

Lewisville Planning Board
November 18, 2015
Town Hall Council Chambers

I. Call to Order

- A. Chair Jeanne Marie Foster called the meeting to order at 7:17 p.m. Members present were Katie Heath, Randy Henning and Tom Lawson. Also present were Planner Marty Myers, Attorney Bowen Houff and Town Manager Hank Perkins.
- B. Adoption of Agenda
 - 1. Mrs. Foster asked that there be a change under reports and to allow the Town Manager and Planner to give their reports before she gives hers. Mr. Henning moved for adoption with the change. Mrs. Heath seconded. The vote was unanimous.

II. Approval of Minutes

- A. Minutes were not available.

III. Reports

- A. Town Manager's Report
 - 1. Mr. Perkins provided the following updates:
 - a. that the Utilities Committee had an update from Mike Acquesta related to the progress of the sewer master plan.
 - b. The Par Course has been completed at Jack Warren Park.
 - c. Four pedestrian lights are being installed at the new Williams Road bridge.
 - d. Planning is under way on the Great Wagon Road study. Video traffic counters are being used on Shallowford Road.
 - e. The two trees at the top of Shallowford Square will have to be removed.
 - (1) Mr. Henning asked if a professional will be brought in to look at what can be done after the trees are removed.
 - (2) Mr. Perkins said plans are now to look at options in-house and that the Parks, Recreation and Cultural Development Board will take the lead; however, bringing in a professional hasn't been ruled out.
 - (3) Mr. Lawson said that would be extremely important and could tie into the idea of closing North Street.
 - (a) He also asked the amount of the contract for the GWR study.
 - (b) The price was \$740,000 for design work and survey. Eighty percent of this is grant money. The environmental study amounts to half of that.
 - f. Mr. Lawson asked the manager to keep landscape work involved in the area around the bridge since the ramp areas still look bad. He said he also wanted the Council to address the gateway signs that are currently in place. The one on Williams Road could possibly be lost if that property is sold.
 - 2. Planner's Report
 - a. Mr. Myers reported that Bill Powell, with the school system, has agreed to come to the December 2nd meeting and that he and Mr. Powell drove over to the land the school system owns and walked parts of it and other nearby

Lewisville Planning Board
November 18, 2015
Town Hall Council Chambers

properties.

- (1) There was discussion about inviting Council to hear Mr. Powell's presentation. It was agreed that an invitation would be sent prior to the December 2nd meeting.

3. Chair's Report

a. Mrs. Foster reviewed the process/exercise they undertook at the last meeting using the colored dots to highlight individual Comp-Plan priorities. It was recommended that Council be allowed to give their input. That hasn't been done yet, and Mrs. Foster asked the manager to explain why this wasn't done.

- (1) Mr. Perkins said staff felt it was not appropriate to leave the sheets taped to the conference room walls for a lengthy period and there was no way to guarantee the Council members would come and do that on a Council meeting night.

- (2) She wanted more information about why, if the Planning Board takes a vote on how to do a process, why doesn't that translate into action on the part of the manager and planner.

(a) Mr. Myers responded that the plan is still to have Council give their input, but it wasn't practical on such short notice.

- (3) Mrs. Foster wanted to know if the Board votes on something, when it is okay to change that?

(a) Mr. Houff said this comes down to a procedural matter. There was a general discussion regarding the required response to suggestions/actions by the Planning Board.

b. Mrs. Foster asked for a consensus on what they want to happen next.

- (1) Mr. Henning said if the Board is asking the Council for feedback, then they should allow the process to be what the manager and planner felt best or in a way the Council would prefer.

- (2) Mr. Houff looked back at the minutes from the last meeting and it said only that they wanted to invite Council to give input.

- (3) Mr. Myers said even if the Council comes in and used the dots to identify priorities, the material should be sent to them ahead of time digitally as it was sent to you.

(a) The agreement was to leave the papers in the Council chambers and have Council go through the process prior to their December 3rd briefing. There will be additional discussion on what the other Boards and Committees' input will be.

IV. Unfinished Business

A. Small Area Plan

1. Mr. Myers provided a compilation of some of the information needed to complete the Robinhood Small Area Plan. He felt that he had what he needed to begin crafting the

Lewisville Planning Board
November 18, 2015
Town Hall Council Chambers

draft document.

- a. Mrs. Foster did not feel it was in a meaningful form. She wanted an executive summary of the information and said she would speak with Mr. Myers later regarding the same.
- b. Mr. Lawson thanked Mr. Myers and said it looked good.

V. **For the Good of the Order**

- A. Mr. Lawson moved to adjourn the meeting at 8:30 p.m. Mrs. Heath seconded. The vote was unanimous.

Respectfully Submitted

Lynn W. Hall,
Public Information Officer

Attest:

Joyce C. McWilliams Walker,
Town Clerk

Jeanne Marie Foster,
Chair