

**Lewisville Planning Board Work Session Agenda**  
**March 23, 2016**  
**Vienna Fire Station - 6328 Yadkinville Road, Pfafftown**  
**7:00pm**

**I. Call to Order**

- A. Planning Board Chair Jeanne Marie Foster called the meeting to order at 7:06 p.m. Planning Board members present were Paul Hari, Randy Henning, Michael Prince and Chester Patterson. Tom Lawson arrived at 7:17 p.m. Katie Heath was out of town. Staff members present were Attorney Bowen Houff, Town Planner Marty Myers, and Town Clerk Joyce Walker. Parks, Recreation and Cultural Development Board liaison Marci Gallman was not in attendance. New member Suzanne Fawley, who will be seated in April, was also present.
- B. Approval of Agenda
  - 1. Chester Patterson moved to approve the agenda. The motion was seconded by Randy Henning and approved unanimously.

**II. Welcome**

- A. Tim Lasley and Fireman Brandon were present and thanked for allowing the Town to use their facility for the meeting.

**III. Guests and Presentations - Bill Powell, Facilities Manager WSFC Schools**

**IV. Approval of Minutes**

- A. Michael Prince move to approve the minutes from the March 9, 2016 meeting. The motion was seconded by Paul Hari and approved unanimously.

**V. Manager's Report**

- A. Mr. Perkins' written report for March was provided.
  - 1. Board members were provided the process for getting the information on the sewer feasibility study back to the Board.
    - a. Board members requested a copy of the study for review. Mr. Myers will request a copy for the meeting on April 13<sup>th</sup>.
      - (1) Mr. Lawson suggested that development should drive sewer and recommended that there be a joint meeting with the Utilities Committee on April 6<sup>th</sup> to have a dialog.
      - (2) After discussion, it was the consensus of the Board to have the joint meeting.
    - b. There was discussion on running irrigation to the new roundabout. Mr. Lawson urged the Council to run water for the roundabout
      - (1) After discussion, there was consensus that water should be run.

**VI. Public Hearings**

- A. None

**VII. Old Business**

- A. None

**VIII. Unfinished Business**

- A. Finalize 2016 Plan of Work for the Planning Board

**Lewisville Planning Board Work Session Agenda**

**March 23, 2016**

**Vienna Fire Station - 6328 Yadkinville Road, Pfafftown**

**7:00pm**

1. Mrs. Foster provided a written executive summary of the main items from the Comprehensive Plan as well as a key list of items for the Board's plan of work. It was noted that the work plan will probably go into 2017.
  - a. There was discussion on the Greenways and Pedestrian Plan.
    - (1) After discussion, the Board suggested recommending the adoption of the Greenways and Pedestrian Plan by the Town Council.
  - b. There was discussion on the use of the property that was donated by Mr. Fred Moser and the role of the Planning Board since the Parks and Recreation has been asked to look into the property's use. There was also discussion on the location of a community center.
    - (1) The Planning Board has asked that the Planning Board be involved in the planned use of the property.
      - (a) Mrs. Foster will follow- up with Mayor Horn and Mr. Perkins.
  - c. Preferred Land Use Plan(s)
  - d. Small Area Plan(s)
    - (1) Continue to work on the Robinhood Road Area Plan as a priority.
    - (2) Foothills Design will be assisting with details of the small area plan and is scheduled to attend the meeting on 4-13.
      - (a) Mr. Kron will be looking at existing ordinances and their disparities.
      - (b) Mr. Lawson suggested work on codification of the Robinhood Road Small Area Plan.
  - e. Planning Processes
2. Board members were asked to review Mrs. Foster's document and which will be tied to a calendar once feedback is received from Paul Kron. Then the calendar will be set.
  - B. 2016 PB Budget
    1. The Planning Department budget was reviewed and discussed.
  - C. Planning Board Retreat
    1. More information will be provided at a later date.

**IX. New Business**

- A. None

**X. For the Good of the Order**

- A. Public Comments
  1. None

**XI. Board Discussion**

- A. Miscellaneous
  1. Mr. Henning was recognized for his service to the Board.
  2. New member Suzanne Fawley was introduced.
- B. Bill Powell provided an update on the bond for the school. He said that the Board of Education will be meeting on April 12<sup>th</sup> to finalize the information for the ballot so that it can

**Lewisville Planning Board Work Session Agenda**  
**March 23, 2016**  
**Vienna Fire Station - 6328 Yadkinville Road, Pfafftown**  
**7:00pm**

be sent to the County Commissioners. He also said that everyone appreciates Lewisville's support.

C. Next Meetings

1. Next Regular Public Hearing meeting **April 13, 2016** (2<sup>nd</sup> Wednesday of the month)
2. Next Regular Work Session meeting - **April 27, 2016**, (4<sup>th</sup> Wednesday of the month)

**XII. Adjournment**

- A. Having no other business to discuss, Randy Henning moved to adjourn the meeting at 8:28 p.m. The motion was seconded by Tom Lawson and approved unanimously.

Respectfully Submitted,

---

Joyce C. McWilliams Walker,  
Town Clerk

---

Jeanne Marie Foster,  
Chair