

Lewisville Parks, Recreation & Cultural Development Board Minutes
March 9, 2020 - 6:30 p.m.
Lewisville Town Hall Conference Room 201

1. **Call to Order**
 - a. Chair Susan Frey called the meeting to order at 6:30 p.m. Board members present were Daniel Lough, Robert Ogden and Catherine Spross. Shaida Horner and Janice Orsini were not in attendance nor were Liaisons Dennis Beauchamp and Tim Austin.
2. **Adoption of Agenda**
 - a. Daniel Lough moved to adopt the agenda. The motion was seconded by Catherine Spross and approved unanimously.
3. **Approval of Minutes**
 - a. February 10, 2020
 - i. Robert Ogden moved to approve the February 10, 2020 minutes. The motion was seconded by Daniel Lough and approved unanimously.
4. **Membership**
 - a. Council will make all appointments at their meeting on March 12th.
 - i. Three (3) applications were received with two (2) responding for interviews.
5. **Guest(s)**
 - a. Mike Horn, Mayor
 - b. Hank Perkins, Town Manager
6. **Appeal Requests**
 - a. None
7. **Old Business**
 - a. None.
8. **New Business**
 - a. Community Center update
 - i. Mayor Horn provided an update to the plans for the proposed building.
 - (1) Dormers have been added to the front of the building to receive more light.
 - (2) On the back, 800-900 square feet have been added to make the area functional so that the space can be used.
 - (3) He noted that the Town is now considering moving into the programming phase and asked everyone to think of programs that can be offered.
 - (a) Programs will be for all ages and to think about partnering with other groups to offer the programs.
 - (b) There is a possibility that all five (5) meeting areas can be used at once.
 - (c) The large conference area can seat 250 and with tables and chairs, 200.
 - (4) Mayor Horn also asked everyone to think about doing research on rental

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fees for the various areas of the proposed building and the porch.

- (a) Some ideas were seasonal fees and whole building rental.
- (5) Solar panels had been discussed; however, the economics don't pay off at this time.
 - (a) It has been suggested that the trusses be built in such a way that the back roof can be retrofitted in the future if solar becomes viable.
- (6) The building would also be wired for emergency equipment.
- ii. Mr. Perkins provided information on the PARTF grant application.
 - (1) A public meeting on the PARTF grant has been scheduled for March 23, 2020.
 - (a) The public will be asked about amenities and park expansion.
 - (b) All ideas for park space and the building will be heard.
 - (c) The proposed building will be incorporated into the application.
 - (2) All information will be gathered and sorted for the application so that it can be sent by May.
 - (3) After discussion, the board members voiced their support.

9. Unfinished Business

- a. None

10. Administrative Reports

- a. Manager
 - i. Parks and Rec Master Planning
 - (1) Mr. Perkins updated the board on the Parks and Recreation Master Plan.
 - (a) The Master Plan will be incorporated into the (Comprehensive Plan) 5 year update.
 - (b) An example has been received from Brunswick County that the Town will be using as its base for the RFQ.
 - (c) The RFQ will perform both simultaneously using the same consultant.
 - ii. Reminder: PARTF community meeting scheduled for March 23, 2020 at 6:30 p.m.
- b. Clerk
 - i. None.
- c. Events Coordinator
 - i. The events calendar will be in the May/June newsletter.

11. Board Discussion

12. For the Good of the Order

- a. Public Comments
 - i. None.
- b. Board Comments
 - i. None.
- c. The next scheduled meeting will be **Monday, May 11, 2020**

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13. **Adjournment**

- a. Having no other business to discuss, Robert Ogden moved to adjourn the meeting at 7:16 p.m. The motion was seconded by Janice Orsini and approved unanimously.

Susan Frey, Chair

ATTEST:

Joyce C. McWilliams Walker, Town Clerk