



Town of Lewisville Town Council
Briefing and Action Meeting Agenda
December 22, 2025– 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

- 1. Call to Order:**
 - A. Roll Call
 - B. Adoption of Agenda
- 2. Items Requiring Council Direction**
 - A. Mary Alice Warren Community Center Policy Amendment
- 3. Items Requiring Action at Briefing - None**
- 4. Administrative Reports**
 - A. Town Manager
 - i. Great Wagon Road update
 - ii. Lewisville-Vienna/Robinhood Road Roundabout
 - B. Town Clerk
 - i. Board and Committee Openings/Upcoming Term Expirations
 - ii. Monthly Invocation and Pledge
 - iii. Town Facilities Closed – December 24, 25, 26 and January 1
 - iv. Town Council Regular Meeting – January 8
 - v. Christmas Tree Collections – Begins January 12
 - vi. Town Council Retreat – January 30 & 31 (MAWCC)
 - C. Public Works Director
 - i. Moser Property Update
 - ii. Road Salt Plan
 - D. Planning
 - i. L-115 Forestar McAdams Rezone Update
 - ii. Lewisville Fire Department Annexation Update
- 5. Tentative Agenda Items for Regular Meeting on January 8, 2026**
 - A. Consent Agenda
 - i. Resolution 2026 – 001 – Financial Statements for Five Months Ended November 30, 2025 ([Attachment #1](#))
 - ii. Approval of Draft Organization Meeting minutes – December 11, 2025 ([Attachment #2](#))
 - iii. Resolution 2026- 002 – Direct Clerk to Investigate Annexation Petition - 9420 Shallowford Road ([Attachment #3](#))
 - B. Introductions, Recognitions, Presentations and/or Proclamations
 - i. Presentation
 - a. Sheriff's Office
 - C. Old Business - None
 - D. New Business
 - i. Ordinance 2026-002 – Amend Budget Ordinance 2025-001 to Increase the Budget for Advertising in Governing Body Department by \$5000 ([Attachment #4](#))
 - ii. Resolution 2026-003 – Amend Resolution 2025-039 for Oak Grove Traffic Mitigation for the Addition of a Speed Cushion on Fairhaven Drive ([Attachment #5](#))
- 6. For the Good of the Order**
- 7. Adjournment**



**RESOLUTION 2026-001 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the five months ended November 30, 2025;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the five months ended November 30, 2025 and incorporated herein.

Adopted this the 8th day of December 2025 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

Town of Lewisville
Financial Budget to Actual Report - General Fund
Five Months Ended November 30, 2025

General Fund

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 4,656,701.00	\$ 929,496.64	\$ (3,727,204.36)	19.96%
Sales Tax Revenue	1,291,420.00	403,968.29	(887,451.71)	31.28%
Other Revenues	1,835,805.00	473,403.50	(1,362,401.50)	25.79%
Transfer from Willow Run MSD Special Revenue Fund	37,508.00	-	(37,508.00)	0.00%
Subtotal	7,821,434.00	\$ 1,806,868.43	\$ (6,014,565.57)	23.10%
Appropriation from Fund Balance	336,934.00			
Total	\$ 8,158,368.00			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 386,979.00	\$ 129,388.24	\$ 7,335.55	\$ 250,255.21	35.33%
Administration	1,111,497.00	402,794.20	58,261.90	650,440.90	41.48%
Finance	335,088.00	142,159.91	-	192,928.09	42.42%
Debt Service	221,600.00	221,600.00	-	-	100.00%
Planning & Zoning	331,574.00	86,732.41	10,576.00	234,265.59	29.35%
Beautification	139,044.00	60,061.38	70,178.58	8,804.04	93.67%
Community Policing	1,063,880.00	264,572.61	786,907.50	12,399.89	98.83%
Public Works	738,987.00	346,197.88	48,412.95	344,376.17	53.40%
Streets	344,870.00	49,281.51	10,620.00	284,968.49	17.37%
Powell Bill	867,500.00	104,523.00	9,750.00	753,227.00	13.17%
Stormwater	260,072.00	33,917.68	106,010.99	120,143.33	53.80%
Solid Waste	1,668,536.00	485,358.04	-	1,183,177.96	29.09%
Recycling	4,910.00	380.83	-	4,529.17	7.76%
Parks and Recreation	458,831.00	137,126.66	25,539.93	296,164.41	35.45%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
Total	\$ 8,158,368.00	\$ 2,689,094.35	\$ 1,133,593.40	\$ 4,335,680.25	46.86%

General Fund Balance 7/1/2025	\$ 8,412,608.82
Year-to-Date Increase (Decrease) FY 2025-2026	(882,225.92)
General Fund Balance 11/30/2025	<u>\$ 7,530,382.90</u>

Town of Lewisville
Financial Budget to Actual Report - Willow Run Municipal Service District
Five Months Ended November 30, 2025

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 106,542.00	\$ 30,430.19	\$ (76,111.81)	28.56%
Subtotal	106,542.00	\$ 30,430.19	\$ (76,111.81)	28.56%
Appropriation from Fund Balance	462,963.00			
Total	\$ 569,505.00			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 531,997.00	\$ 356,379.98	\$ 39,129.57	\$ 136,487.45	74.34%
Transfer to General Fund	\$ 37,508.00	\$ -	\$ -	37,508.00	0.00%
Total	\$ 569,505.00	\$ 356,379.98	\$ 39,129.57	\$ 173,995.45	69.45%

MSD Fund Balance 7/1/2025	\$ 553,726.83
Year-to-Date Increase (Decrease) FY 2025-2026	(325,949.79)
MSD Fund Balance 11/30/2025	<u>\$ 227,777.04</u>

**Town of Lewisville
November 30, 2025**

Capital Reserve Funds					
	Fund Balance 7/1/2025	Transfers In	Transfers Out	Investment Earnings	Fund Balance 11/30/2025
Sidewalks, Bike Paths, and Greenways Capital Reserve	1,452.89	100,000.00	-	1,680.16	103,133.05
Municipal Buildings/Land Capital Reserve	149,167.45	25,000.00	-	3,005.27	177,172.72
Parks & Recreation Capital Reserve	346.59	100,000.00	-	1,660.93	102,007.52
Total	\$ 150,966.93	\$ 225,000.00	\$ -	\$ 6,346.36	\$ 382,313.29

American Rescue Plan Act Special Revenue Fund	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2023 through June 30, 2024	(1,335,948.56)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	(374,752.23)
Investment earnings	179,349.92
American Rescue Plan Act Special Revenue Fund - Cash Balance 11/30/2025	\$ 179,349.92

**Town of Lewisville
November 30, 2025**

Capital Projects Funds - Since Inception								
Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 11/30/2025	Budget
Community Center Capital Project	100,000.00	(4,815,994.69)	2,947,137.00	(259,713.17)	28,570.86	2,000,000.00	-	\$ 5,206,850.17
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	857,286.87	(1,105,501.37)	2,254,052.22	-	98,939.96	-	2,104,777.68	\$ 2,801,485.00
Jack Warren Park Improvements	230,940.00	(597,062.46)	672,049.00	(355,583.51)	49,656.97	-	0.00	\$ 1,027,632.51
Great Wagon Road Improvements	-	-	2,539,842.30	-	153,374.46	-	2,693,216.76	\$ 8,141,999.34
Public Works Facility	-	(827,257.83)	899,325.47	-	21,866.22	-	93,933.86	\$ 1,000,000.00
Total	\$ 1,188,226.87	\$ (7,345,816.35)	\$ 9,312,405.99	\$ (615,296.68)	\$ 352,408.47	\$ 2,000,000.00	\$ 4,891,928.30	\$ 18,177,967.02



Lewisville Town Council
Organizational Meeting Minutes
December 11, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- i. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Town Attorney Al Andrews. Also, in attendance were Town Council elect members Billy Carter, Jr., Brady Allen, Fred Franklin, Stacy Howard, Gerry Gallagher, Suzanne Newsome, and Mack Wilder.
- ii. Invocation – Councilmember Sadler
- iii. Pledge of Allegiance – Mayor Horn
- iv. Adoption of Agenda – Councilmember Long moved to approve the agenda. The motion was seconded by Councilmember Welch and approved unanimously.

2. Consent Agenda

- i. Resolution 2025-052– Financial statements for Four Months Ended October 31, 2025 (*Financial Statement is herein incorporated by reference into the minutes.*)
 - ii. Approval of Agenda Briefing minutes –November 6, 2025
 - iii. Approval of Regular Meeting minutes – November 13, 2025
- Councilmember Huffman moved to approve the consent agenda. The motion was seconded by Councilmember Lawson and approved unanimously. (*Resolution 2025-052 and adopted minutes are herein incorporated by reference into the minutes.*)

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations
- i. MOVEmber Presentation – Customer Service Representative/Event Coordinator Michelle Bennett provided the November Annual Fitness Walk Challenge statistics; and recognized and presented a gift card to winner Amy Seeley.
- ii. Sheriff's Office - Sergeant PJ Stringer shared call stats; and spoke to road closures for the annual Christmas Parade.

2025													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670	718	766	640	680	698	746	761	748	825	778		
Security Check	364	414	372	338	363	362	403	389	401	432	442		
Traffic Arrest / Violation	18	35	19	22	26	15	29	23	35	41	22		
Alarm	16	12	11	14	20	17	11	18	10	24	15		
Priority Call Response Time	6.5	4.8	5	4.2	5.3	7	6.5	5.3	5	5	4.5		
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575	657	715	682	605	591	621	698	708	684	770		
Security Check	277	347	136	368	300	284	351	357	430	359	430		
Traffic Arrest / Violation	34	38	51	30	25	41	36	32	25	29	34		
Alarm	11	10	23	14	16	8	19	12	12	15	15		
Priority Call Response Time	5.9	5	5.2	4.1	4.1	5	5	4.5	4.6	4.6	5		

- ii. Proclamation 2025-004 – Honor Outgoing Town Council – Town Manager Stacy Tolbert presented a proclamation of accolades to the outgoing Councilmembers on behalf of Mayor Horn. *(Proclamation is herein incorporated by reference into the minutes.)*
- 4. **Public Forum** –The following speakers voiced appreciation to Town Council for their years of service: Bo Houff, Forsyth County Commissioner Dan Besse, and Susan Frey. One written comment was provided by Elizabeth Hajtovik. *(Written comment is herein incorporated by reference into the minutes.)*
- 5. **Public Hearings**
 - i. Ordinance 2025-037 – Public Hearing to Receive Public Comments and Consider Approval of the Lewisville/Clemmons Annexation Agreement – Town Manager Tolbert presented the item; explained the previous 20-year agreement; and the need to renew agreement. There were no speakers for the public hearing. Councilmember Lawson moved to approve Ordinance 2025-037. The motion was seconded by Councilmember Huffman and approved unanimously. *(Ordinance 2025-037 is herein incorporated by reference into the minutes.)*
- 6. **Clerk Report** – Town Clerk Angie Lord reported the receipt of a request for voluntary Annexation from the Board of Directors of the Lewisville Fire Department for Station 13 located at 9420 Shallowford Road; and outlined a timeline for public hearings at the Planning Board in January and Town Council meeting in March 2026.
- 7. **Comments by Outgoing Council** – Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch shared memories as a seated councilmember; highlighted relationships with residents and staff; and provided congratulatory wishes to incoming councilmembers. *(Provided comment is herein incorporated by reference into the minutes.)*
- 8. **Presentations to Outgoing Council and Vacating of the Dais** – Town Manager Tolbert and Town Clerk Lord presented plaques to Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch.
- 9. **Oath of Office** – Administered by Associate Justice Curtis H. (“Trey”) Allen III, of the North Carolina Supreme Court.

Billy Carter, Jr. was administered the oath of office for Mayor.

Mayor Carter provided comments regarding interests in serving on the Town Council; and voiced appreciation of the entrustment from the residents.

Brady Allen, Fred Franklin, Gerry Gallagher, Stacy Howard, Suzanne Newsome, and Mack Wilder were administered the oath of office for Councilmember.

All incoming members of Council were accompanied by family and friends.

