

Lewisville Town Council
Regular Meeting Minutes
February 13, 2020 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

1. Call to Order

- a. Mayor Horn called the meeting to order at 7:30 p.m. Council members present were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, David Smitherman, and Jane Welch. Council Member Sadler was not present and had been excused from attending this meeting. Also present were Town Manager Hank Perkins, Finance Officer Pam Orrell, Attorney Bo Houff, Planner Stacy Tolbert, and Acting Public Works Director Ryan Moser. Town Clerk Joyce Walker was not present.
- b. Invocation was led by Attorney Bo Houff and the Pledge of Allegiance by Council Member Jeanne Marie Foster.
- c. Adoption of Agenda
 - i. Council Member Foster moved to approve adoption of the agenda. The motion was seconded by Council Member Hunt and approved unanimously.

2. Consent Agenda

- a. Consent Agenda for approval
 - i. [Resolution 2020008](#) - Acceptance and Approval of Monthly [Financials for the six months ending December 31, 2019](#)
 - ii. Approval of Council Briefing and Action [Minutes - January 2, 2020](#)
 - iii. Approval of Council Regular Meeting [Minutes - January 9, 2020](#)
- b. Council Member Franklin moved to approve the Consent Agenda. The motion was seconded by Council Member Smitherman and approved unanimously.

3. Introductions, Presentations, Recognitions and/or Proclamations

- a. **Introductions, Recognitions, Presentations and/or Proclamations**
 - i. Introductions
 - (1) Community Policing staffing update
 - (a) Sgt. Stringer introduced Capt. Shutt from Field Services who introduced Lt. Brian Hall and Deputy O'Shields. Deputies Crane and Bethea have moved out of Lewisville to the position of SRO.

4. Public Forum

- a. Mayor Horn opened the Public Forum.
 - i. Mainert Luther, 8549 Brook Meadow Ln, Lewisville, was present in support of the quarter cent sales tax referendum for teachers that will be on the March ballot. He provided some examples of why this referendum should be supported on the ballot.
- b. Having no other speakers, the Public Forum was closed.

5. Appointments

- a. None.

6. Public Hearings

- a. None.

7. Evidentiary Hearings

- a. None.

Lewisville Town Council
Regular Meeting Minutes
February 13, 2020 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

8. **Annexation Requests**

- a. None.

9. **Preliminary Site Plan Approvals**

- a. None.

10. **Unfinished Business**

- a. PARTF grant update
- i. Mrs. Tolbert advised Council of her conversation with this area's PARTF representative who provided three (3) items of consideration:
 - (1) Justification for the project, i.e.
 - (a) How will it be used.
 - (b) Is there history with the property.
 - (c) Public involvement.
 - (d) Needs of the community.
 - (e) Fund balance factors, which first time applicants receive preference.
 - (2) Site plan.
 - (3) Scoring, i.e.
 - (a) What elements apply to the applicant.
 - (b) How well was the project planned.
 - (c) Public involvement.
 - ii. She noted that each applicant is looked at individually based on the municipal's project, i.e. towns are not compared to one another.
 - iii. Mr. Perkins provided handouts to Council members and explained the information.
 - (1) Cost of project would be reimbursable at a 50/50 rate.
 - (2) He also noted if the town is unsuccessful in getting a grant at this cycle, information can be enhanced and resubmitted.
 - (3) The more amenities, the more points, with Mrs. Tolbert recommending at least three (3) new items that are not at JWP.
 - (4) His consultant contact thinks the application can be done at a cost not to exceed \$20,000.⁰⁰.
 - (5) If the project is approved, projects must be executed and completed in three (3) years.
 - iv. Staff is still awaiting clarification, in writing, on the waiver the Town requested in using the land as value to off-set the Town's cost.
 - v. After discussion, Council Member Hunt moved to proceed with the project and getting written confirmation as soon as possible. The motion was seconded by Council Member Foster and approved unanimously.

11. **New Business**

- a. [Resolution 2020005](#) - setting a public hearing on UDO L- 159 for March 12, 2020 to receive comments on adding Community Center to the Unified Development Ordinances (UDO) by defining Community Center, adding to the Institutional and Public Uses

Lewisville Town Council
Regular Meeting Minutes
February 13, 2020 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

(amending the Permitted Use Table), and providing parking regulations.

- i. Council Member Franklin moved to approve Resolution 2020005. The motion was seconded by Council Member Smitherman and approved unanimously. Resolution 2020005 is herein incorporated by reference into the minutes.
- b. [Resolution 2020006](#) - authorizing the contract for fiscal year 2019-2020 auditing services with Gibson and Company, P.A. in the amount of \$24,140.⁰⁰
 - i. Council Member Hunt moved to approve Resolution 2020006. The motion was seconded by Council Member Franklin and approved unanimously. Resolution 2020006 is herein incorporated by reference into the minutes.
- c. [Resolution 2020007](#) - supporting 1/4 cent sales tax for teacher pay
 - i. Council Member Welch moved to approve Resolution 2020007. The motion was seconded by Council Member Smitherman and approved unanimously. Resolution 2020007 is herein incorporated by reference into the minutes.

12. **Administrative Reports**

- a. Upcoming [Events at Shallowford Square](#) and Town Holidays
 - i. Mr. Perkins advised the Square will be closed to activities the month of March for repairs and maintenance.
- b. Manager's Report
 - i. Mr. Perkins reminded Council that the clerk had reported receiving 9 applications for Planning Board and 3 for Parks and Recreation. Two that had applied for Planning Board also applied for Zoning Board of Adjustment. Interviews are being scheduled and information will be provided to Council at the March briefing.
- c. Clerk's Report
 - i. None.
- d. **Approvals at the Briefing and Action Meeting on February 6, 2020**
 - i. [Ordinance 2020007](#) - amending Budget Ordinance 2019001 in the amount of \$600.⁰⁰ for asbestos survey at 7632 Warren Park Dr
 - ii. [Ordinance 2020008](#) - amending Budget Ordinance 2019001 in the amount of \$15,000.⁰⁰ to increase the budget for ROW maintenance in the Powell Bill Department
 - iii. [Ordinance 2020009](#) - amending Budget Ordinance 2019001 in the amount of \$6,000.⁰⁰ to budget for IT services from Harris Computer Services

13. **For the Good of the Order:**

- a. Public Comments
 - i. Public Comments were opened.
 - ii. Having no speakers, Public Comments were closed.
- b. Council Comments
 - i. Mrs. Welch advised everyone that a thank you lunch has been planned for all the board and committee members on Saturday, May 2nd at Jack Warren Park. There will be banjo entertainment provided by 2 internationally known brothers for a fee of \$250.⁰⁰. They can be viewed on YouTube. Invitations will be sent to the volunteer plus one.

Lewisville Town Council
Regular Meeting Minutes
February 13, 2020 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

- ii. Mr. Smitherman updated everyone on the lip-sync event in the Clemmons Lip Sync Battle on March 6th.
- iii. Mayor Horn advised the Council of the possibility of a joint effort with the Village of Clemmons to explore the placement of a sewer lift station at Harper Road that might be beneficial to both municipalities.
 - (1) Mr. Franklin asked to include fire district lines in the conversation.
 - (2) Mayor Horn moved to have Mrs. Foster and himself work with members of Clemmons on this project. The motion was seconded by Council Member Franklin and approved unanimously.
- c. Adjournment
 - i. Having no other business to discuss, Council Member Smitherman moved to adjourn the meeting at 8:28 p.m. Council Member seconded and the vote was unanimous.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk