

Lewisville Town Council
Briefing and Action Meeting Minutes
March 7, 2019 - 6:00 p.m.

Conference Room 201 - Lewisville Town Hall - 6510 Shallowford Road

1. **Call to Order:**

- a. Mayor Mike Horn called the meeting to order at 6:05 p.m. Council members present were Fred Franklin, Robert Greene, Sandra Mock, Ed Smith and Jeff Zenger. Council Member Marci Gallman was unable to attend. Also present were Town Manager Hank Perkins, Attorney Bo Houff, Finance Officer Pam Orrell, Planner Stacy Tolbert, Public Works Director George Hauser, and Town Clerk Joyce Walker.
- b. Utilities Committee Chair Lang Wilcox and Fire Department Board President Cliff Lewis were acknowledged as being present.
- c. Adoption of Agenda
 - i. Items 4.b.i. and ii. were identified as being added since the agenda was emailed to everyone.
 - ii. With those acknowledgments, Sandra Mock moved to approve the agenda. The motion was seconded by Robert Greene and approved unanimously.

2. **Guests, Introductions and Presentations for March 7, 2019**

- a. Lewisville Fire Department - Chief Darin Needham
 - i. Chief Needham was present to provide information about the proposed county-wide service fire tax district overlay.
 - (1) The overlay tax district amount being requested is 0.0036 cents and is to assist with having additional paid personnel and trucks in the more rural areas.
 - (a) In the past, there were many volunteers, both in the rural and town departments. That number has decreased and there is a need to staff as well as have additional trucks for response.
 - (2) A handout was provided with information that included the department's reasons for voting against the overlay district at the Forsyth County Fire Association Chief's council even though it stated they were in agreement with the premise.
 - (a) The chiefs are asking for a clear accounting of the taxes and they would like to know the long term goal.
 - (3) NC G.S. 153A-302 was cited as the authority allowing a municipality to participate as long as the governing body approves by resolution.
 - (4) There was discussion on whether the town should participate, if there is an "opt out", and whether the tax amount would be increased in the future.

3. **Items That Require Council Direction**

- a. Privatization of alcoholic beverages
 - i. There is a legislative proposal to allow privatization of alcoholic beverages.
 - ii. The town has been asked to voice its opposition to the proposal by the local ABC Board and were provided a resolution.
 - (1) It was noted that the town would lose revenue if the ABC store becomes privatized.

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- (2) Additional investigation is needed before a resolution will be brought to Council for the March 14th meeting.
- b. Update on lift station behind the Food Lion store
 - i. This lift station will need to service the Great Wagon Road when the road is built.
 - (1) The current station is undersized and is not large enough to serve the immediate area.
 - (2) CCUC had a study to determine necessary improvements.
 - (3) Two alternatives were provided.
 - (a) Alternative #1 would replace the existing station to serve a larger area with regard to potential development and land use at a cost of \$2,560,000.⁰⁰ and would service 408 acres and will also service the gateway, soon to be built.
 - (b) Alternative #2 would require the existing station to be kept in service, rehabilitated at a cost of \$100,000.⁰⁰ and, if increased capacity at \$200,000.⁰⁰, would cost \$2,650,000.⁰⁰ and would service 327 acres.
 - (4) After reviewing the information received from the study, CCUC and staff support Alternative #1.
 - ii. The Utilities Committee was presented the information on the relocation of the lift station and at their meeting voted 4-1 for Alternative #2, with their reasoning being they would like to have existing homes to hook onto the system.
 - (1) Council discussed how using this alternative will cost existing property owners in assessments.
 - iii. After additional discussion, it was decided to add this item to the agenda for the meeting on March 14th.
- c. Renewal of the HOME Consortium Agreement for 2020-2022
 - i. The town participates in this program and renews annually with a participation fee of \$2,000.⁰⁰.
 - (1) Council was provided a report on assistance provided to residents of the town for housing rehabilitation and down payment assistance, much of which was in the northern area of the town.
 - ii. After reviewing the report, Council Member Zenger moved to renew the town's participation in the consortium. The motion was seconded by Council Member Smith and approved unanimously.

Council took a break from 7:30 p.m. and 7:38 p.m.

4. Items Requiring Action at Briefing

- a. [Ordinance 2019010](#) - amending Budget Ordinance 2018001 in the amount of \$1,483.⁰⁰ to purchase a new desktop computer for Public Works Director George Hauser

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- (i) North Street, Great Wagon Road, David McKee Street and when school is out, Lucy Lane and Arrow Leaf Drive will be paved.
 - (ii) Depending on funding, there are a few other roads that might be on the list.
 - (iii) The portion of the GWR behind the square is in really bad shape and needs to be paved before the GWR project starts.
 - (b) Council members asked to ride with staff to look at some of the roads to determine where potholes need to be filled.
- iii. Planning
 - (1) Items for consideration as minor staff changes to site plans
 - (a) This is to reiterate support of the planner making these changes as noted in the UDO.
 - (b) Examples were discussed so that Council would understand what would be considered minor and what would be considered major and would need to come to Council for review and approval.
 - (c) A resolution will be on the agenda for next week.
- iv. Finance
 - (1) None
- v. Clerk
 - (1) The January minutes referenced Conrad Farm development as Ordinance 2017003 and it should have been referenced as Ordinance 2017033 as a notion of change in the record.

