

Lewisville Town Council
Budget and Action Meeting #1
Minutes - Monday, April 13, 2020 - 6:00 p.m.
Originating via ZOOM Electronic Meeting from Lewisville Town Hall
6510 Shallowford Road

1. **Call to Order:**

- a. Roll Call
 - i. Mayor Horn opened the meeting electronically at 6:02 p.m. Council members attending electronically were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending electronically were Town Manager Hank Perkins, Attorney Bo Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Acting Public Works Director Ryan Moser and Town Clerk Joyce Walker.
 - ii. Mike Norris, McGill and Associates, was attending electronically to discuss the PARTF grant.
- b. Approval of Agenda
 - i. Council Member Hunt moved to approve the agenda. The motion was seconded by Council Member Sadler and approved unanimously.

2. **PARTF Discussion**

- a. Revised site plan and cost estimates
 - i. Revised plans of the site plan were presented to Council that included a list of each proposed feature and the approximate cost of each.
 - (1) There was discussion on how to achieve the most points for the application.
 - (2) Various amenities were discussed including:
 - (a) Space would be reserved for future features.
 - (b) The dog park would not be too close to the playground.
 - (i) Council was asked to consider another Town property for the dog park.
 - (c) The splash pad would be close to the playground so parents could monitor.
 - (d) Public art was explained.
 - (e) A loop was suggested for the nature trail so that walkers would not have to back track.
 - (f) A recirculating system was suggested for the splash pad.
 - (g) The number one item from the survey was the natural surface trail, agreeing with the Beautification Committee and the community center stakeholder group.
 - (3) There was clarification on the number of amenities needed for the application.
 - (a) Two have been identified for the interior of the community center:
 - (i) Multi-purpose room.
 - (ii) Arts and activity room
 - (b) A third will be determined for the site from the features presented.
 - ii. Discussion of survey results
 - (1) Ages of the respondents were provided.
 - (2) Information was provided on how the items for question 12 on the survey were selected.

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- (a) Some of the items were from current trends and others were to give a broad spectrum of recreational items.
 - (3) Although there were a number of comments for a dog park, there was a question whether the survey information and/or comments were accurate enough to support it being that high a priority.
 - (4) After additional discussion and review of amenities and their costs, Mayor Horn moved to approve the two new amenities as the natural play area and (amended) drawing of the nature trail (making a loop). The motion was seconded by Jane Welch and approved unanimously.
 - (a) Mr. Norris recommended showing “Reserved for Future Park Development” for the next phase.
 - (b) There was additional discussion on having a dog park and whether it should be shown on the site plan, even though future.
 - (i) After discussion, Mayor Horn asked that the dog park not be a part of the final site plan as a future amenity on the final plan.
 - 1) Council members Foster, Hunt, Sadler and Smitherman were in agreement.
 - 2) Council Members Franklin and Welch were not in agreement.
 - (c) Council Member Hunt moved to consider another location for a dog park and that the location be included in a Parks, Recreation and Cultural Development’s Master Planning process. The motion was seconded by Council Member Sadler and approved unanimously.
 - (d) Council Member Smitherman asked if people could at least walk their dogs on the trail at the park.
 - (i) Mayor Horn asked that the dog park question be remanded to the Parks and Rec Board for their view and comment.
- b. CIP discussion
- i. Mr. Perkins indicated there needed to be a special meeting called for: facts and assurances; have Council sign off on affirmation of the application; and so that the draft application can be reviewed.
 - (1) Staff was instructed to advertise for a special meeting on Thursday, April 16th at 6:00 p.m.

Council Member Franklin had to leave the digital meeting at 7:25 p.m.; however, he said he would return shortly.

Council took a break from 7:26 p.m. to 7:32 p.m.

Council Member Franklin returned to the digital meeting at 7:37 p.m.

3. Budget Review

- a. General Fund

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- i. Revenues Pages 1-15
 - (1) Mrs. Orrell explained all of the revenues received by the Town and how the past two budgets were used to establish recommendations for the upcoming budget.
 - (a) Council members will be sent trends for the last four (4) years for their review.
 - (b) Dr. Sadler, Mrs. Foster and Mr. Houff requested digital copies of the budget.
- ii. Expenditures
 - (1) Mrs. Orrell advised that any expenditures that seemed to be out of the ordinary were highlighted by department on pages 34-37.
 - (2) Council members were asked to review each line item and note any item for discussion.
 - (3) Council Member Franklin suggested stopping at this point and praised staff for not going into fund balance and for maintaining the current tax rate.

At 8:41 p.m., Council Member Sadler moved to continue the meeting to the next budget meeting (to be held on Monday, April 20th). The motion was seconded by Council Member David Smitherman and approved unanimously.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk