Lewisville Town Council
Regular Meeting Agenda
November 12, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. **Call to Order:**
   A. Roll Call
   B. Invocation – Mayor Carter
   C. Pledge of Allegiance – Girl Scout Troop 10231
   D. Adoption of Agenda

2. **Consent Agenda**
   A. Resolution 2026-035 – Financial Statements - Three Months Ended September 30, 2026 *(Attachment #1)*
   B. Approval of Draft Agenda Briefing & Action Meeting Minutes – September 3, 2026 *(Attachment #2)*
   C. Approval of Draft Regular Meeting Minutes – September 10, 2026 *(Attachment #3)*
   D. Approval of Draft Agenda Briefing & Action Meeting Minutes – October 1, 2026 *(Attachment #4)*
   E. Approval of Draft Regular Meeting Minutes – October 8, 2026 *(Attachment #5)*

3. **Introductions, Recognitions, Presentations and/or Proclamations**
   A. Recognitions
      i. I'm One of the Reasons Lewisville Is a Great Place to Live Nomination
   B. Proclamations
      i. 2026-005 – Proclamation to Declare November and December 2026 as Shop Local Months *(Attachment #6)*
      ii. 2026-006 – Proclamation to Declare November 2026 as National Family Caregivers Month *(Attachment #7)*
   C. Presentations
      i. Fiscal Year 2025-2026 Audit Presentation – Monty Pendry, Partner/Principal – Gibson & Company, P.A.
      ii. Sheriff's Office

D. Public Forum
   A. Residents should register with the Town Clerk and limit their comments to three (3) minutes.
   B. Written comments are also available.

E. Appointments
   A. Zoning Board of Adjustment (Appoint 1)
      i. Donald Bolar
      ii. Madison Hoffstetter
   B. Public Arts Advisory Committee (Appoint 1)
      i. Madison Hoffstetter

F. **Old Business**
   A. Ordinance 2026-021 – Budget Amendment – Repayment of the Loan Made from the General Fund to the Willow Run Municipal Service District *(Attachment #8)*

G. New Business
   A. Motion to Approve the 2027 Meeting Schedule *(Attachment #9)*

H. Administrative Reports

A. Upcoming events and closings
   i. Town Facilities Closed – November 26 & 27
   ii. Blood Drive – December 2 @ MAWCC
   iii. Holiday Open House – December 4 @ MAWCC
   iv. Tree Lighting Ceremony – December 4 @ Shallowford Square

B. Clerk Report
   i. Board Vacancy (MSD – Area 2)

C. Approvals at the Briefing and Action Meeting on November 5, 2026
   i. Ordinance 2026-022 – Declare Road Closure – 2026 Christmas Parade

I. For the Good of the Order

A. Public Comments
   i. Residents should limit their comments to three (3) minutes.
   ii. Written comment forms are also available.

B. Council Comments

J. Adjournment

RESOLUTION 2026-035 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the three month ended September 30, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the three months ended September 30, 2026 and incorporated herein.

Adopted this the 12th day of November 2026 by the Lewisville Town Council.

ATTEST:

_____
Billy Carter, Jr., Mayor

_____
Angela Lord, Town Clerk

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Town of Lewisville

Budget vs. Actual - General Fund

Three Months Ended September 30, 2026

General Fund

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	$ 4,803,867.00	$ 489,314.89	$ (4,314,552.11)	10.19%
Sales Tax Revenue	1,331,495.00	158,516.74	(1,172,978.26)	11.91%
Other Revenues	1,722,935.00	333,526.27	(1,389,408.73)	19.36%
Transfer from Willow Run MSD Special Revenue Fund	-	-	-	-
Subtotal	7,858,297.00	**$ 981,357.90**	**$ (6,876,939.10)**	12.49%
Appropriation from Fund Balance	158,827.00			
Total	**$ 8,017,124.00**			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	$ 319,708.00	$ 72,218.43	$ 41,276.77	$ 206,212.80	35.50%
Administration	999,521.00	257,974.44	53,160.52	688,386.04	31.13%
Finance	374,430.00	106,702.66	23,146.99	244,580.35	34.68%
Debt Service	218,000.00	218,000.00	-	-	100.00%
Planning & Zoning	291,350.00	32,821.58	9,000.00	249,528.42	14.35%
Beautification	136,592.00	24,158.01	97,226.15	15,207.84	88.87%
Community Policing	1,145,730.00	2,870.61	1,133,920.00	8,939.39	99.22%
Public Works	677,368.00	136,195.64	57,537.19	483,635.17	28.60%
Streets	367,912.00	11,178.10	4,387.50	352,346.40	4.23%
Powell Bill	867,500.00	4,500.00	19,500.00	843,500.00	2.77%
Stormwater	243,923.00	24,932.00	117,818.75	101,172.25	58.52%
Solid Waste	1,620,862.00	257,560.62	-	1,363,301.38	15.89%
Recycling	6,750.00	190.00	-	6,560.00	2.81%
Parks and Recreation	522,478.00	115,333.61	48,259.63	358,884.76	31.31%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
Total	**$ 8,017,124.00**	**$ 1,489,635.70**	**$ 1,605,233.50**	**$ 4,922,254.80**	**38.60%**

General Fund Balance 7/1/2026	$ 9,548,189.96
Year-to-Date Increase (Decrease) FY 2026-2027	(508,277.80)
General Fund Balance 9/30/2026	**$ 9,039,912.16**

Town of Lewisville

Budget vs. Actual - Willow Run Municipal Service District

Three Months Ended September 30, 2026

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	$ 109,105.00	$ 16,213.57	$ (92,891.43)	14.86%
Subtotal	109,105.00	**$ 16,213.57**	**$ (92,891.43)**	**14.86%**
Appropriation from Fund Balance	112,524.00			
Total	**$ 221,629.00**			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	$ 71,597.00	$ 15,025.00	$ 2,250.00	$ 54,322.00	24.13%
Transfer to General Fund	$ 150,032.00	$ -	$ -	150,032.00	0.00%
Total	**$ 221,629.00**	**$ 15,025.00**	**$ 2,250.00**	**$ 204,354.00**	**7.79%**

MSD Fund Balance 7/1/2026	$ 67,761.32
Year-to-Date Increase (Decrease) FY 2026-2027	1,188.57
MSD Fund Balance 9/30/2026	**$ 68,949.89**

Town of Lewisville

September 30, 2026

Capital Reserve Funds

	Fund Balance 7/1/2026	Transfers In	Transfers Out	Investment Earnings	Fund Balance 9/30/2026
Sidewalks, Bike Paths, and Greenways Capital Reserve	$ 105,303.60	$ 100,000.00	$ -	$ 1,732.47	**$ 207,036.07**
Municipal Buildings/Land Capital Reserve	180,901.53	25,000.00	-	1,840.63	**207,742.16**
Parks & Recreation Capital Reserve	104,154.39	100,000.00	-	1,722.00	**205,876.39**
Total	**$ 390,359.52**	**$ 225,000.00**	**$ -**	**$ 5,295.10**	**$ 620,654.62**

Town of Lewisville
September 30, 2026

Capital Projects Funds - Since Inception

Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	**Fund Balance 9/30/2026**	***Budget***
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	1,410,036.51	(2,385,303.44)	2,254,052.22	-	154,407.59	-	**1,433,192.88**	***5,213,933.03***
Great Wagon Road Improvements	-	-	2,721,888.49	-	237,841.84	-	**2,959,730.33**	***8,141,999.34***
Public Works Facility	-	(827,257.83)	899,325.47	-	24,716.50	-	**96,784.14**	***1,000,000.00***
Total	**$ 1,410,036.51**	**$ (3,212,561.27)**	**$ 5,875,266.18**	**$ -**	**$ 416,965.93**	**$ -**	**$ 4,489,707.35**	***$ 14,355,932.37***

Lewisville Town Council
Briefing and Action Meeting Minutes
September 3, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. **Call to Order:**
   A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, and Councilmembers Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Mayor Pro-Tem Stacy Howard and Councilmember Brady Allen were absent. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Town Clerk Angie Lord, Finance Director Pam Orrell and Planning Director Lynn Cochran.
   B. Adoption of Agenda – Mayor Carter made a motion to amend the agenda to include discussions on a Data Center Moratorium and Flock Cameras under Council Direction. The motion was seconded by Councilmember Newsome and carried unanimously.
   Moved by Councilmember Franklin, seconded by Councilmember Wilder to adopt the agenda as amended. The motion carried unanimously.
2. **Items Requiring Council Direction**
   A. Notary Fees Update – Town Manager Stacy Tolbert outlined research from the North Carolina Department of Motor Vehicles; recommended notarizations remain free for personal notary needs for Lewisville residents; and reviewed proposed fees for non-residents and commercial business needs at the rate of $9, $10 & $11 based on notarizations required. Discussion took place regarding fee structures. Mayor Carter voiced the need for free personal and commercial resident services. It was direction of Council for staff to provide a red-lined fee schedule at the September 10, 2026 meeting of Council as proposed by Town Manager Tolbert.
   B. Lewisville Business Update – Town Manager Tolbert provided a review of the August 12th Lewisville Business Roundtable; explained interest in newsletter advertisements; outlined the approximate town associated costs; proposed fees for advertisement space; and spoke to a once a year advertisement insert. Town Manager Tolbert also explained business sponsorship opportunities for movie and concert events effective in 2027; reviewed potential sponsorship fees; and spoke to communication and educational information for the remainder of 2026. Town Manager Tolbert concluded with an update on the Lewisville Business Directory process; and spoke to the website redesign. Discussion ensued regarding support for local businesses; and publicity and promotion of business roundtables.
   C. Speed Limits – North Carolina Department of Transportation (NCDOT) Roads – Town Manager Tolbert explained resident requests for lower speed limits on Franklin Road and Lewisville-Clemmons Road; North Carolina Department of Transportation (NCDOT) authority; and the process for and previous requests for additional signage. Discussion continued regarding the effectiveness of signage; driving habits; additional law enforcement support; pedestrian cross walks; and previous struggles with traffic concerns.
   Council directed staff to research additional traffic saturation by the Forsyth County Sheriff Office; and NCDOT signage requests, speed humps and lower speed limits.
   D. Flock Cameras – Mayor Carter referenced an email sent to Town Council; and a presentation by Forsyth County Sheriff's Office Sergeant PJ Stringer. Discussion continued regarding an appropriate presentation date; resident concerns; privately owned cameras in Lewisville; and assistance in crime solutions. It was the consensus of Council for staff to place a presentational item on the October Briefing and Action agenda.
   E. North Carolina League of Municipalities Legislative Summit – Mayor Carter outlined the purpose of the Summit; invited Council to attend; and referenced cost associated with attendance. Town Manager Tolbert stated the event would take place on September 30th at 11am – 4pm in

Winston Salem. Discussion ensued regarding legislative concerns to address such as zoning controls and partisan elections; and the need to register Councilmembers. Town Clerk Angie Lord was directed to register Mayor Carter and Councilmembers Gallagher and Wilder.

F. Data Center Moratorium – Mayor Carter referenced an email sent to Council; guidance from Town Attorney Al Andrews; and spoke to a proactive approach. Discussion took place regarding other municipality's moratoriums; previous guidance from Attorney Andrews; and an upcoming presentation for the Environmental Conservation & Sustainability Committee (ECSC) on the Unified Development Ordinance (UDO). Councilmember Wilder expressed interest in attendance for the University of North Carolina Chapel Hill School of Government Data Center webinar; and explained the participation cost of $75. Town Manager Tolbert explained the design of the course for planning professionals and continued educational credits; and stated Planning Director Lynn Cochran would participate and would provide an update to Council. Mayor Carter voiced the need to utilize staff to obtain information; and spoke to empowerment of staff. Following additional discussion it was the consensus of Council for Town Clerk Lord to register Councilmembers Newsome and Wilder for the webinar.

3. Items Requiring Action at Briefing – None

4. Administrative Reports

A. Town Manager

i. Lewisville-Vienna/Robinhood Road Roundabout Update – Town Manager Tolbert shared the project was on schedule; spoke to utility relocations; to a temporary light signal; and to addressing traffic concerns. Discussion took place regarding trash clean up; and grass growth at the Post Office and Great Wagon Road area.

ii. Great Wagon Road – Town Manager Tolbert reported the project to be at 64% completion; explained street signage and pavement striping would be forthcoming; spoke to an anticipated partial opening in mid-September; to water and sewer night work; and referenced a meeting regarding road closures.

iii. Lewisville Lift Station Update – Town Manager Tolbert explained the project was on schedule and on budget.

B. Town Clerk

i. Special Project Review Committee Annual Facility Exemption Application Portal Closed - Town Clerk Lord stated the application portal for facility exemption requests had closed on August 31st; staff received a total of 16 applications; and explained Town Manager Tolbert would provide additional information later in the meeting.

ii. Town Offices Closed, September 7

iii. Gump Fiction, September 12

iv. Starlight Movie Night, Moana 2, September 18

v. Lewisville Beautification Committee Clean Sweep, September 26

C. Public Works Director

i. Shallowford Square Playground Update – Public Works Director Jon Hanna shared the status of the project; and recommended a ribbon cutting ceremony prior to the September 10th Town Council meeting. Discussion ensued regarding a 5:15 PM Ribbon Cutting ceremony and Kaplan photo shoot on September 10, 2026 at the Shallowford Square playground.

5. Tentative Agenda Items for Regular Meeting on September 10, 2026

A. Consent Agenda

i. Resolution 2026-031 – Financial Statements for One Month Ended July 31, 2026

ii. Approval of Town Council Briefing & Action Meeting Minutes – August 6, 2026

iii. Approval of Town Council Regular Meeting Minutes – August 13, 2026

B. Introductions, Recognitions, Presentations and/or Proclamations

i. Recognition

a. North Carolina Senior League Softball State Champions / Northwest Forsyth American Little League – Discussion took place regarding the attendance of the senior girls softball team.

ii. Proclamation
   a. 2026-004 – Constitution Week Proclamation

iii. Presentation
   a. Sheriff's Office

C. Old Business

i. Resolution 2026-030 – Adopt Substance Abuse Policy *Note: this item was tabled from the August 13, 2026 Town Council meeting.* Councilmember Newsome inquired for clarification on blood alcohol levels language. Discussion ensued regarding NCDOT requirements; incidents or reasonable suspicions; recommendations by the policy holder, the North Carolina League of Municipalities; tetrahydrocannabinol (THC) testing; criminal and employment standards; and manager authorities. Mayor Carter voiced concern regarding the THC active and inactive levels in the blood stream; and referenced a Farm bill.

D. New Business

i. Certificate of Sufficiency – Annexation Request - 0 Chickasha Drive – Town Clerk Lord explained direction of Council to investigate the annexation request; stated the investigation had been completed and found adequate; and the certificate of sufficiency would be presented at the September 10th meeting of Council for consideration.

ii. Resolution 2026-032 – Call Public Hearing for Annexation Request – 0 Chickasha Drive – Planning Director Cochran shared a parcel image; and explained the need to hold a public hearing for the requests.

iii. Resolution 2026-033 – Call Public Hearing for Rezoning Request – 0 Chickasha Drive

iv. Ordinance 2026-016 – Amend Chapter 16 Park, Recreation and Cultural Development Facility Use Exemption Policy - Town Manager Tolbert spoke to email communications with current exempt entities; explained differences with facility use exemption and grant requests; highlighted the history of the exemption policy; the need for an annual review; and spoke to the recommendation to grandfather entities in the Town Code Chapter 16 A - K (as listed below); and explained the continued need for entities to provide certificate of insurance. Discussion took place regarding the removal of the Shepard's Center and American Red Cross from the list, as they would not be charged to hold town events; and manager authority to grant usage for organizations/agencies. Town Manager Tolbert highlighted recommendations to strikethrough Chapter 16-14 Section 4 as it conflicted with language regarding school usage; spoke to the Special Projects Review Committee review of additional applications received; and to recommendations to the full governing body. Discussion continued regarding opportunities for other governing bodies on a case by case basis.

Recommended organizations to be Grandfathered:

a. Lewisville Civic Club,
b. Winston-Salem/Forsyth County Schools (serving Lewisville; limited to 4/year/school). Lewisville Elementary School, Lewisville Middle School, Reagan High School, Vienna Elementary School, West Forsyth High School,
c. Boy Scouts of America (local units sponsored by local organizations),
d. Girl Scouts of America (local units sponsored by local organizations),
e. Lewisville Garden Clubs,
f. Lewisville Historical Society,
g. Lewisville Area Arts Council (LAAC),
h. Lewisville Branch Library (cooperative agreement with the Forsyth County Library System),

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i. American Legion,
j. Homeowner Association (once yearly meetings), and
k. Vienna Civic Club.

i. **For the Good of the Order –** Discussion ensued regarding the Fall Bulky pick up starting October 12, 2026; illegal dumping around town; current news regarding the City of Greensboro; future celebrations of the Town of Lewisville incorporation date on August 13th; and the opening of the buried time capsule.

6. Adjournment – Moved by Councilmember Franklin, seconded by Councilmember Newsome to adjourn the meeting at 8:14 PM. The motion passed unanimously.

_____
Billy Carter, Jr., Mayor

ATTEST:

_____
Angela Lord, Town Clerk

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Lewisville Town Council
Regular Meeting Minutes
September 10, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. **Call to Order:**
   A. Roll Call
   Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Also, in attendance were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Finance Director Pam Orrell, Planning Director Lynn Cochran, and Town Attorney Al Andrews.
   B. Invocation – Councilmember Gallagher
   C. Pledge of Allegiance – Councilmember Franklin
   D. Adoption of Agenda
   Moved by Councilmember Allen, seconded by Councilmember Gallagher to approve the agenda. The motion carried unanimously.
2. **Consent Agenda –** Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Franklin, seconded by Mayor Pro-Tem Howard to approve the consent agenda. The motion to approve the consent agenda carried unanimously.
   A. Resolution 2026-031 – Financial Statements for One Month Ended July 31, 2026

   RESOLUTION 2026-031 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

   WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the one month ended July 31, 2026;

   WHEREAS, the Finance Officer did not report any unusual expenditures; and

   NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the one month ended July 31, 2026 and incorporated herein.

   Adopted this the 10th day of September 2026 by the Lewisville Town Council.
   (Signed) Mayor Billy Carter, Jr.

(A copy of the Financial Statement is filed in Exhibit Folder September 2026, which is hereby referred to and made a part of these minutes.)

   B. Approval of Draft Town Council Briefing and Action Meeting Minutes – August 6, 2026
   Motion to adopt the August 6, 2026 Town Council Briefing and Action meeting minutes were approved.
   C. Approval of Draft Town Council Regular Meeting Minutes – August 13, 2026
   Motion to adopt the August 13, 2026 Town Council Regular meeting minutes were approved.

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3. Introductions, Recognitions, Presentations and/or Proclamations

A. Proclamation

i. 2026-004 – Constitution Week Proclamation – Mayor Carter read the proclamation into the record. Moved by Councilmember Newsome, seconded by Councilmember Allen to adopt the proclamation. The motion carried unanimously.

PROCLAMATION 2026-004 CONSTITUTION WEEK SEPTEMBER 17-23, 2026

WHEREAS, the Constitution of the United States of America embodies the principles of limited government in a republic dedicated to rule by law, and not by individuals;

WHEREAS, September 17, 2026, marks the 239th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention of 1787;

WHEREAS, in celebrating the anniversary of this significant document, we honor and preserve the foundations of liberty and justice for every American citizen; and

NOW, THEREFORE, the Mayor and Town Council in Lewisville do hereby proclaim

September 17-23, 2026 as Constitution Week

in Lewisville. All citizens are urged to reaffirm the ideals established by the Framers of the Constitution as we work with each other to preserve and protect the fundamental principles of our democracy and secure the blessings of liberty to ourselves and our posterity.

Proclaimed this the 10th day of September 2026.
(Signed) Mayor Billy Carter, Jr.

(A copy of the Proclamation is filed in Exhibit Folder September 2026, which is hereby referred to and made a part of these minutes.)

B. Recognition

i. North Carolina Senior League Softball State Champions / Northwest Forsyth American Little League – Town Manager Tolbert spoke to the accomplishments of Lewisville residents and youth; recognized the Northwest Forsyth American Little League U16 Softball team; explained the team represented North Carolina in the Little League Southeast Regional tournament and won the North Carolina Senior League Softball State Title; and recognized team manager Travis Burke. Mr. Burke voiced appreciation for the support and impact of sports on the community. The team presented Mayor Carter with a team jersey.

C. Presentation

i. Sheriff's Office - Sergeant PJ Stringer shared updated call stats; cautioned residents to be aware of pedestrians following Shallowford Square events; and spoke to traffic control.

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2026													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	681	624	731	777	744	747	774	748					
Security Check	357	286	311	324	298	277	328	322					
Traffic Arrest / Violation	3	4	4	5	27	22	29	20					
Alarm	9	12	15	12	12	14	9	6					
Priority Call Response Time	4.6	7	7	5.1	5	6.6	6.5	5					

2025														913
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Total calls for service	670	718	766	640	680	695	746	761						
Security Check	364	414	372	338	363	362	403	389						
Traffic Arrest / Violation	18	19	22	22	26	29	29	35						
Alarm	16	11	11	14	20	11	11	18						
Priority Call Response Time	5.9	5	5	7	5.3	7	6.5	5.3						

4. Public Forum

A. Speakers from the Floor – The following speakers voiced concerns regarding Council accountability, decorum, leadership, character, integrity, communication, disrespect, ethics, racial and social media comments; staff professionalism; Town representation; a decline in town event participation; and social media and drug policies: Brian Shumack, Tracy Shumack, Jeanna Carr (shared statement from Jason Carr), Lynn Fulton, and Stacy Boles.
Mayor Carter spoke to availability to meet with residents.

B. Written comments: There were no written comments.

5. Old Business

A. Resolution 2026-030 – Adopt Substance Abuse Policy *(Note this item was tabled from the August 13, 2026 Town Council meeting).* Moved by Councilmember Franklin, seconded by Councilmember Allen to adopt Resolution 2026-030. The motion carried on a vote of 6 -1 with Councilmember Wilder voting 'No'.

RESOLUTION 2026-030 OF THE LEWISVILLE TOWN COUNCIL SUBSTANCE ABUSE POLICY

WHEREAS, the Town of Lewisville employs people to conduct the Town's business transactions;

WHEREAS, the Town desires to establish procedures and policies related to substance abuse;

WHEREAS, in order to provide the best and safest level of service to the residents of Lewisville, Town of Lewisville employees much refrain from the use, abuse, or being under the influence of drugs, alcohol, and controlled substances while on the job;

WHEREAS, to this end, the Town has established a Substance Abuse Policy;

WHEREAS, the United States Department of Transportation (USDOT) has disseminated alcohol and drug testing requirements for all employees who hold a Commercial Driver's License (CDL);

WHEREAS, the procedures set forth in the Town of Lewisville Substance Abuse Policy will assure compliance with the USDOT regulations in order to maintain a safe work environment free of alcohol and drugs; and

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NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL adopts the Substance Abuse Policy.

Adopted and effective this the 10th day of September 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

(A copy of the Substance Abuse Policy is filed in Exhibit Folder September 2026, which is hereby referred to and made a part of these minutes.)

6. New Business

A. Certificate of Sufficiency – Annexation Request – 0 Chickasha Drive – Town Manager Tolbert explained the annexation petition request; stated the area was contiguous to the Town of Lewisville corporate limits; Town Clerk Angie Lord had certified the petition and verified the owner signatures; and explained the certificate required an approval by Council. Moved by Councilmember Newsome, seconded by Councilmember Gallagher to approve the certificate of sufficiency as presented. The motion carried unanimously.

(A copy of the Certificate of Sufficiency is filed in Exhibit Folder September 2026, which is hereby referred to and made a part of these minutes.)

B. Resolution 2026-032 – Call Public Hearing for Annexation Request – O Chickasha Drive – Moved by Councilmember Allen, seconded by Councilmember Franklin to adopt Resolution 2026-032. The motion carried unanimously. Town Manager Tolbert stated for the record the public hearing would be held on October 8, 2026 in the Council Chamber.

RESOLUTION 2026-032 OF THE TOWN OF LEWISVILLE CALL A PUBLIC HEARING ON ANNEXATION AT 0 CHICKASHA DRIVE PURSUANT TO NCGS 160A-31 and 160A-58.1

WHEREAS, a petition requesting annexation of the area described herein has been received;

WHEREAS, the Lewisville Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition;

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made; and

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Lewisville Town Hall located at 6510 Shallowford Road on October 8, 2026 at 6:00 PM.

Section 2. The area proposed for annexation is described as follows:

PIN 5896-16-5840 – 0 Chickasha Drive, Pfafftown, NC 27040

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OFFICIAL METES AND BOUNDS FOLLOW:

Beginning at an existing iron pipe on the eastern right of way of Chickasha Drive having NC State Plane coordinates of N=867064.36 E=1590377.34 also being the northwest corner of Ralph Nixon (DB 3894 PG 2728), thence from said beginning running with the eastern right of way of Chickasha Drive N 01°00'15" E 395.03' to a T-iron on the north side of a gravel drive corner to Mary Sue Yarbrough (DB 914 PG 171), thence with Yarbrough S 89°38'14" E 473.73' to a bent iron pipe in aforementioned gravel drive corner to William Yarbrough (DB 3431 PG 2572), thence with W. Yarbrough S 00°15'57" E 379.62' to a stone, S 89°52'07" E 509.26' to a nail in the line of Yarbrough corner to NCDOT, thence with NCDOT S 00°19'02" E 32.96' to an existing iron, S 89°49'56" E 283.05' to an angle iron, S 00°02'03" W 173.58' to a new iron pipe in a creek, S 13°26'19" W 106.75' to a NCDOT right of way disk, S 20°18'27" W 178.30' to a new iron pipe in the line of NCDOT (DB 3758 PG 673) being N 20°18'27" E 6.82' from a NCDOT right of way disk, thence from said new iron pipe running with NCDOT N 89° 51'41" W crossing an existing iron pipe at 196.59' a total distance of 913.93' to an axle in the line of Ella Louise Becraft (DB 3645 PG 3560), thence with Becraft N 03°15'01" E 35.83' to a rebar corner to Rojas Real Estate, LLC (DB 3862 PG 557), thence with Rojas N 03° 15'01" E 90.16' to an existing iron pipe corner to Dollie P. Gladden (DB995 PG 597), thence with Gladden N 03°15'01" E 163.81' to point in concrete debris pile corner to aforementioned Nixon, thence with Nixon N 00°08'28" W 159.42' to an existing iron pipe, N 86°47'31" W 290.66' to the point of beginning containing 14.712 acres+/-.

Section 3. Notice of the public hearing shall be published in the Winston-Salem Journal, a newspaper having general circulation in the Town of Lewisville, at least ten (10) days prior to the date of the public hearing.

Adopted this the 10th day of September 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

C. Resolution 2026-033 – Call Public Hearing for Rezoning Request – 0 Chickasha Drive – Moved by Councilmember Gallagher, seconded by Councilmember Allen to adopt Resolution 2026-033. The motion carried unanimously.

RESOLUTION 2026-033 OF THE TOWN OF LEWISVILLE CALL PUBLIC HEARING TO RECEIVE COMMENTS ON L-119 REZONING REQUEST BY CHICKASHA HR, LLC. TO REZONE ANNEXED PROPERTY AT 0 CHICKASHA DRIVE FROM AGRICULTURE – FORSYTH COUNTY TO AGRICULTURE – LEWISVILLE

WHEREAS, the Lewisville Planning Board held its public hearing on August 12, 2026;

WHEREAS, Chapter 160D-601 of the North Carolina General Statutes (NCGS) provides that the public notices be given when adopting or amending ordinances pertaining to planning and development;

WHEREAS, NCGS 160D-601 requires that a notice of a public hearing be published twice in a newspaper having general circulation in the municipality not less than 10 days nor more than 25 days before the date fixed for the public hearing; and

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL sets a public hearing to be conducted on October 8, 2026 at 6:00 PM in the Lewisville Town Hall located at 6510 Shallowford Road for the purpose of receiving public comment concerning this request.

Adopted this the 10th day of September 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

D. Ordinance 2026-016 – Amend Chapter 16, Section 16-14, Facility Use Exemption Policy – Town Manager Tolbert outlined the current policy for non-profits listed in Chapter 16 of the Town Code's Facility Use Exemption list requirement to re-apply annually; spoke to entities previously grandfathered into the policy; and recommended an ordinance amendment to grandfather Lewisville Civic Club, Lewisville Elementary, Lewisville Middle, Reagan High School, Vienna Elementary and West Forsyth High School, Local Boy and Girl Scout troops, Lewisville Historical Society, Lewisville Area Arts Council, Lewisville Branch Library, American Legion and the Vienna Civic Club. Moved by Councilmember Franklin, seconded by Mayor Pro-Tem Howard to adopt Ordinance 2026-016. The motion carried unanimously.

ORDINANCE 2026-016 OF THE LEWISVILLE TOWN COUNCIL AMENDING CHAPTER 16 PARKS, RECREATION, AND CULTURAL DEVELOPMENT FACILITY USE EXEMPTION POLICY

WHEREAS, the Lewisville Town Council adopted Ordinance 2007-006 enacting a code of ordinances which revised, amended, restated, codified and compiled existing ordinances on March 8, 2007 with the understanding that chapters would need to be updated;

WHEREAS, changes in the status of town facilities necessitates amendments to the Parks, Recreation and Cultural Development Policies; and

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL amends Town Code 16-14(E)(3) to grandfather organizations listed in 16-14 (J)(3) a through k, by the Town Council as exempt from the payment of user fees and deposits at Shallowford Square, G. Galloway Reynolds Community Center, and Jack Warren Park; and that User fees for grandfathered exempted users at Mary Alice Warren Community Center are outlined in § 16-18(F). Cleaning and damage fees are not exempt. If the facility is left unclean or damaged, the organization will be assessed a cost.

BE IT FURTHER RESOLVED to remove Town Code 16-14 (E)(4) regarding national or regional organizations. It is the intent of the Lewisville Town Council that the provisions of this ordinance shall be made a part of the Town of Lewisville Town Code; the sections of this ordinance may be re-numbered or re-lettered; and, the word 'ordinance' may be changed to 'section', 'article', 'chapter' or other appropriate designation to accomplish such intention as needed.

Adopted this the 10th day of September 2026.
(Signed) Mayor Billy Carter, Jr.

E. Ordinance 2026-017 – Amend Fee Schedule in Reference to Notary Service Fees – Town Manager Tolbert presented a recommendation to amend the current fee schedule to include Notary Service Fees at a rate of $9 for one signature, $10 for two signatures and $11 for three or more for all non-resident and/or commercial business notarizations; and explained the fees aligned with the North Carolina Department of Motor Vehicles. Councilmember Allen moved to adopt Ordinance 2026-

017 with the following amendment: Notary services shall be provided free of charge to any individual who provides documentation satisfactory to Town staff establishing that the individual's primary residence is within the corporate limits of Lewisville, and to any business or nonprofit organization that provides documentation satisfactory to Town staff establishing that it maintains a physical location within the corporate limits of Lewisville. The fees listed in the amended fee schedule shall apply in all other cases.

Discussion ensued regarding the inclusion of free services for Lewisville business owners; local business support; staff recommendations; parliamentary procedures; and a recommendation to table the item to a future meeting. Following the recommendation, Councilmember Franklin called the question. Town Manager Tolbert requested clarification on the proposed amendment. Councilmember Allen restated for local businesses to qualify for free services, that documentation would be required for business commercial needs only.

Discussion continued regarding staff authority; and excessive notary requests. Councilmember Wilder proposed Council table the item for additional discussions. Councilmember Allen withdrew the motion to amend the ordinance; and moved to table Ordinance 2026-017 to the October briefing and action meeting. The motion was seconded by Councilmember Wilder and carried unanimously.

7. Administrative Reports

A. Upcoming events and closings – Town Manager Tolbert outlined upcoming events; shared a September 25th rain date for the Moana 2 movie night if needed; highlighted the opening of the Shallowford Square playground; voiced appreciation to the Public Works team for efforts on the playground; and invited residents to view the town website for additional information.
   i. Gump Fiction, September 12
   ii. Starlight Movie Night, Moana 2, September 18
   iii. Lewisville Beautification Committee Clean Sweep, September 26

B. Clerk Report
   i. Board and Committee Openings – Art, MSD, (Area 2) and ZBOA

8. For the Good of the Order

A. Public Comments
   i. Steve Thompson requested a 2027 September 11th proclamation. Edwin Higgins voiced concern regarding property taxes; spoke to the financial impact on retirees; and requested Council consideration with making policy decisions.
   ii. Written comment – There were no written comments.

B. Council Comments – Councilmember Newsome spoke to proposed constitutional amendments; to the General Assembly budget and tax rate authority; and stated she would not support the amendment. Councilmember Wilder referenced resident public comments from the meeting; public pool access; censure and racial comments; and echoed a desire for a community pool and fireworks in Lewisville. Mayor Pro-Tem Howard voiced appreciation for public engagement; and spoke to the remembrance of the September 11th (9/11) events. Councilmembers Gallagher and Allen echoed Mayor Pro-Tem Howard's comments. Councilmember Franklin advocated for residents to give blood. Mayor Carter referenced the sentiments of Councilmember Newsome regarding a tax cap; highlighted the Town budget as a public record; echoed appreciation for public engagement and 9/11 events; shared details for the Vienna Civic Club cruise-in; reiterated openness to meet with residents; and apologized for statements during the August Council Comment period.

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9. Adjournment

Moved by Councilmember Allen, seconded by Councilmember Franklin to adjourn the meeting. The Town Council adjourned at 7:22 P.M.

Minutes are respectfully submitted by Town Clerk Angie Lord by review of Town Council YouTube video.

_____
Billy Carter, Jr., Mayor

ATTEST:

_____
Angela Lord, Town Clerk

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Lewisville Town Council
Briefing and Action Meeting Minutes
October 1, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. **Call to Order:**
   A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Mayor Pro-Tem Stacy Howard was absent. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Finance Director Pam Orrell, Planning Director Lynn Cochran, and Town Attorney Al Andrews.
   B. Adoption of Agenda – Moved by Councilmember Franklin, seconded by Councilmember Gallagher to adopt the agenda as amended. The motion carried unanimously.
2. **Items Requiring Council Direction**
   A. North Carolina Department of Commerce Rural Planning Program Presentation - Virtual – Mayor Carter referenced local business owner support efforts; submitted ideas for a lively downtown; information on the North Carolina Department of Commerce (NCDOC) Main Street Program; and called on Town Manager Stacy Tolbert. Town Manager Tolbert recognized NCDOC Rural Planning Program Manager Karen Smith. Ms. Smith made a PowerPoint Presentation; outlined the Main Street and Rural Planning programs mission; outlined services provided; community engagement; highlighted program regional contacts; reviewed vision and market assessments; grant project qualifications; spoke to the setup of Economic Development boards and/or committees or a working group; to strategic planning; to a five year planning process; highlighted available technical assistance, training, and education; reviewed grant opportunities; and provided program contact information. Discussion took place regarding regional presentation; and program success stories. Mayor Carter outlined next steps. Town Manager Tolbert provided a brief history of the item; spoke to the need for Council education; explained the difference between the programs; qualifiers for the Main Street Program; the requirement for a staff Downtown Planner; for budgetary commitments; a visional strategic economic development plan; and spoke to a one-year and five-year economic development plan. Councilmember Allen requested the item be placed on the Council Retreat agenda in 2027.

(A copy of the PowerPoint Presentation is filed in Exhibit Folder October 2026, which is hereby referred to and made a part of these minutes.)

   B. Social Media Policy – Mayor Carter recognized Councilmember Allen in regards to clarity on the policy. Councilmember Allen voiced concerns regarding public mistrust; and Council non-compliance. Robust discussion took place regarding concerns with the disclaimer requirement; purpose of the disclaimer; public perspective; the review and Council vote on the amended policy; the censure of Councilmembers and associated cost; and First Amendment Rights. During discussions, Councilmember Wilder stated the need to leave the meeting to which Mayor Carter voiced concerns. Mayor Carter voiced he would not include the disclaimer on social media platforms.
   C. Data Center Moratorium – Mayor Carter spoke to research conducted; referenced a Forsyth County Commissioners vote on a moratorium; public feedback; a moratorium schedule document sent to Council; and to Town Attorney Al Andrews guidance. Attorney Andrews spoke to statutory requirements; to challenges with a moratorium; to problems and conditions for cause; to actions, and schedules and specific reasons. Discussion ensued regarding the lack of ability to answer required questions; the Unified Development Ordinance (UDO) standards;

permitted uses, meeting standards; the need to be proactive; land availability; appropriately zoned areas; sufficient UDO regulations; data processing center research; cryptocurrency concerns; potential court outcomes; public feedback sessions; and statutory requirements. Councilmember Franklin recommended the topic be forwarded to the Planning Board for review and recommendations. Discussion continued regarding a twelve-month moratorium schedule prepared by Mayor Carter; an Environmental Conservation and Sustainability Committee presentation by Planning Director Lynn Cochran; and the lack of available land and power structures. Mayor Carter moved that the Town Council, Town Manager, Planning staff and Town Attorney prepare for Council consideration a proposed twelve-month development moratorium on new data center development applications and approval pursuant to North Carolina General Statues 160D-107 and further prepare the required finding supporting documentation public hearing schedule and draft ordinance language necessary to evaluate and consider such a moratorium at a future Council meeting. The motion was seconded by Councilmember Wilder. The motion failed due to a 3- 3 tie vote with Mayor Carter, Councilmember Newsome and Councilmember Wilder voting 'Yea' and Councilmembers Allen, Franklin and Gallagher voting 'No'. Councilmember Allen moved that Council charge the Planning Board to research the item; and to provide a recommendation to Council. It was the consensus of Council for the Planning Board to meet to research, review and make a recommendation to Council on a Data Center Moratorium.

Discussion continued regarding a time frame for the Planning Board to report back.

3. **Items Requiring Action at Briefing** – None
4. **Administrative Reports**
   A. Town Manager
      i. Great Wagon Road – Town Manager Tolbert explained a portion of the Great Wagon Road had been opened and was being utilized; reported out on the Shallowford and Williams Road closures; stated the closure would be effective through December for the new roundabout construction; and provided an update on the installation of street lights.
      ii. Lewisville-Viennna/Robinhood Road Roundabout Update – Town Manager Tolbert spoke to the continuation of construction with base asphalt, curbs and temporary signage installment. Discussion ensued regarding road closure timelines; the official Department of Transportation detour routes; impact on the Christmas parade routes; and sewer issues by the United Parcel Service store.
      iii. Lewisville Lift Station Update – Town Manager Tolbert stated construction was ongoing; spoke to the completion of retaining walls and sanitary sewer system; and to future vacuum testing of sewer manholes and the gravity sewer.
      iv. Public Art Advisory Committee Art Proposal – Town Manager Tolbert reminded Council about a budget approval for a proposed Public Art Advisory Committee (Art Committee) Council Chamber artwork; and provided an image of the proposed piece. Art Committee Chair John Armbruster spoke to a work in progress; to the scale and medium of the piece; and the request for Council input. Town Manger Tolbert continued to explain the art had been submitted by a committee member as a combination of the committee suggestions; spoke to a representation of Lewisville history; and to an upcoming meeting next week to finalize the art. Discussion took place regarding the color palette, the project scale; the historically based theme; and the purpose of the artwork. Town Manager stated the desire to share the concept with Council; and the need for Council feedback.
      v. Speeding on State Roads – Town Manager Tolbert explained traffic speed study requests had been sent to the North Carolina Department of Transportation (NCDOT); a review of collected data to determine whether or not a lower speed limit is warranted; spoke to a backlog; and to an estimated 60 day turn around.
   B. Town Clerk

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i. Board and Committee Vacancies
ii. The Local Boys Bluegrass Concert, October 3 – Town Manager Tolbert spoke to a potential weather event; should there be a need, the cancellation would be on the day of the event; and explained communication of such as needed.
iii. Artist Talk – Daniel Robinson, October 5 – Town Manager Tolbert provided details of the art exhibit.
iv. Red Cross Blood Drive, October 7
v. The Goonies Movie Night, October 9
vi. Bulky Item Pick Up Starts, October 12 – Town Manager Tolbert highlighted Bulky Item pick up.
vii. ECSC Fall Recycling Event, October 17
viii. Flu Vaccination Clinic, October 24 – Town Manager Tolbert shared a first ever Flu Vaccination Clinic to be conducted at Mary Alice Warren Community Center; and spoke to a partnership with Lewisville Drug.
ix. Shalloween Festival, October 24

C. Public Works Director – None

Mayor Carter declared a recess at 8:14 PM; Council returned to open session at 8:19 PM with all members in attendance.

D. Community Operations Manager -
i. Quarterly Report - Operations Manager Brian Moore shared the recent quarterly report for usage at the Mary Alice Warren Community Center (MAWCC). Discussion ensued regarding proof of residency requirements; and interest rates on the MAWCC loan versus cash rates.

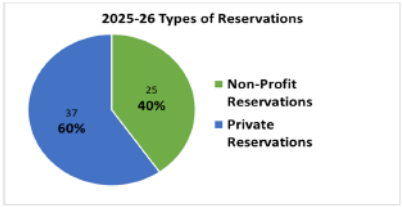
Programs	Schedule	Time	Room(s)	Shallow Ford Grant	Charge
1st Quarter 2026-2027					
Adult Acting-Improv	August 13, September 10	6:30pm-7:30pm	Shallow Ford	No	$10 per class
American Mahjong	Monday's in July, August, September	1:00pm-4:30pm	Vienna	No	Free
Beginner Hand Embroidery Class	July 18, September 26	10:00am-11:30am	Magnolia	No	$45 per class
Blood Drive	August 5	1:00pm-5:30pm	Shallow Ford/Lewisville	No	Free
CPR Class	September 12	8:00am-12:00pm	Lewisville/Vienna	No (Town of Lewisville & Lewisville Fire Department)	Free
Chess Group	July 5 & 19	2:00pm-4:00pm	Magnolia	No	Free
Colored Pencil Explorers	September 12	11:00am-1:00pm	Magnolia	No	Free
Colored Pencil Open Draw	Monday's in July, August, September	10:00am-1:00pm	Magnolia	No	Free
Family Art Drop-In	September 5	12:00pm-3:00pm	Magnolia	Yes (Arts Council of WS-FC)	Free
Grown Up & Me - Music & Movement	Thursday's in July, August, September	9:00am-10:00am	Lewisville	No	$55 per month of classes
	Tuesday's and Thursday's in July, August, September	10:00am-11:00am	Lewisville	No	$55 per month of classes
Jewelry Making Class	September 9	9:00am-11:00am & 11:30am-1:30pm	Magnolia	No	$20 per class
Let's Play Pennies	Wednesday's in July, August, September	1:00pm-4:00pm	Vienna	No	Free
Line Dancing Class	Tuesday's in July, August, September	3:30pm-7:00pm	Lewisville/Vienna	No	$7 per class
Lovely Layers: Unlock the Mysteries of Mixed Media	September 19	9:00am-12:00pm	Magnolia	Yes (Associated Artists of WS)	$17 for members/$22 for non-members
Mobility & Flexibility Class for Seniors	Monday's and Wednesday's in September	10:00am-11:00am	Lewisville	No	$100 per month of classes
	Monday's and Wednesday's in July, August, September	11:00am-12:00pm	Lewisville	No	$100 per month of classes
Peter and the Wolf	September 6	3:00pm-4:30pm	Lewisville	Yes (Music Carolina)	Free
Story Time Series	August 1, September 5	10:30am-11:30am	Magnolia	Yes (Arts Council of WS-FC)	Free
Swing Dance Concert	August 28	7:00pm-10:00pm	Shallow Ford/Lewisville/Vienna	Yes (Salem Band)	Free
Swing Dance Lessons and Concert	July 11	10:00am-1:00pm	Shallow Ford/Lewisville/Vienna	Yes (Salem Band)	Free
Tai Chi Class	Friday's in July, August, September	9:00am-10:00am	Lewisville/Vienna	No	Free
Winston-Salem Symphony Serenades	July 26. August 27, 30, September 5, 20	Times Vary	Lewisville/Vienna	Yes (Winston-Salem Symphony)	Free
Writing Stories for Your Life	July 13, August 10, September 14	10:00am-12:00pm	Great Wagon	No	Free
Yang 24 Tai Chi	September 24	10:00am-11:00am	Vienna	No	Free
Yoga Class	Tuesday's in July, August, September	6:00pm-7:00pm	Shallow Ford	No	Free
Zumba Class	July 13 & 27, September 14, 21, 30	6:00pm-7:00pm	Lewisville	No	$10 per class