- 10. **Reception** – Mayor Carter declared a recess for a reception honoring outgoing and incoming Councilmembers. Council recessed at 7:07 PM. Council reconvened at 7:31 PM with all members in attendance.
- 11. **Seating of New Council** – Following the reception, the newly sworn in Councilmembers were seated on the dais.
- 12. **New Business**
 - a. Election of Mayor Pro-Tem – Nominations – Mayor Carter explained the process for Mayor Pro-Tem nominations; and nominated Councilmember Stacy Howard as Mayor Pro-Tem. Councilmember Allen moved to appoint Councilmember Stacy Howard as Mayor Pro-Tem. Motion was seconded by Councilmember Wilder and passed unanimously.
 - i. Oath of Office - Administered by Town Clerk Angie Lord.

Councilmember Stacy Howard was administered the oath of office for Mayor Pro-Tem.

- b. Council appointment considerations – Mayor Carter called on Town Manager Tolbert to present Mayoral recommendations for Council board and committee appointments.
 - i. Winston-Salem/Forsyth County Urban Planning Area Transportation Advisory Committee (TAC)
 - a. Primary – Mayor Billy Carter
 - b. Alternate – Councilmember Fred Franklin
 - ii. Piedmont Triad Regional Council (PTRC) Delegate
 - a. Primary – Councilmember Fred Franklin
 - b. Alternate – Councilmember Stacy Howard
 - iii. Special Projects Review Committee
 - a. Member 1 – Councilmember Stacy Howard (Chair)
 - b. Member 2 – Councilmember Gerry Gallagher
 - c. Member 3 – Councilmember Mack Wilder
 - iv. Administrative Group
 - a. Member 1 – Mayor Billy Carter
 - b. Member 2 – Councilmember Brady Allen
 - c. Member 3 – Councilmember Suzanne Newsome

Mayor Carter called for a motion to accept the recommended appointments as presented. Councilmember Suzanne Newsome moved to accept the Council appointments as presented. The motion was seconded by Mayor Pro-Tem Howard and passed unanimously.

1. Administrative Reports

- A. Upcoming events and closings – Town Manager outlined the upcoming events and closings; and recognized the Shallow Ford Foundations for contributions to non-profit organizations.
 - i. December 24, 25 & 26 – Christmas Holiday – Office closed
 - ii. January 1 – New Year’s Day – Office Closed
 - iii. Christmas Tree collection – Starts January 12
- B. Clerk’s Report – Town Clerk Lord reviewed notable dates for Council meetings and trainings; highlighted upcoming term expirations with appointments in March 2026; and explained current openings on the Parks and Recreation Committee, the Municipal Service District (Area 2), and the Zoning Board of Adjustment.
 - i. Council Retreat – January 30 & 31, MAWCC
 - ii. Essentials of Municipal Government – February 19 – 20, Greensboro
 - iii. Board and committee appointments will be made in March.

13. For the Good of the Order

- i. Public comments – Fred Franklin voiced appreciation on the Lewisville Lift Station item. Harry Moley voiced concerns for the Hispanic community.
- ii. Council comments – Incoming Councilmembers voiced appreciation to the former Council members; referenced meeting residents along the campaign trail; and shared thoughts and visions moving forward.

- 14. Adjournment** – Councilmember Franklin moved to adjourn the meeting at 8:07 PM. The motion was seconded by Councilmember Allen and motion passed unanimously.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

December 11, 2025



**RESOLUTION 2026-002 OF THE LEWISVILLE TOWN COUNCIL
DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED
UNDER NCGS 160A-31 and 160A-58.1
9420 SHALLOWFORD ROAD**

WHEREAS, a petition requesting annexation of an area described in said petition was received on December 2, 2025 by the Lewisville Town Council;

WHEREAS, NCGS 160A-31 and 160A-58.1 provides that sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place;

WHEREAS, the Town Council of the Town of Lewisville deems it advisable to proceed in response to this request for annexation; and

NOW, THEREFORE BE IT RESOLVED, by the Lewisville Town Council that the Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Lewisville Town Council the result of her investigation.

Adopted and effective this the 8th day of January 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

PETITION REQUESTING ANNEXATION

Date: 12/15/2025

To the Town Council of the Town of Lewisville:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Lewisville.


