

Lewisville Town Council
Briefing and Action Meeting Minutes
September 3, 2015 - 6:00 p.m.
Conference Room 210 - Lewisville Town Hall - 6510 Shallowford Road

1. **Call to Order:**

- a. Mayor Pugh opened the meeting at 6:02 p.m. Council Members present were Robert Greene, Mike Horn, Sandra Mock, Ken Sadler, Ed Smith, and Jeff Zenger. Others present were Town Manager Hank Perkins, Attorney Bo Houff, Planner Marty Myers, Public Works Director George Hauser, and Town Clerk Joyce Walker.
- b. Adoption of Agenda
 - i. Council Member Mock moved to approve the agenda. The motion was seconded by Council Member Smith and approved unanimously

2. **Manager's Briefing:**

- a. Consent Agenda Items for Action at the September 10, 2015 Meeting:
 - i. [Resolution 2015056](#) - Acceptance and Approval of Monthly [Financials for July 2015](#)
 - ii. Approval of Council Briefing and Action [Minutes - August 6, 2015](#)
 - iii. Approval of Council Meeting [Minutes - August 13, 2015](#)
 - iv. Approval of Council Special Meeting [Minutes - August 26, 2015](#)
 - v. Approval of Council Closed Session Minutes - August 13, 2015

3. **Guests and Presentations for September 3, 2015**

- a. Kelly Bennet, Winston-Salem/Forsyth County Planning Department, provided information on the proposal for Public Art Master Plan for Forsyth County. Towns are being asked to participate and there is no cost to the town. There will be a commission established to facilitate and fund. This is a recommended action in Legacy.

4. **Items That Require Council Direction**

- a. None

5. **Items Requiring Action at Briefing**

- a. [Resolution 2015057](#) - awarding contract to Yadkin Valley Paving, Inc. for single surface treatment of Laurel Creek Lane, Wellesley Place Drive, Meadowgate Lane, Shadowridge Drive, Shadowridge Court, Wellesley Place Court, Courtney Glen Lane and Honeyridge Court in amount not to exceed \$170,952.42 (One hundred seventy thousand nine hundred fifty-two dollars and forty-two cents)
 - i. Council Member Zenger moved to approve Resolution 2015057. The motion was seconded by Council Member Greene and approved unanimously. Resolution 2015057 is herein incorporated by reference into the minutes.
- b. Installation of lamp poles at the Williams Road Bridge
 - i. [Ordinance 2015065](#) - amending Budget Ordinance 2015045 in the amount of \$17,035.⁰⁰ to install four (4) street lighting poles at the new Williams Road Bridge
 - (1) Council Member Zenger moved to approve Ordinance 2015065. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015065 is herein incorporated by reference into the minutes.

Lewisville Town Council
Briefing and Action Meeting Minutes
September 3, 2015 - 6:00 p.m.

Conference Room 210 - Lewisville Town Hall - 6510 Shallowford Road

- ii. **Resolution 2015051** - approving the contract with Lewisville Electric for the installation of lamp poles on the Williams Road Bridge
 - (1) Council Member Zenger moved to approve Resolution 2015051. The motion was seconded by Council Member Smith and approved unanimously. Resolution 2015051 is herein incorporated by reference into the minutes.
- c. Addendum to contract with Yards by Us
 - i. **Ordinance 2015077** - amending Budget Ordinance 2015045 to add funds to the contract with Yards by Us in the amount of \$450.⁰⁰ to cover mowing at the Shallowford Road Roundabout for September 2015 thru June 2016
 - (1) Council Member Zenger moved to approve Ordinance 2015077. The motion was seconded by Council Member Smith and approved unanimously.
 - (2) Mr. Perkins advised that he is in discussion with the DOT about landscaping. He also provided an update on where the contractor stands in completing work which should be around September 17 or 18 including the punch list.
 - ii. **Resolution 2015058** - accepting Change Order #1 with Yards by Us to include mowing for the Shallowford Road Roundabout from September 2015 thru June 2016
 - (1) Council Member Zenger moved to approve Resolution 2015058. The motion was seconded by Council Member Smith and approved unanimously. Resolution 2015058 is herein incorporated by reference into the minutes.
- 6. **Unfinished Business:**
 - a. None
- 7. **Administrative Reports:**
 - a. Manager's Report
 - i. Progress on the roundabout was discussed earlier.
 - ii. The drainage issue for the Lewisville-Vienna Road Sidewalk Project will be worked on Wednesday and Thursday of next week. The final punch list items will be handled and the project should be officially finished.
 - b. Staff Reports
 - i. Planning
 - (1) Mr. Myers introduced Mike and Sally Sloan, Keith Arnett of the NC Beekeepers Association, and acknowledged Christine Cryer and Julie Zenger who were interested in the bee and chicken ordinances. He suggested that those persons present attend the public hearing at the regular meeting where all information will be provided to everyone. He also suggested that staff get additional direction from Council.
 - (2) Mr. Perkins advised that this is not a UDO ordinance and no decision has to be made immediately.
 - (3) There was discussion on how these ordinances came to the attention of staff and whether there is a threshold used to determine when an ordinance should be written.
 - ii. Public Works

Lewisville Town Council
Briefing and Action Meeting Minutes
September 3, 2015 - 6:00 p.m.

Conference Room 210 - Lewisville Town Hall - 6510 Shallowford Road

- (1) The contractor will come to place permanent markings where milling had been done on Williams Road. The Williams Road Bridge will be closed to get this accomplished.

8. **For the Good of the Order:**

a. Council Discussion

- i. Annual League Conference - Saturday, October 10, 2015 to Tuesday, October 13, 2015 in Winston-Salem
- ii. Agenda Items for Regular Meeting on **September 10, 2015**
 - (1) **Ordinance 2015076** - a public hearing to receive comments on UDO L-076 rezoning request by Lewisville Baptist Church to rezone church properties from IP and RM8 to IP-S
 - (2) **Ordinance 2015071** - a public hearing to receive comments on adding Chapter 15-1 Urban/Suburban Agriculture to the Lewisville Town Code regulating bees
 - (3) **Ordinance 2015072** - a public hearing to receive comments on adding Chapter 15-2 Urban/Suburban Agriculture to the Lewisville Town Code regulating chickens
 - (4) **Resolution 2015059** - setting a public hearing to receive comments at the October 8, 2015 meeting on the 2015 Comprehensive Plan Update
 - (a) Hard copies of the Plan were provided to Council. The executive summary was reviewed as well as formatting changes made in comparison to the 2010 Plan.
 - (b) There was a suggestion that a special session be set to review the document.
 - (c) Council stated appreciation to the Planning Board and staff for their work on the document.
 - (5) Student Leadership updates
 - (a) **Appointment Order 2015005** - appointing three (3) youth to Student Leadership Committee
 - (b) **Ordinance 2015078** - amending the Student Leadership Charter
- iii. Approval of agenda for regular meeting on **September 10, 2015**
 - (1) Council Member Smith moved to approve the agenda for September 10th. The motion was seconded by Council Member Zenger and approved unanimously.

b. Additional Discussion

- i. Council Members attending the Fire Department training are to meet at Town Hall at 9:15 on the 10th to travel to King. Staff is to be advised of those not attending or who will be using individual vehicles.

c. Adjournment

- i. Having no other business to discuss, Council Member Mock moved to adjourn the meeting at 7:00 p.m. The motion was seconded by Council Member Greene and approved unanimously.

Lewisville Town Council
Briefing and Action Meeting Minutes
September 3, 2015 - 6:00 p.m.
Conference Room 210 - Lewisville Town Hall - 6510 Shallowford Road

Dan R. Pugh,
Mayor

ATTEST:

Joyce C. McWilliams Walker
Town Clerk