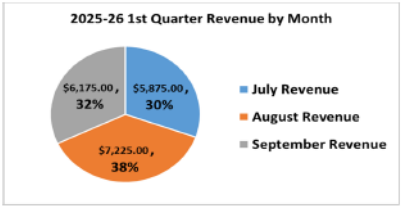
Non-Profit	Type of Event	Date	Time Reserved	Room(s) Reserved	Fee
1st Quarter 2026-2027					
American Legion Post 522	Monthly Meeting	September 3	7:00pm-9:30pm	Lewisville	$ -
Girl Scout Troop 10231	Meeting	August 31, September 14, 28	6:30pm-8:00pm	Shallow Ford	$ -
Girl Scout Troop 40052	Meeting	August 20, September 3, 17	6:30pm-7:30pm	Vienna	$ -
Lewisville-Clemmons Chamber of Commerce	Leadership Lewisville-Clemmons	September 3	8:00am-5:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	$ -
Lewisville Civic Club	Monthly Board Meeting	July 13, August 17	5:00pm-7:00pm	Great Wagon	$ -
	Monthly Meeting	July 16, August 20	5:00pm-8:30pm	Shallow Ford/Kitchen	$ -
Lewisville Elementary School	Meeting	July 14	8:00am-3:00pm	Magnolia	$ -
Lewisville Garden Club	Meeting	September 23	9:00am-1:00pm	Magnolia	$ -
Lewisville Historical Society	Membership Meeting	September 14	4:00pm-9:00pm	Shallow Ford/Kitchen	$ -
Lewisville Branch Library	Pirates Day Program	September 19	2:00pm-3:15pm	Magnolia	$ -
	Tai Chi Class	September 26	2:00pm-3:00pm	Vienna	$ -
North Carolina League of Municipalities	Accounting Services	July 29	9:00am-3:00pm	Shallow Ford/Kitchen	$ -
Piedmont Flyers	Monthly Meeting	July 27, August 31, September 28	6:00pm-7:30pm	Great Wagon	$ -
Representative Harrigan	Mobile Office Hours	September 30	11:00am-2:00pm	Great Wagon	$ -
Shallow Ford Foundation	Board Meeting	July 22	11:30am-2:00pm	Shallow Ford/Kitchen	$ -

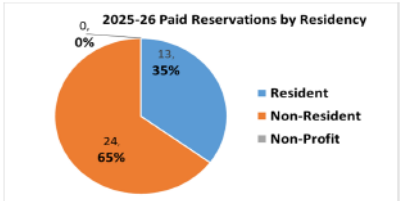
Type of Reservation	Date	Time Frame	Room(s) Rented	Revenue	Resident
Celebration of Life	July 11	4:00pm-8:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	$ 1,075.00	No
Birthday Party	July 12	2:00pm-6:00pm	Shallow Ford/Kitchen	$ 375.00	No
Eduational Event	July 16	9:00am-4:00pm	Shallow Ford/Kitchen	$ 525.00	No
Family Reunion	July 18	4:00pm-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	$ 1,425.00	No
Baby Shower	July 19	11:00am-4:00pm	Vienna	$ 250.00	Yes
Celebration of Life	July 19	11:00am-3:00pm	Shallow Ford/Lewisville/Kitchen	$ 575.00	Yes
Private Event	July 25	1:00pm-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	$ 1,650.00	Yes
			July Revenue	$ 5,875.00	
Vow Renewal	August 1	1:00pm-8:00pm	Shallow Ford/Lewisville/Kitchen	$ 1,150.00	No
Birthday Party	August 1	5:00pm-9:00pm	Vienna	$300	No
			Stayed an hour after reservation time	$ 50.00	
Birthday Party	August 2	10:00am-2:00pm	Shallow Ford/Kitchen	$ 375.00	No
Birthday Party	August 8	9:30am-3:30pm	Shallow Ford/Kitchen	$ 375.00	Yes
Baby Shower	August 8	10:00am-2:00pm	Magnolia	$ 100.00	Yes
Birthday Party	August 8	11:00am-3:00pm	Vienna	$ 300.00	No
Graduation Party	August 9	1:30pm-5:30pm	Lewisville	$ 300.00	Yes
Birthday Party	August 15	10:00am-5:00pm	Vienna	$ 450.00	No
Baby Shower	August 15	10:00am-5:00pm	Shallow Ford/Lewisville/Kitchen	$ 1,150.00	No
Bridal Shower	August 15	12:00pm-4:00pm	Magnolia	$ 200.00	No
Wedding Reception	August 16	10:00am-4:00pm	Shallow Ford/Lewisville/Kitchen	$ 825.00	Yes
Finanical Education Workshop	August 19	5:00pm-9:00pm	Shallow Ford	$ 300.00	No
Wedding Shower	August 22	10:00am-4:00pm	Shallow Ford/Lewisville/Kitchen	$ -	Staff One-time
Memorial Service	August 23	10:00am-2:00pm	Lewisville	$ 300.00	Yes
Non-Profit Fundraiser	August 29	11:00am-5:00pm	Shallow Ford/Kitchen	$ 475.00	No
Baby Shower	August 30	10:00am-4:00pm	Shallow Ford/Kitchen	$ 475.00	No
Baby Shower	August 30	3:00pm-7:00pm	Magnolia	$ 100.00	Yes
			August Revenue	$ 7,225.00	
Family Gathering	September 4	4:00pm-8:00pm	Shallow Ford/Kitchen	$ 375.00	No
Baby Shower	September 6	12:00pm-4:00pm	Shallow Ford/Kitchen	$ 375.00	No
Baby Shower	September 12	1:00pm-8:00pm	Shallow Ford/Kitchen	$ 525.00	No
Birthday Party	September 12	4:00pm-10:00pm	Lewisville	$ 550.00	No
WFU History Department	September 18	4:30pm-8:30pm	Lewisville	$ 400.00	No
Baby Shower	September 19	12:00pm-4:00pm	Viennna	$ 200.00	Yes
Reunion	September 19	3:00pm-9:00pm	Shallow Ford/Lewisville/Kitchen	$ 1,025.00	No
Wedding Dinner	September 20	3:00pm-9:00pm	Shallow Ford/Kitchen	$ 375.00	Yes
Wedding	September 25	6:00pm-10:00pm	Lewisville	$ 400.00	No
	September 26	12:00pm-8:00pm	Lewisville	$ 700.00	No
Celebration of Life	September 26	12:00pm-4:00pm	Vienna	$ 300.00	No
Birthday Party	September 26	1:00pm-5:00pm	Shallow Ford/Kitchen	$ 275.00	Yes
Gender Reveal	September 26	6:00pm-10:00pm	Vienna	$ 300.00	No
Birthday Party	September 27	1:00pm-7:00pm	Shallow Ford/Kitchen	$ 375.00	Yes
			September Revenue	$ 6,175.00	
			1st Quarter Revenue	$ 19,275.00	
			Fiscal Year Total	$ 19,275.00	

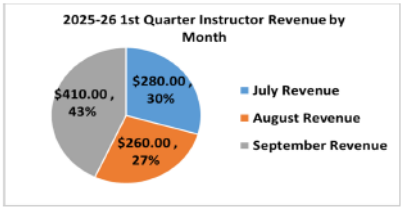
	Jul-26	Aug-26	Sep-26	Total
Non-Profit Reservations	6	7	12	25
Private Reservations	7	16	14	37
Programs	55	53	70	178
	68	76	96	240

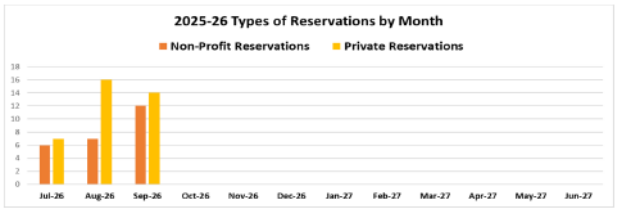
Combined	
Reservations	62
# of Programs	178













5. Tentative Agenda Items for Regular Meeting on October 8, 2026

A. Consent Agenda – Discussion took place regarding general fund disbursements to date; and property tax revenues.
   i. Resolution 2026-034 – Financial Statements for Two Months Ended August 31, 2026

B. Introductions, Recognitions, Presentations and/or Proclamations
   i. Presentation
      a. Sheriff's Office – Mayor Carter referenced an upcoming presentation on Flock cameras.

C. Public Hearing – Town Manager Tolbert spoke to a staff presentation at the October 8th meeting; explained the benefits to Council and the public; provided image of the parcels; and outlined land usages. Discussion took place regarding land use requests.
   i. Ordinance 2026-018 – Public Hearing for Annexation – 0 Chickasha Drive
      a. Staff Presentation
      b. Public Hearing
      c. Council Discussion
      d. Council Consideration – Ordinance 2026-018 – Annex 0 Chickasha Drive
   ii. Ordinance 2026-019 – Public Hearing for Rezoning – 0 Chickasha Drive
      a. Staff Presentation
      b. Public Hearing
      c. Council Discussion
      d. Council Consideration – Ordinance 2026-019

D. Old Business
   i. Ordinance 2026-017 – Amend Fee Schedule in Reference to Notary Service Fees (note: this item was tabled from the September 10th meeting of Council) – Mayor Carter provided an update on previous discussions. Town Manager Tolbert spoke to the item being tabled at the last Council meeting; explained the need for a clean, clarified fee schedule for residents versus non-residents and businesses in town versus outside of town; explained the challenges with varying scenarios; spoke to the need to consider staff interpretation; and explained a solution stating residents would be free and non-residents would be charged. The proposed charges would stand as $9 for one signature, $10 for two signatures, and $11 for three or more signatures. Discussion took place regarding proper verbiage such as open market fees; and parliamentary procedures to un-table an item.

   New Business

   ii. Ordinance 2026-020 – Amend Facility Use Exemption List – Town Manager Tolbert distributed a document for review; referenced organizations grandfathered into the exemption list as of the meeting in September; additional applications received; spoke to meetings of the Special Projects Review Committee (the Committee) ; and outlined organizations recommended by the Committee for approval as Shallowford Foundation, American Red Cross, Lewisville-Clemmons Chamber of Commerce, Reagan High School Band Booster (to use one of the four approved opportunities for Reagan High School), and Forsyth County AuxComm (restricted to one usage per year to include only two rooms). Town Manager Tolbert continued to explain the removal of the Shepard Center (as they provide programming only); stated removal of the Rotary Club of Western Forsyth County, Forsyth Home Educators, and the Piedmont Flyers Club as applications were not received by these organizations; and highlighted multiple attempts by staff to contact the organizations.

(A copy of the document is filed in Exhibit Folder October 2026, which is hereby referred to and made a part of these minutes. All applications referenced are filed in the Special Projects Review Committee notebook.)

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iii. Sales Tax for Willow Run Municipal Service District (MSD) – Finance Director Pam Orrell referenced a distributed staff report; spoke to a special tax district; to a report from the University of North Carolina of Chapel Hill School of Government (SOG) regarding sales tax distribution; highlighted statutory requirements for distribution; explained the process for tax collection and distribution; an error in municipalities across North Carolina; referenced a three-year statute of limitations; recognized the Town of Lewisville had not been in compliance since 2016; spoke to the need for correction; and requested Council direction. Discussion took place regarding a general fund transfer; the total amount due for the three-year limitation compared to funding figured back to 2016; and legal liability and limitations. Dialogue ensued regarding the set-up of the Willow Run Municipal Service District; the need for dam repairs in the neighborhoods; town ownership and maintenance of the dams and lakes; and whether to pay the Willow Run MSD only funds for the required three-years, to pay the required three-years plus one additional year in a good-faith effort, or to pay all funds dating back to 2016. Motion by Councilmember Newsome, 2nd by Councilmember Wilder to reimburse the Willow Run MSD $100,985.71 for funds due on sales tax revenue through 2016. The motion carried by a vote of 5-2 with Mayor Carter and Councilmember Franklin voting 'No'.

i. **For the Good of the Order –** Councilmember Newsome highlighted the Friends of the Library. Councilmember Gallagher commended staff on concerns addressed at Conrad Farms. Councilmember Allen inquired about financial safe guards implemented by the town. Councilmember Franklin inquired about the recent North Carolina League of Municipalities Legislative Summit; and encouraged Council to wear pink at the October Council meeting. Mayor Carter spoke to requirements for public comment speakers. Town Attorney Andrews highlighted North Carolina General Statutes regarding public comment periods; explained the adoption of reasonable rules governing the conduct of public speakers and providing maintenance for decorum; referenced historical practices; and recommended a written policy for consistency. Discussion continued regarding requirements for speakers to provide their address or proof of residency; stricter laws for public hearings; and campaigning from the podium.

6. Adjournment – Moved by Councilmember Newsome, seconded by Councilmember Gallagher to adjourn the meeting at 9:45 PM. The motion passed unanimously.

_____
Billy Carter, Jr., Mayor

ATTEST:

_____
Angela Lord, Town Clerk

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Lewisville Town Council
Regular Meeting Minutes
October 8, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. **Call to Order:**
   A. Roll Call
   Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Mayor Pro-Tem Stacy Howard was absent. Also, in attendance were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Finance Director Pam Orrell, Planning Director Lynn Cochran, and Town Attorney Al Andrews.
   B. Invocation – Councilmember Newsome
   C. Pledge of Allegiance – Councilmember Wilder
   D. Adoption of Agenda
   Moved by Councilmember Franklin, seconded by Councilmember Gallagher to approve the agenda. The motion carried unanimously.
2. **Consent Agenda –** Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Allen, seconded by Councilmember Wilder to approve the consent agenda. The motion to approve the consent agenda carried unanimously.
   A. Resolution 2026-034 – Financial Statements for Two Months Ended August 31, 2026

RESOLUTION 2026-034 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the one month ended August 31, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the one month ended August 31, 2026 and incorporated herein.

Adopted this the 8th day of October 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

(A copy of the Financial Statement is filed in Exhibit Folder October 2026, which is hereby referred to and made a part of these minutes.)

3. **Introductions, Recognitions, Presentations and/or Proclamations**
   A. Presentation
      i. Sheriff's Office - Sergeant PJ Stringer shared updated call stats; and cautioned residents regarding scamming calls. Discussion took place regarding speed reduction efforts.

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2026													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	681	624	731	777	744	747	774	748	648				
Security Check	357	286	311	324	298	277	328	322	270				
Traffic Arrest / Violation	3	4	4	5	27	22	29	20	22				
Alarm	9	12	15	12	12	14	9	6	11				
Priority Call Response Time	4.6	7	7	5.1	5	6.6	6.5	5	5.1				

2025														913
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Total calls for service	670	718	766	640	680	695	746	761	748					
Security Check	364	414	372	338	363	362	403	389	401					
Traffic Arrest / Violation	18	19	22	22	26	29	29	35	35					
Alarm	16	11	11	14	20	11	11	18	10					
Priority Call Response Time	5.9	5	5	7	5.3	7	6.5	5.3	5					

4. Public Forum

A. Speakers from the Floor

Bob West voiced concern regarding Belnette Drive traffic; and requested the installation of speed bumps.

Tripp Gallup spoke to trust and respect of Council, staff, and the public; and public engagement.

Susan Frey voiced concerns regarding the need for a Data Center Moratorium.

AnneMarie Stanford voiced concerns regarding social media; and commended staff, Council on Lewisville events.

Debby Jennings voiced concerns regarding a data center; and requested consideration of community input.

Matt Sin spoke to early voting; and highlighted various campaign issues.

Dan Besse spoke to Council consideration of a Data Center Moratorium.

B. Written comments: There were no written comments.

5. Public Hearing

A. Ordinance 2026-018 – Public Hearing for Annexation – 0 Chickasha Drive

i. Staff Presentation – Planning Director Lynn Cochran provided a PowerPoint Presentation (PPP); reviewed the request; presented maps, aerial photographs and diagrams to illustrate the site and surrounding property; read the conditions attached to the zoning request; and stated the Planning Board and staff recommended approval of the request.

ii. Public Hearing – Mayor Carter opened and closed the public hearing as there were no speakers for the item.

iii. Council Discussion – Councilmember Gallagher inquired about intended development to which Planning Director Cochran explained the required process for residential development.

iv. Council Consideration – Ordinance 2026-018 – Annex 0 Chickasha Drive – Moved by Councilmember Franklin, seconded by Councilmember Allen to adopt Ordinance 2026-018. The motion carried unanimously.

ORDINANCE 2026-018 ANNEXING TERRITORY TO THE CORPORATE LIMITS OF THE TOWN OF LEWISVILLE TO INCLUDE PROPERTY LOCATED AT 0 CHICKASHA DRIVE

WHEREAS, the Town of Lewisville has been petitioned under NCGS 160A-31 and 160A-58.1 (contiguous) to annex the hereinafter-described territory and is hereby annexed to the Town of Lewisville;

WHEREAS, the Lewisville Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition requesting annexation of property known as 0 Chickasha Drive into the Town of Lewisville;

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of annexation was held at the Lewisville Town Hall, 6510 Shallowford Road, at 6 PM on Thursday, October 8, 2026 after

due notice by the Winston-Salem Journal on Sunday, September 27, 2026;

WHEREAS, the Lewisville Town Council finds that the petition meets the requirements of NCGS 160A-31 and 160A-58.1.; and

NOW, THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that:

Section 1. By virtue of the authority granted by NCGS 160A-31 and 160A-58.1, the following described territory is hereby annexed and made part of the Town of Lewisville as of October 8, 2026:

PIN 5896-16-5840 – 0 Chickasha Drive
14.76 acres +/-

Section 2. The area proposed for annexation is described as follows:

OFFICIAL METES AND BOUNDS FOLLOW:

Beginning at an existing iron pipe on the eastern right of way of Chickasha Drive having NC State Plane coordinates of N=867064.36 E=1590377.34 also being the northwest corner of Ralph Nixon (DB 3894 PG 2728), thence from said beginning running with the eastern right of way of Chickasha Drive N 01°00'15" E 395.03' to a T-iron on the north side of a gravel drive corner to Mary Sue Yarbrough (DB 914 PG 171), thence with Yarbrough S 89°38'14" E 473.73' to a bent iron pipe in aforementioned gravel drive corner to William Yarbrough (DB 3431 PG 2572), thence with W. Yarbrough S 00°15'57" E 379.62' to a stone, S 89°52'07" E 509.26' to a nail in the line of Yarbrough corner to NCDOT, thence with NCDOT S 00°19'02" E 32.96' to an existing iron, S 89°49'56" E 283.05' to an angle iron, S 00°02'03" W 173.58' to a new iron pipe in a creek, S 13°26'19" W 106.75' to a NCDOT right of way disk, S 20°18'27" W 178.30' to a new iron pipe in the line of NCDOT (DB 3758 PG 673) being N 20°18'27" E 6.82' from a NCDOT right of way disk, thence from said new iron pipe running with NCDOT N 89° 51'41" W crossing an existing iron pipe at 196.59' a total distance of 913.93' to an axle in the line of Ella Louise Becraft (DB 3645 PG 3560), thence with Becraft N 03°15'01" E 35.83' to a rebar corner to Rojas Real Estate, LLC (DB 3862 PG 557), thence with Rojas N 03° 15'01" E 90.16' to an existing iron pipe corner to Dollie P. Gladden (DB995 PG 597), thence with Gladden N 03°15'01" E 163.81' to point in concrete debris pile corner to aforementioned Nixon, thence with Nixon N 00°08'28" W 159.42' to an existing iron pipe, N 86°47'31" W 290.66' to the point of beginning containing 14.712 acres+/-.

Section 3. Upon and after October 8, 2026, the above described territory shall be subject to all debts, laws, ordinance and regulations in force in the Town of Lewisville and shall be entitled to the same privileges and benefits as other parts of the of the Town of Lewisville. Said territory shall be subject to municipal taxes according the NCGS 160A-58.10.

Section 4. The Mayor of the Town of Lewisville shall cause to be recorded in the office of the Forsyth County Register of Deeds and the office of the North Carolina Secretary of State an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of the ordinance. Such map shall also be delivered to the Forsyth County Board of Elections as required by NCGS 163-288.1.

Adopted this the 8th day of October 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

(A copy of the PowerPoint Presentation is filed in Exhibit Folder October 2026, which is hereby referred to and made a part of these minutes.)

B. Ordinance 2026-019 – Public Hearing for Rezoning – 0 Chickasha Drive
   i. Staff Presentation – Planning Director Cochran stated he was available for questions.
   ii. Public Hearing – Mayor Carter opened and closed the public hearing as there were no speakers for the item.
   iii. Council Discussion – None.
   iv. Council Consideration – Ordinance 2026-019 – Rezone 0 Chickasha Drive – Moved by Councilmember Allen, seconded by Councilmember Gallagher to adopt Ordinance 2026-019. The motion carried unanimously.

ORDINANCE 2026-019 AMENDING OFFICAL ZONING MAP OF THE TOWN OF LEWISVILLE 0 CHICKASHA DRIVE (L-119) - (PIN 5896-16-5840)

BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL as follows:

Section 1. The official zoning maps for the Town of Lewisville and Forsyth County, North Carolina are hereby amended by changing the zoning of the subject property noted below from Agricultural (AG-Forsyth County) to Agricultural (AG-Lewisville) of Lewisville jurisdiction for the following described property as: PIN 5896-16-5840 – 0 Chickasha Drive 14.76 acres +/-

The area is described as follows:

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OFFICIAL METES AND BOUNDS FOLLOW:

Beginning at an existing iron pipe on the eastern right of way of Chickasha Drive having NC State Plane coordinates of N=867064.36 E=1590377.34 also being the northwest corner of Ralph Nixon (DB 3894 PG 2728), thence from said beginning running with the eastern right of way of Chickasha Drive N 01°00'15" E 395.03' to a T-iron on the north side of a gravel drive corner to Mary Sue Yarbrough (DB 914 PG 171), thence with Yarbrough S 89°38'14" E 473.73' to a bent iron pipe in aforementioned gravel drive corner to William Yarbrough (DB 3431 PG 2572), thence with W. Yarbrough S 00°15'57" E 379.62' to a stone, S 89°52'07" E 509.26' to a nail in the line of Yarbrough corner to NCDOT, thence with NCDOT S 00°19'02" E 32.96' to an existing iron, S 89°49'56" E 283.05' to an angle iron, S 00°02'03" W 173.58' to a new iron pipe in a creek, S 13°26'19" W 106.75' to a NCDOT right of way disk, S 20°18'27" W 178.30' to a new iron pipe in the line of NCDOT (DB 3758 PG 673) being N 20°18'27" E 6.82' from a NCDOT right of way disk, thence from said new iron pipe running with NCDOT N 89° 51'41" W crossing an existing iron pipe at 196.59' a total distance of 913.93' to an axle in the line of Ella Louise Becraft (DB 3645 PG 3560), thence with Becraft N 03°15'01" E 35.83' to a rebar corner to Rojas Real Estate, LLC (DB 3862 PG 557), thence with Rojas N 03° 15'01" E 90.16' to an existing iron pipe corner to Dollie P. Gladden (DB995 PG 597), thence with Gladden N 03°15'01" E 163.81' to point in concrete debris pile corner to aforementioned Nixon, thence with Nixon N 00°08'28" W 159.42' to an existing iron pipe, N 86°47'31" W 290.66' to the point of beginning containing 14.712 acres+/-.

Section 2. This Ordinance shall be effective from and after its date of adoption.

Adopted and effective this the 8th day of October 2026 by the Lewisville Town Council with a vote of 6-0. (Signed) Mayor Billy Carter, Jr.

6. Old Business

A. Ordinance 2026-017 – Amend the Fee Schedule in Reference to Notary Service Fees – Town Manager Tolbert provided the history regarding the item being tabled; and requested Council consider a motion to un-table the item.

Moved by Councilmember Allen to un-table the item for discussion, seconded by Councilmember Newsome. The motion carried unanimously.

Town Manager Tolbert explained the proposed fee schedule for residents' versus non-residents and businesses in town versus outside of town; notarizations would be free for residents and Lewisville business owners; stated non-residents would be charged; and the proposed charges would be $9 for one signature, $10 for two signatures, and $11 for three or more signatures.

Moved by Councilmember Allen, seconded by Councilmember Wilder to adopt Ordinance 2026-017. The motion carried unanimously.

ORDINANCE 2026-017 OF THE LEWISVILLE TOWN COUNCIL AMENDING BUDGET ORDINANCE 2026-001 FOR FISCAL YEAR 2026-2027

WHEREAS, the Lewisville Town Council adopted Budget Ordinance 2026-001 for fiscal year 2026-2027 on June 11, 2026, which includes the 2026-2027 fee schedule;

WHEREAS, effective September 11, 2026, Notary service fees will be implemented to institute notary service fees at a rate of $9 (nine) for one notarized signature, $10 (ten) for two notarized signatures, and $11 (eleven) for three or more notarized signatures for all non-resident and/or commercial business notary notarizations;

WHEREAS, Notarizations will remain free for any personal notary needs of Lewisville residents; and

NOW, THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that Appendix C - Fee Schedule of the 2026-001 Budget Ordinance is hereby amended as referenced in the attached schedule.

Adopted and enacted this the 8th day of October 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

(A copy of the Fee Schedule is filed in Exhibit Folder October 2026, which is hereby referred to and made a part of these minutes.)

B. Data Center Moratorium – Mayor Carter provided a brief history of the item; spoke to Council and staff research; and to a motion at the Town Council Briefing and Action Meeting on October 1, 2026 that failed due to a tie. Councilmember Gallagher spoke to transparency; referenced a social media post by Mayor Carter; quoted the post; referenced research following the briefing meeting; spoke to the need of review by the Planning Board; and highlighted the October 28th Special Called Planning Board Meeting. Discussion ensued regarding actions in Forsyth County North Carolina (NC), Dixon City Pennsylvania, Richard County NC; the Lewisville Unified Development Ordinance (UDO) regulations; allowances to set moratorium dates and to revise the dates; review of limited available parcels; the need for a pause to implement a moratorium; Council directives to the Planning Board; potential risks and associated costs; a possible recall vote on Mayor Carter's motion at the Briefing and Action meeting; written records that serve as the official record; a proactive action; the current environment regarding data centers; public trust; and Council work and review of the item.

7. New Business

A. Ordinance 2026-020 – Amend Facility Use Exemption List – Town Manager Tolbert explained the Facility Use Exemption policy in Chapter 16 of the Town Code; free or reduced rate eligibility for non-profits; spoke to the Special Projects Review Committee recommendations to continue exemptions for The Shallow Ford Foundation, the American Red Cross, and the Lewisville-Clemmons Chamber of Commerce; explained the addition of a new non-profit Forsyth County AuxComm with restrictions; and stated four organizations would be removed due to no applications received; and concluded by stating the Special Projects Review Committee made the recommendations for Council consideration. Moved by Councilmember Allen, seconded by Councilmember Newsome to adopt Ordinance 2026-020. The motion carried unanimously.

ORDINANCE 2026-020 OF THE LEWISVILLE TOWN COUNCIL AMENDING CHAPTER 16 PARKS, RECREATION, AND CULTURAL DEVELOPMENT FACILITY USE EXEMPTION POLICY

WHEREAS, the Lewisville Town Council adopted Ordinance 2007006 enacting a code of ordinances which revised, amended, restated, codified and compiled existing ordinances on March 8, 2007 with the understanding that chapters would need to be updated;

WHEREAS, changes in the status of town facilities necessitates amendments to the Parks, Recreation and Cultural Development Policies; and

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL amends Town Code 16-14 (J)(3) to update organizations approved by the Town Council as exempt from the payment of user fees and deposits at Shallowford Square, G. Galloway Reynolds Community Center, and Jack Warren Park; and that User fees for grandfathered exempted users at Mary Alice Warren Community Center are outlined in in § 16-18(F). Cleaning and damage fees are not exempt. If the facility is left unclean or damaged, the organization will be assessed a cost.

Adopted this the 8th day of October 2026.
(Signed) Mayor Billy Carter, Jr.

Facility Use Exemption Policy:

§ 16-14 FACILITY USE EXEMPTION POLICY.

E. User fee exemptions. Organizations may be exempted from the payment of user fees and deposits as approved by the Town Council. Exemption requests will be reviewed by the Special Projects Review Committee. Upon completion of review by the Special Projects Review Committee, a recommendation will be made to Town Council. Full exemptions shall be in the form of a town ordinance and shall be included in the list of exempted organizations listed elsewhere in this policy. Organizations not listed in the exemption policy must pay all fees.

1. Organizations located in the Town of Lewisville, that are defined by the Internal Revenue Code as § 501(c)(3) and § 501(c)(8) desiring recurring use may request to be exempted from user fees and deposits by submitting a request for exemption to the Town Council through the Town Manager or his or her designee. Requests for exemption shall be considered at the next regularly scheduled meeting of the Town Council.

2. Organizations serving the residents of the Town of Lewisville as defined below may request to be exempted from user fees and deposits by submitting a request for exemption to the Town Council through the Town Manager or his or her designee. Requests for exemption shall be considered at the next regularly scheduled meeting of the Town Council. An organization that meets one of the following may be approved by Council:

a. Regularly comes together for the purpose of promoting, providing or supporting services to the town or its residents;
b. Uses a location within the town for its primary service place;
c. Has an office in the Town of Lewisville;
d. Has a majority of town residents in its service population;
e. Conducts a majority of its activities in the town; or
f. Focus a significant program in the town.

3. Organizations grandfathered by the Town Council (as listed in Chapter 16-14 (J)(3) a through k), are exempt from the payment of user fees and deposits at Shallowford Square, G. Galloway Reynolds Community Center and Jack Warren Park. User fees for exempted users at the Mary Alice Warren Community Center are outlined in § 16-18(F). Cleaning and damage fees are not exempt. If the facility is left unclean or damaged, the organization will be assessed a cost.

I. Cancellations. Non-use of dates by recurring users are to be reported to the scheduling office as early as possible so that the date will be available to other users.

J. Terms of use.

1. Exempted users follow the same rules for renters/users for each facility. All Shallowford Square, G. Galloway Reynolds Community Center, Jack Warren Park, and Mary Alice Warren Community Center rules apply. (See § 16-12, § 16-13, § 16-17, and § 16-18).

2. Exemptions requested by organizations, of which the town is a member, may be approved by the Town Manager or his or her designee. Such exemptions shall be for one-time events and not for recurring use of one or more of the town's facilities.

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3. Exempted organizations (for regular meetings and/or activities):

a. Lewisville Civic Club.

b. Winston-Salem/Forsyth County Schools (serving Lewisville; limited to 4/year/school). Lewisville Elementary School, Lewisville Middle School, Reagan High School, Vienna Elementary School, West Forsyth High School.

c. Boy Scouts of America (local units sponsored by local organizations).

d. Girl Scouts of America (local units sponsored by local organizations).

e. Lewisville Garden Clubs.

f. Lewisville Historical Society.

g. Lewisville Area Arts Council (LAAC).

h. Lewisville Branch Library (cooperative agreement with the Forsyth County Library System).

i. American Legion.

j. Homeowner Association (once yearly meetings).

k. Vienna Civic Club.

~~l. Shepherd's Center.~~

~~m. Rotary Club of Western Forsyth County (events only).~~

~~n. Forsyth Home Educators (limited to 4 activities/year, no classes).~~

~~o~~ l. Shallow Ford Foundation.

~~p~~m. The American Red Cross (blood drives only).

~~q~~n. Lewisville-Clemmons Chamber of Commerce ~~LEADS (weekly meeting at G Galloway Reynolds).~~

~~r. Piedmont Flyers Club (for monthly meeting in the Great Wagon Room within the Mary Alice Warren Community Center).~~

o. Forsyth County AuxComm (one training conducted per year with the use of up to two rooms within the Mary Alice Warren Community Center.)

B. Ordinance 2026-021 – Budget Amendment for Municipal Service District – Finance Director Pam Orrell referenced a presentation at the Briefing and Action meeting; explained the distribution of local sales tax revenue with the Willow Run Municipal Service District (MSD); outlined calculated funds from July 1, 2015 through June 30, 2025 in the amount of $100,985.71; and spoke to MSD fund restrictions. Moved by Councilmember Newsome, seconded by Councilmember Wilder to adopt Ordinance 2026-021. The motion carried unanimously.

ORDINANCE 2026-021 BUDGET AMENDMENT FUNDING TRANSFER FOR WILLOW RUN MUNICIPAL SERVICE DISTRICT

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TOWN OF LEWISVILLE
Budget Amendment Ordinance 2026-021
Amending Budget Ordinance 2026-001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 3
Pam Orrell, Finance Director

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-00-4110-4995	General Fund - Governing Body - Transfer to WRMSD Special Revenue Fund	$ 100,985.71	10-00-3990-9000	General Fund - Fund Balance Appropriated	$ 100,985.71
		$ 100,985.71			$ 100,985.71

EXPLANATION: To transfer $100,985.71 from the General Fund to the Willow Run Municipal Service District Special Revenue Fund, which represents the MSD's portion of sales tax revenue collected from the NC Department of Revenue between July 1, 2015 and June 30, 2025.

RECOMMENDED BY: Pam Orrell, Town Finance Director

Approved and effective upon adoption this the 8th day of October, 2026 by the Lewisville Town Council.

(Signed) Mayor Billy Carter, Jr.

8. Administrative Reports

A. Upcoming events and closings – Town Manager Tolbert reviewed the upcoming events; commended Lewisville Communications Specialist Veronica Leasure; highlighted the Lewisville Connect systems; and spoke to the first vaccine event by Lewisville Drug.
   i. The Goonies Movie Night, October 9
   ii. Bulky Item Pick Up Starts, October 12
   iii. ECSC Fall Recycling Event, October 17
   iv. Flu Vaccination Clinic, October 24
   v. Shalloween Festival, October 24

B. Clerk Report
   i. Board and Committee Openings – Art, MSD, (Area 2) and ZBOA – Town Manager Tolbert shared the open Board and Committee positions.

9. For the Good of the Order

A. Public Comments

i. Steve Thompson spoke to data centers; and voiced concerns with speeding issues. Aaron Hutmacher referenced discussions around cell towers; and spoke to data centers. Scott Culbertson spoke to data centers; highlighted no-employee dark centers; and spoke to associated noise concerns. Matt Sin spoke to protection from data centers. Edward Higgins spoke to local business support; to data centers; and stated Council should consult with Information Technology (IT) experts regarding data centers. Deborah Thompson referenced Council meeting attendance; voiced concern regarding speeding issues; and spoke to trust in the Town Council.

ii. Written comment – There were no written comments.

B. Council Comments – Councilmember Newsome highlighted Lewisville Friends of the Library. Councilmember Allen encouraged residents to vote early. Councilmember Gallagher extended well wishes for Mayor Pro-Tem Howard. Councilmember Franklin voiced appreciation for folks that wore pink for Breast Cancer awareness; and inquired about the blood drive success. Town Manager Tolbert explained data had not been received. Councilmember Wilder spoke to various data center types. Mayor Carter referenced his campaign agenda; spoke to work force housing; to public interest; proactive goals; Artificial Intelligence (AI) regulations; local government control; and encouraged residents to vote.

10. Adjournment

Moved by Councilmember Allen, seconded by Councilmember Newsome to adjourn the meeting. The Town Council adjourned at 7:45 P.M.

Minutes are respectfully submitted by Town Clerk Angie Lord by review of Town Council YouTube video.

_____

Billy Carter, Jr., Mayor

ATTEST:

_____

Angela Lord, Town Clerk

DRAFT

PROCLAMATION 2026-005 TO PROCLAIM
NOVEMBER AND DECEMBER 2026
AS SHOP LOCAL MONTHS

WHEREAS, locally owned small businesses support the Town of Lewisville by creating jobs, strengthening neighborhoods, and contributing to the vitality and character of our community;

WHEREAS, the Town of Lewisville supports and celebrates the independently owned local businesses that keep Lewisville thriving;

WHEREAS, supporting local owned businesses demonstrates a conscious commitment to our economy; creates goodwill within Lewisville; helps to create jobs; and preserves our unique culture;

WHEREAS, according to a 2020 Consumer Insights Survey, 97% of shoppers recognized the positive impact of shopping small; and 85% of them reported they encouraged friends and family to do so too;

WHEREAS, shopping locally will not only support business owners, but supports neighbors and friends; our Town's infrastructure; and will increase financial security for small business owners;

WHEREAS, the Town of Lewisville Town Council wishes to offer support to local business members; and

NOW, THEREFORE, the Mayor and Town Council in The Town of Lewisville do hereby proclaim

November and December 2026 as Shop Local Months

in Lewisville. All residents are urged to support small businesses and merchants during the holiday season and throughout the year.

Proclaimed this the 12^{h} day of November 2026.

_____
Billy Carter, Jr., Mayor

DRAFT

PROCLAMATION 2026-006 TO DECLARE NOVEMBER 2026 AS NATIONAL FAMILY CAREGIVERS MONTH

WHEREAS, providing the quality care to those with chronic or terminal illness, disabilities, or those who require assistance with health maintenance and everyday basic needs is essential for their optimum well-being;

WHEREAS, the National Family Caregivers Month was proclaimed by former President William (Bill) J. Clinton in 1997 to recognize the more than 60 million people across the United States who devote their time, energy, and love to supporting a family member or friend with health needs;

WHEREAS, on October 29, 2026, North Carolina Governor Josh Stein proclaimed November as National Family Caregiver Month in the state, honoring the millions of caregivers who provide unpaid, essential care to family members and friends;

WHEREAS, Governor Stein's proclamation recognized that 2.1 million North Carolina caregivers contribute 1.7 billion hours of unpaid care valued at $33 billion annually; it also highlights that 79,605 North Carolina grandparents are caring for grandchildren under 18 years of age, and that caregivers across the state are diverse in background but united in their goal of keeping loved ones in their community;

WHEREAS, the 2026 National Family Caregiver Awareness Month theme is Care Connects Us, and it reflects the reality that family caregiving is not always convenient or expected and may occur through the sudden onset of a loved one's illness, injury, or disability; caregivers devote immeasurable time, energy, resources, and efforts, frequently with little reprieve for themselves, and their health is often impacted, including physically, psychologically, emotionally, and financially;

WHEREAS, due to the sacrifices made, caregivers often make it possible for their loved ones to remain at home; and as noted, fill a gap that would be expensive otherwise;

WHEREAS, the Town of Lewisville Town is committed to supporting the health of its families and recognizes the community strength that encompasses the unseen dedication of those who care for our most vulnerable residents; and

NOW, THEREFORE, the Mayor and Town Council in The Town of Lewisville do hereby proclaim the month of November 2026 as

"NATIONAL FAMILY CAREGIVERS AWARENESS MONTH"

in Lewisville. All residents are urged to increase their understanding and awareness of the caregivers and their dedication to those whose health and well-being depend heavily upon them.

Proclaimed this the 12h day of November 2026.

_____

Billy Carter, Jr., Mayor

DRAFT

Attachment #8

TOWN OF LEWISVILLE
Budget Amendment Ordinance 2026-021
Amending Budget Ordinance 2026-001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 5
Pam Orrell, Finance Director

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
20-00-4110-6005	WRMSD Special Revenue Fund - Transfer to General Fund	$ 76,287.00	20-00-3990-9000	General Fund - Fund Balance Appropriated	$ 76,287.00
		$ 76,287.00			$ 76,287.00

EXPLANATION: To budget for the total repayment of the loan from the General Fund for the Marblehead Dam repairs.

RECOMMENDED BY: Pam Orrell, Town Finance Director

Approved and effective upon adoption this the 12th day of November, 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

STAFF REPORT

ITEM:	BUDGET AMENDMENT
SUBJECT:	LOAN OWED FROM THE WILLOW RUN MSD TO THE GENERAL FUND
PREPARED BY:	PAM ORRELL, FINANCE DIRECTOR
DATE SUBMITTED:	11/5/2026

BACKGROUND/SUMMARY:

In FY 2024-2025, the General Fund loaned the Willow Run Municipal Service District (MSD) $263,827 to make repairs to Marblehead Dam. The agreement at the time was that the loan would be paid back using the following repayment schedule:

Fiscal Year	Description	Amount	
2024-2025	Loan from General Fund	$ 263,827.00	
2025-2026	Repayment	$ (37,508.00)	*Paid 1/16/2026*
2026-2027	Repayment	$ (37,508.00)	
2027-2028	Repayment	$ (37,508.00)	
2028-2029	Repayment	$ (37,508.00)	
2029-2030	Repayment	$ (37,508.00)	
2030-2031	Repayment	$ (37,508.00)	
2031-2032	Repayment	$ (37,508.00)	
2032-2033	Repayment	$ (1,271.00)	
Balance	$ -	$ -	

$ 150,032

$ 76,287

The repairs to the dam came in under budget in FY 25-26. So it was recommended by the Town Manager to accelerate the payments in FY 26-27. Town Council approved in the FY 26-27 operating budget repayment in the amount of $150,032 which represents 4 years of payments.

In FY 26-27, it was discovered that the WRMSD is entitled to share in the local sales tax revenue collected by the Town from the NC Department of Revenue. So, for the years between July 1, 2015 and June 30, 2026, the MSD has received a cash transfer from the General Fund of $126,511.11 which represents the local sales tax revenue that the MSD was entitled to during this period of time. With this influx of cash, the MSD is in a good financial position to repay the remaining $76,287 owed on its loan from the General Fund.

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff is requesting that the Town Council approve a budget amendment to allow the MSD to repay the remaining amount owed on the loan of $76,287. This was also presented to the MSD Board at their October 20th meeting. There was consensus among the group to proceed with paying the entire loan in full.

FISCAL IMPACT:

This is a transaction regarding the due to/from amounts on the balance sheets of the General Fund and the MSD. There is no fiscal impact other than a movement of cash from the MSD to the General Fund.

ATTACHMENTS:

Ordinance 2026-021 Budget Amendment

TOWN OF LEWISVILLE
2027 MEETING SCHEDULE

BOARDS & COMMITTEES	TIME	PLACE	DAY	JAN	FEB	MAR	APR	COM DAY	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Beautification Committee	6:00 PM	TH 201	MON		15	15	19	1-May	17				20	18	15	20
Environmental Committee	6:00 PM	TH 201	TUE	12	9	9	13	1-May	11	8	13	10	14	12	9	
Parks & Recreation Committee	6:00 PM	TH 201	MON	11	8	8		1-May	10	14	12	9	13		8	13
Planning Board	6:00 PM	TH 201	WED	13	10	10	14	1-May	12	9	14	11	8	13	10	
Public Art Committee	6:00 PM	TH 201	MON	4	1	1	5	1-May	3	7		2		4	1	6
Willow Run MSD Board	6:00 PM	TH 201	TUE	19	16	16	20	1-May	18			17		19		
Zoning Board of Adjustment	6:00 PM	TH 110	TUE	26	23	23	27	1-May	25	22	27	24	28	26	23	28

COMMUNITY DAY MAY 2ND 10AM - 2PM

TOWN COUNCIL	TIME	PLACE	DAY	JAN	FEB	MAR	APR		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Agenda Briefing	6:00 PM	TH 201	THUR	7-Jan	4	4	1		6	3	1	5	2	7	4	2
Regular Meeting	6:00PM	TH 110	THUR	14	11	11	8		13	10	8	12	9	14	10	9
Council Retreat		MAWCC	January 29 - 5:30 PM; January 30 - 8:30 AM													
Budget Work Sessions	6:00 PM	TH 110	April 15, April 20, April 29, May 20 (*Note: Budget work sessions only held if needed.)*													
NCLM CityVision			May 4 - 6													

Holiday Schedule: Jan 1, Jan 18, Mar 26, May 31, July 5
Sept 6, Nov 11, Nov 25 & 26, Dec 23, 24, & 27

Planning Board ***If there is a public hearing, the Planning Board meets in TH 110 (Council Chambers).***

Zoning Board of Adjustment ***- Only meets as needed.***

MAWCC - Mary Alice Warren Community Center; TH - Town Hall

Room 201 is the second floor conference room. Room 110 is the Council Chamber.

Individuals requiring special accomodations may contact the Town Clerk at least 72 hours prior to meetings to request special assistance (336-945-1022).