2. The area to be annexed is non-contiguous to the Town of Lewisville and the metes and bounds of such territory are as follows:
See Attached Sheet

Example: **Beginning at a point**, said point being the northwest corner of PIN 5874-38-9143; thence continuing along the western line of said PIN S05°57'27"E 410.11' to a 1/2" rebar in the southwest corner of said PIN; thence continuing along the northern line of PIN 5874-37-8628 N86°16'15"W 751.80' to an iron rebar set in the northwest corner of said PIN; thence to the **Point of Beginning**, containing approximately 6.19 acres, and including PINs 5874-27-9939, 5874-38-1072, 5874-38-3064, 5874-38-6018 and 5874-38-8113.

3. Do you declare vested rights? Yes ☐ No ☒ If yes, please provide supporting documentation.

Note: This petition is set for 11x17 printing and is a fillable form for the applicant. It is suggested that you note SEE ATTACHED SHEET for the metes and bounds and place that information in a word processing document or email that can be verified first prior to official submission to Council.

Petitioners are required to be the property owners of the property to be annexed. If the property is jointly owned, all joint owners must separately sign the petition. Each signature must be notarized. Use additional copies of Page 2 if necessary.

PROPERTY BLOCK/LOT or PIN #	PROPERTY ADDRESS	OWNER'S NAME (PLEASE PRINT)	OWNER'S SIGNATURE	MAILING ADDRESS	TELEPHONE # (INCLUDE AREA CODE)	NUMBER OF PEOPLE LIVING AT RESIDENCE TO BE ANNEXED
5855-65-2445	9420 Shallowford Rd	Lewisville Volunteer Fire Department, INC		216 Lewisville Clemmons Rd, Lewisville, NC 27023	336-945-5983	0
		CLIFFORD LEWIS				
		(PRESIDENT)				

Notarial Acknowledgments:

State: NC County _____
 I, Leslie Nations, a Notary Public for Surry County, I do hereby certify that Clifford Lewis
 personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
 Witness my hand and official seal, this the 15th Day of December, 2025
 (Official Seal) Leslie Nations (Notary Public)
 My commission expires September 23, 2026

State: _____ County _____
 I, _____, a Notary Public for _____ County, _____ do hereby certify that _____
 personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
 Witness my hand and official seal, this the _____ Day of _____, 20____.
 (Official Seal) _____ (Notary Public)
 My commission expires _____, 20____.

State: _____ County _____
 I, _____, a Notary Public for _____ County, _____ do hereby certify that _____
 personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
 Witness my hand and official seal, this the _____ Day of _____, 20____.
 (Official Seal) _____ (Notary Public)
 My commission expires _____, 20____.



Lewisville Volunteer Fire Department

9420 Shallowford Rd

TRACT 1

THE BEGINNING POINT for this description is found by going South 87° 40' 00" East 267.20 feet from a ½" existing iron pin on the north edge of the West Bend Properties, LLC property (Block 4423, Lot 25A; DB 2571, pg 2584) at a point which is a southwest corner for Lot 24D and a southeast corner for Lot 4C of Block 4423, to an iron rebar set. From said Beginning Point on a new line for Messick going North 11° 02' 23" East 651.22 feet to an iron rebar set on the south edge of the right-of-way for Shallowford Road; thence with the south right-of-way of Shallowford Road the following courses and distances: South 73° 32' 32" East a chord distance of 87.93 feet to a point (L=87.93 and R=4109.39); thence South 04° 25' 48" West 22.87 feet to a point; thence North 87° 01' 26" West 107.28 feet to a point in the south right-of-way line of Shallowford Road; thence continuing with the south right-of-way of Shallowford Road South 76° 35' 01" East a chord distance of 130.10 feet (L=130.10 and R=4109.39) to a pk nail set in the south edge of the right-of-way of Shallowford Road where it intersects with the 50 foot public right-of-way of Williams Road; thence from the pk nail at the intersection along the right-of-way of Williams Road South 39° 39' 30" West a chord distance of 740.03 feet to a point (L=740.08 and R=18789.04) on the right-of-way; thence departing the right-of-way going North 87° 40' 00" West 204.62 feet to the point and place of Beginning, and being 5.27 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on September 20, 2006, and identified thereon as Job No. 10-157, the same currently being identified as Lot 131(formerly identified as part of Lots 4C and 24D) of Block 4423, Deed Book 1979, page 1139 (Tract No. 4), owned by James E. Messick, Jr. and wife, Jean M. Messick, of Shallowford Road, Williams Road, Lewisville, NC 27023.

TRACT 2

THE BELOW DESCRIBED TRACT IS PROVIDED BY QUITCLAIM ONLY AND CONSISTS OF .03 ACRES, MORE OR LESS. The Beginning Point for this description is the northeast most corner of Lot 4C of Block 4423, on the south edge of the right-of-way of Shallowford Road. Going thence from said Beginning Point South 74° 54' 57" East a chord distance of 109.12 feet (L=109.12 and R=4109.39) to a point; thence North 87° 01' 26" West 107.28 feet to a point; thence with the east line of Lot 4C, North 04° 25' 48" East 22.87 feet to the point and place of Beginning and being .03 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on 9/20/06, and identified thereon as Job No.10-157.



STAFF REPORT

ITEM:	1. ORDINANCE 2026-002
SUBJECT:	1. ORDINANCE 2026-002 - BUDGET AMENDMENT – TO INCREASE APPROPRIATIONS FOR ADVERTISING IN THE GOVERNING BODY DEPARTMENT
	PAM ORRELL, FINANCE DIRECTOR
DATE SUBMITTED:	1/8/2026

BACKGROUND/SUMMARY:

The Town's annual operating budget began the Fiscal 2025-2026 year with a budget of \$7,200 for advertising costs in the Governing Body Department and \$3,000 for advertising costs in the Planning Department. Under Governing Body, advertising costs include notices in the Winston-Salem Journal for public hearings related to annexations, rezonings, and the annual operating budget. Also included are notices when the Town goes out for bids on construction projects, like the Roundabout at Lewisville-Vienna Road and Robinhood Road. Under the Planning Department, the advertising costs include notices placed in the Winston-Salem Journal for public hearings of the Town's Planning Board related to rezonings.

As shown in the table below, appropriations for advertising costs will not be adequate under Governing Body. Thus, staff recommends that the Town Council approve a budget amendment to increase appropriations by \$5,000. Staff feels that appropriations are adequate under the Planning Department and that no action is need there.

Advertising Costs	Governing Body	Planning Department
Beginning budget	\$ 7,200	\$ 3,000
Expenses to date	\$ (6,328)	\$ (1,121)
Remaining in budget	\$ 872	\$ 1,879

STAFF RECOMMENDATION AND REQUESTED ACTION:

1. Staff is requesting that Council approve Ordinance 2025-002 to amend the annual operating budget to increase appropriations for advertising costs in the Governing Body Department by \$5,000.

FISCAL IMPACT:

Fund balance will be appropriated in the amount of \$5,000.

ATTACHMENTS:

1. Ordinance 2026-002 - Amendment to Budget Ordinance 2025-001



TOWN OF LEWISVILLE
Budget Amendment Ordinance 2026-002
Amending Budget Ordinance 2025-001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 6
Pam Orrell, Finance Director

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
10-00-4110-3700	General Fund - Governing Body - Advertising	\$ 5,000.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 5,000.00
		\$ 5,000.00			\$ 5,000.00

EXPLANATION: To increase the budget for advertising in the Governing Body Department.

RECOMMENDED BY: Pam Orrell, Town Finance Director

Approved and effective upon adoption this the 8th day of January, 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk



**RESOLUTION 2026 – 003 OF THE LEWISVILLE TOWN COUNCIL
TO AMEND RESOLUTION 2025-039 OAK GROVE NEIGHBORHOOD
FOR THE ADDITION OF SPEED CUSHION ON FAIRHAVEN DRIVE**

WHEREAS, On August 8, 2024, the Town of Lewisville adopted Resolution 2024-036 for the Residential Traffic Control Policy;

WHEREAS, On September 11, 2025, the Town of Lewisville adopted Resolution 2025-039 to approve the installation of speed cushions in the Oak Grove neighborhood;

WHEREAS, the Town of Lewisville staff and the Oak Grove neighborhood request the Resolution 2025-039 to be amended to include an additional speed cushion on Fairhaven Drive in order to increase traffic safety and further decrease speeding in the area; and

NOW, THEREFORE BE IT RESOLVED, THAT THE LEWISVILLE TOWN COUNCIL approves the installation of an additional speed cushion on Fairhaven Drive.

Adopted and effective this the 8th day of January 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk