:07 P.M. In attendance were Kay Smitherman, Jennifer Haydon, Barbara Hudgens, Gretchen Roberts, Robert Smitherman, Henry Fansler, and Town Manager Stacy Tolbert. Kenneth Scales and Chelsea Blount were absent.
- II. **Agenda Approval** – Robert Smitherman moved to approve the agenda. Motion was seconded by Jennifer Haydon and approved unanimously.
- III. **Approval of Minutes** – Jennifer Haydon moved to approve the minutes as revised. Motion was seconded by Gretchen Roberts and approved unanimously.
- IV. **Old Business**
 - a. Earth Day review
 1. Vendor response – Discussion took place regarding the need for signage at Shallowford Square to redirect residents to Jack Warren Park, and the need for a clicker to count cars. Committee reported there were 43 cars through the recycling and that Second Harvest Food Bank received collections from 170-175 people. The committee will submit draft questions for the staff to create a survey and push out to vendors. Discussion ensued regarding additional public relations with WXII, radio, and school flyers for Earth Day, and a possible Community Day on May 16th.
 2. Location or time change – The committee suggested the event to continue at Jack Warren Park moving forward.
 3. 2026 date – The committee tabled discussions until a “Community Day” could be scheduled with other committees.
 - b. Energy audit update – Unknown if Johnathan Linck will submit a proposal. The committee tabled until the June meeting.
- V. **New Business**
 - a. Educational opportunities – The committee discussed continued efforts of working with teachers at Lewisville Middle.
- VI. **Staff Reports**
 - a. Board & Committee Collaboration Session – May 28, 5:30-6:30 PM, Town Hall
 - b. Volunteer Appreciation Event – May 28, 6:30 PM, Town Hall
 - c. Future recycling-related events - Robert Smitherman moved to change event time from 9 A.M. – 1 P.M. to 10 A.M. – 2 P.M. Motion was seconded by Jennifer Haydon and approved unanimously. The committee decided to table discussions of the reclaimed items event until the June meeting.
- VII. **For the Good of the Order**
 - a. Next meeting: June 10, 2025
 - i. Energy audit to be discussed at June meeting.
 - ii. Finalize survey to vendors at June meeting.



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VIII. Adjournment – Having no further business to discuss Robert Smitherman moved to adjourn the meeting at 6:58 P.M. The motion was seconded by Barbara Hudgens and motion passed unanimously.

ATTEST:

Kay Smitherman, Chair

Angie Lord, Town Clerk