



ENVIRONMENTAL, CONSERVATION & SUSTAINIBILITY COMMITTEE

Mary Alice Warren Community Center

April 8, 2025 – 6:00 PM

- I. **Call to Order** – Chair Smitherman called the meeting to order at 6:00 PM. In attendance were Kay Smitherman, Chelsea Blount, Henry Fansler, Barbara Hudgens, Gretchen Roberts, Kenneth Scales, Robert Smitherman and Public Works Director Jon Hanna. Jennifer Haydon was absent.
- II. **Agenda Approval** – Robert Smitherman moved to approve the agenda. Motion was seconded by Ken Scales and approved unanimously.
- III. **Approval of Minutes** – Barbara Hudgens moved to approve the March 18, 2025 minutes. Motion was seconded by Robert Smitherman and approved unanimously.
- IV. **Old Business**
 - a. Earth Day
 1. Giveaways – Additional LED flyers will be printed for the LED bulbs. Mr. Hanna will also bring recyclable bags, metal straws and other swag to be given out.
 2. Lunch for volunteers – Pizza will be provided for all volunteers.
 3. Promotions – Ms. Smitherman and MS. Roberts have been working with the Town for WXII to promote the event. Also, the committee will collect canned food items for Second Harvest Food Bank.
 4. Signage – Signage will be placed in the park directing participants to the event and special recycling truck. Since Jack Warren Park is a new location, signage will be placed at Shallowford Square announcing the new location
 5. Parking – Vendors will be permitted to drive to their staging area, unload and then park near the pavilion restrooms.
 6. Vendor appreciation – To show appreciation to the vendors, Ms. Roberts will put together bird feeders to be given to the vendors.
 - b. Green energy goals – George Santucci, Town of Boone Sustainability Manager, will attend the committee's July 8 meeting to share sustainability techniques and ideas. Council and staff will be invited to the meeting.
- V. **New Business**
 - a. Energy audit – In order to conduct an energy audit, Jonathan Linck is requested to provide a one-page proposal to include what the audit includes, documents/information needed to prepare the proposal and an example of the finished report.
- VI. **Staff Reports**
 - a. Board & Committee Collaboration Session – May 28, 5:30-6:30 PM, Town Hall
 - b. Volunteer Appreciation Event – May 28, 6:30 PM, Town Hall
- VII. **For the Good of the Order**
 - a. Next meeting: May 13, 2025 at MAWCC



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VIII. **Adjournment** – Having no further business to discuss, Chelsea Blount moved to adjourn the meeting and move into a work session for the Earth Day event. The motion was seconded by Barbara Hudgens and motion passed unanimously.

ATTEST:

Kay Smitherman, Chair

Dora K. Moore, Town Clerk