7. Agenda Items for Regular Meeting on March 14, 2019

- a. Consent Agenda
 - (a) [Resolution 2019008](#) - Acceptance and Approval of Monthly [Financials for January 2019](#)
 - (b) Approval of Council Planning [Minutes - February 2, 2019](#)
 - (c) Approval of Council Briefing and Action [Minutes - February 7, 2019](#)
 - (d) Approval of Council Meeting [Minutes - February 14, 2019](#)
 - (e) [Resolution 2019012](#) - accepting the resignation of Yvonne Hall from the Lewisville Beautification Committee
 - (f) [Resolution 2019014](#) - accepting the resignation of Kevin Rice from the Lewisville Public Safety Advisory Committee
- (2) **Introductions, Presentations and/or Proclamations**
 - (a) Introductions
 - (i) Forsyth County Sheriff's Office
 - (b) Presentations
 - (i) Age Friendly Forsyth - Theresa Hoffman-Makar

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- (3) Public Hearings
 - (a) None
- (4) Appointments
 - (a) BOARDS
 - (i) Parks, Recreation and Cultural Development applicants
 - 1) Shaída Horner
 - 2) Daniel Lough
 - 3) Warren McMahan
 - 4) Janice Orsini
 - 5) Nelson Seabright
 - (ii) Planning Board
 - 1) Christine T. Dzula
 - 2) Jeanne Marie Foster
 - 3) Joseph Hamby
 - 4) William Oscar McGuire
 - 5) Cynthia Redwine
 - 6) Michael Sullivan
 - (iii) Willow Run Municipal Service District
 - 1) David Mazza
 - 2) Jeffrey Rawls
 - (iv) Zoning Board of Adjustment
 - 1) Eugene Hildreth Cassell
 - 2) Ken Wernick
 - (b) Committees
 - (i) [Appointment Order 2019003](#) - appointing Carolyn A. Fulton to the Beautification Committee
- (5) Annexation requests
 - (a) 1181 Reynolds Road
 - (i) Certificate of Sufficiency meets all requirements for a contiguous annexation.
 - (ii) A resolution to set the public hearing will be on the March 14th agenda to set the public hearing for April.
 - (b) Lissara
 - (i) Certificate of Sufficiency meets all requirements for a contiguous annexation.
 - (ii) Attorney Houff explained the annexation, rezoning and PRD evidentiary hearing that will be associated with the annexation request.
 - (iii) Mrs. Mock noted that there *may* be family ties but not close on one of the persons listed on the request.
 - (iv) A resolution to set the public hearings will be on the agenda for the meeting on March 14th for April.

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- (6) [Resolution 2019009](#) - authorizing the contract for fiscal year 2018-2019 auditing services to Gibson & Company in the amount of \$23,550.⁰⁰ (\$19,550.⁰⁰ for the audit and annual financial statements and \$4,000.⁰⁰ only - if single audit required)
 - (7) [Ordinance 2019009](#) - amending Budget Ordinance 2018001 in the amount of \$17,000.⁰⁰ to increase the budget for Powell Bill Right-of-Way maintenance
 - (a) Public Works Director Hauser explained why this increase is being requested.
 - (8) [Resolution 2019015](#) - requesting the North Carolina Department of Transportation to lower the speed on a section of Yadkinville Road to 35 mph
 - (a) Mr. Perkins discussed the information being requested to the DOT on a larger area instead of the small area that was requested by Vienna Village..
 - (i) The PSAC recommended the change be made on all DOT roads in Lewisville and not just Yadkinville Road.
 - (b) Council Members discussed what response should be given to Vienna Village and/or should the response be instead for a larger area along Yadkinville Road.
 - (c) After discussion, staff was asked to move to the April agenda, place on the Manager's report for the regular meeting on March 14th, and to notify residents in the area of the subject via a phone call.
 - ii. Approval of tentative agenda for regular meeting on [March 14, 2019](#)
 - (1) With the items noted above to be added to the agenda, Council Member Smith moved to approve the agenda for March 14th. The motion was seconded by Council Member Zenger and approved unanimously.
8. **For the Good of the Order**
- a. Council discussion
 - i. Council Member Smith asked about junked cars that don't have tags.
 - (1) The town doesn't have a contract with towing companies to handle junked cars.
 - (2) Staff will check with the Sheriff's Office and have a report at the meeting on March 14th.
 - ii. Council Member Mock asked about the location on Shallowford Road called Happy Tax. She wondered if anyone was living out of the trailer that is parked on the property.
 - b. Adjournment

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- i. Having no other business to discuss, Council Member Zenger moved to adjourn the meeting at 8:45 p.m. The motion was seconded by Council Member Mock and approved unanimously.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk