

Lewisville Town Council
Regular Meeting Minutes
August 13, 2015 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

I. Call to Order

- A. Mayor Pugh called the meeting to order at 7:32 p.m. Council Members present were Robert Greene, Mike Horn, Sandra Mock, Ken Sadler, Ed Smith and Jeff Zenger. Also present were Town Manager Hank Perkins, Assistant Town Manager/Finance Director Kathy Bruce, Attorney Bo Houff, Planner Marty Myers and Town Clerk Joyce Walker.
- B. Invocation was led by Mayor Dan Pugh and the Pledge of Allegiance by Council Member Ed Smith.
- C. Adoption of Agenda
 - 1. Mayor Pugh asked to have Closed Session added at item IX.C. and adjournment moved to item D.
 - 2. Council Member Smith asked to have a discussion on town roads added to B. Council Comments.
 - 3. Council Member Horn moved to approve the amended agenda. The motion was seconded by Council Member Zenger and approved unanimously.

II. Consent Agenda

- A. Consent Agenda Items for Action:
 - 1. [Resolution 2015049](#) - Acceptance and Approval of Monthly [Financials for June 2015](#)
 - 2. Approval of Council Briefing and Action [Minutes - July 2, 2015](#)
 - 3. Approval of Council Meeting [Minutes - July 9, 2015](#)
 - 4. Approval of Council Closed Session Minutes - July 9, 2015
 - 5. Approval of Council Special Meeting [Minutes - July 14, 2015](#)
 - 6. [Appointment Order 2015003](#) - Student Leadership appointments for the 2015-2016 school year
- B. Council Member Horn moved to approve the Consent Agenda. The motion was seconded by Council Member Smith and approved unanimously. Resolution 2015049 and Appointment Order 2015003 are herein incorporated by reference into the minutes.

III. Introductions, Presentations and/or Proclamations

- A. **Introductions, Presentations and/or Proclamations**
 - 1. None

IV. Public Forum

- A. Mayor Pugh opened the Public Forum at 7:40 p.m.
- B. Having no speakers, the Public Forum was closed at 7:41 p.m.

V. New Business

- A. [Resolution 2015050](#) - setting a public hearing for September 10, 2015 to receive comments on UDO L-076 rezoning request by Lewisville Baptist Church to rezone church properties from IP and RM8 to IP-S

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1. Council Member Zenger moved to approve Resolution 2015050. The motion was seconded by Council Member Smith and approved unanimously. Resolution 2015050 is herein incorporated by reference into the minutes.
- B. **Resolution 2015053** - setting a public hearing for September 10, 2015 to receive comments on adding an ordinance regulating chickens to the Town Code
 1. Mayor Pugh moved to approve Resolution 2015053. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015053 is herein incorporated by reference into the minutes.
 - a. Council Member Zenger commented that he found some items that may need to be tweaked and will email information to staff.
- C. **Resolution 2015054** - setting a public hearing for September 10, 2015 to receive comments on adding an ordinance regulating bee keeping to the Town Code
 1. Council Member Greene moved to approve Resolution 2015054. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015054 is herein incorporated by reference into the minutes.
 - a. Council Member Zenger commented that he found some items that may need to be tweaked and will email information to staff.
- D. Lewisville-Vienna Road Sidewalk
 1. **Ordinance 2015067** - amending Budget Ordinance 2015045 in the amount of \$1,458.⁰⁰ to pay for electricity for lights to be placed along sidewalk on Lewisville-Vienna Road
 - a. Council Member Horn moved to approve Ordinance 2015067. The motion was seconded by Council Member Sadler and approved unanimously. Ordinance 2015067 is herein incorporated by reference into the minutes.
- E. Confirming **statement** in 2005 County Bicycle Plan for the update to the 2040 Metropolitan Transportation Plan
 1. Council members were provided a copy of the statement found in the 2005 Bicycle Plan in which there is a reference in the 2040 Metropolitan Transportation Plan. After review, Council Member Mike Horn moved acceptance of the language and Council Member Ed Smith seconded with a unanimous vote.
- F. **Ordinance 2015068** - amending Town Code Chapter 13-8, Utilities Committee Charter allowing the committee to engage in special projects directed by Town Council
 1. Council Member Zenger moved to approve Ordinance 2015068. The motion was seconded by Council Member Mock and approved unanimously. Ordinance 2015068 is herein incorporated by reference into the minutes.
- G. **Ordinance 2015069** - amending Budget Ordinance 2015045 in the amount of \$19,127.40 to provide project funds (as part of budget amendment #6 previously approved for staining/stamping concrete at the Shallowford Road Roundabout [technical amendment])
 1. Council Member Zenger moved to approve Ordinance 2015069. The motion was seconded by Council Member Smith. Ordinance 2015069 is herein incorporated by reference into the minutes.

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- H. **Ordinance 2015070** - amending Budget Ordinance 2015045 in the amount of \$13,200.⁰⁰ to purchase light poles for the 421/Williams Road Bridge
1. Council Member Zenger moved to approve Ordinance 2015070. The motion was seconded by Council Member Smith and approved unanimously.

VI. **Public Hearings**

- A. None

VII. **Unfinished Business**

- A. None

VIII. **Administrative Reports**

- A. Mr. Perkins reviewed upcoming **Events at Shallowford Square** and Town Holidays.
- B. **Approvals at the Briefing and Action Meeting on August 6, 2015**
1. **Ordinance 2015064** - amending Budget Ordinance 2015045 in the amount of \$2,225.⁰⁰ for **masonry work** at Shallowford Square: installation of brick markers removed from trees along Shallowford Road to be installed along back seating wall; repositioning of existing wall markers for conformity; installation of new markers; repair of damaged bricks along seating walls
 2. **Ordinance 2015066** - amending Budget Ordinance 2015045 in the amount of \$2,100.⁰⁰ for par course **enhancements**
 3. **Resolution 2015052** - awarding contract for road repairs on Tullyries Lane to Hills Paving & Construction in an amount not to exceed \$12,900.⁰⁰
 4. Amended the extension of completion requested in **Resolution 2015048** for Supplemental Agreement #3 for the Shallowford Road Roundabout to 15 days
 5. Annual Zoning Board of Adjustment (**ZBOA**) **report** received

IX. **For the Good of the Order:**

- A. Public Comments
1. Mayor Pugh opened Public Comments at 8:05 p.m.
 - a. Fred Franklin, 1420 Conrad-Sawmill Road, Lewisville, observed a property on Pepperidge Road that had placed leaf and brush at the curb. He suggested that the town consider a mechanism to notify homeowners that the property owner is responsible for removal.
 2. Having no other speakers, Public Comments were closed at 8:07 p.m.
- B. Council Comments
1. Council Member Smith asked the Manager and Public Works Director to consider reviewing roads in the town that are not on the list for maintenance, especially those roads that are unpaved, and guidelines for bringing the roads to standard for town maintenance.
 - a. Staff will be providing updated information at a later date, including

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information found in Chapter 31 of the Town Code.

C. Closed Session

1. At 8:15 p.m., Mayor Pugh moved to go into Closed Session citing §143-318.11.(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The motion was seconded by Council Member Zenger and approved unanimously.
2. At 9:00 p.m., Council returned from Closed Session.

D. Adjournment

1. At 9:01 p.m., Council Member Zenger moved to adjourn. The motion was seconded by Council Member Mock and approved unanimously.

Dan R. Pugh,
Mayor

ATTEST:

Joyce C. McWilliams Walker
Town Clerk