

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**April 9, 2015 - 7:30 p.m.**  
**Town Hall - 6510 Shallowford Road - Room 110**

**I. Call to Order**

- A. Mayor Pugh called the meeting to order at 7:35 p.m. Council Members present were Robert Greene, Mike Horn, Sandra Mock, Ken Sadler, and Ed Smith. Also present were Town Manager Hank Perkins, Assistant Town Manager/Finance Director Kathy Bruce, Attorney Bo Houff, Public Information Officer/Events Supervisor Lynn Hall, Planner Marty Myers, Public Works Director George Hauser and Town Clerk Joyce Walker.
- B. Invocation was led by Mayor Dan Pugh and the Pledge of Allegiance by Council Member Mike Horn.
- C. Adoption of Agenda
  - 1. Mayor Pugh asked to add Closed Session to item VIII. For the Good of the Order.
  - 2. Council Member Mock moved to approve the agenda as amended. The motion was seconded by Council Member Horn and approved unanimously.

**II. Consent Agenda**

- A. Consent Agenda Items for Action:
  - 1. [Resolution 2015024](#) - Acceptance and Approval of Monthly [Financials for February, 2015](#)
  - 2. Approval of Council Briefing and Action [Minutes - March 9, 2015](#)
  - 3. Approval of Council Closed Session [Minutes - March 9, 2015](#)
  - 4. Approval of Council Meeting [Minutes - March 12, 2015](#)
  - 5. Approval of council Closed Session [Minutes - March 12, 2015](#)
  - 6. Approval of Council Meeting [Minutes - March 26, 2015](#)
  - 7. Approval of Council Closed Session [Minutes - March 26, 2015](#)
  - 8. [Resolution 2015023](#) - accepting the resignation of Kay Wilfong from the Lewisville Beautification Committee
  - 9. [Resolution 2015025](#) - accepting the resignation of Tom Lawson from the Lewisville Utilities Committee
- B. Council Member Smith moved to approve the Consent Agenda. The motion was seconded by Council Member Greene and approved unanimously. Resolution 2015024, Resolution 2015023 and Resolution 2015025 are herein incorporated by reference into the minutes.

**III. Introductions, Presentations and/or Proclamations**

- A. **Introductions, Presentations and/or Proclamations**
  - 1. Introductions
    - a. Forsyth County Sheriff's Office
      - (1) Chief Deputy Brad Stanley introduced the Town's new deputies, Matthew Dean Mitchell and Chris Owen, who are replacing Deputies Greta Pipkin, who has been promoted, and Sam Bonilla, who has been deployed.
  - 2. Service Recognition presentations were given to the following board members:

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- a. David Spease - 7 years - Lewisville Planning Board
  - b. Kelly Reavis - 10 years - Lewisville Planning Board
  - c. Mo Collette - 13 years - Willow Run Municipal Service District
3. National Autism Awareness Month Proclamation was given to Mayor Dan Pugh.

**IV. Public Forum**

- A. Mayor Pugh opened the Public Forum at 8:02 p.m.
- B. Having no speakers, the Public Forum was closed at 8:03 p.m.

**V. New Business**

- A. **Appointment Order 2015001** - appointing Cynthia Kiger to the Lewisville Beautification Committee
  1. Mayor Pugh moved to approve the appointment. The motion was seconded by Council Member Smith and approved unanimously. Appointment Order 2015001 is herein incorporated by reference into the minutes.
- B. **Ordinance 2015032** - amending Town Code Chapter 13-8 - Lewisville Utilities Committee clarifying quorum
  1. Council Member Horn moved to approve Ordinance 2015032. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015032 is herein incorporated by reference into the minutes.
- C. Recommendation from the Special Projects Review Committee to approve **Ordinance 2015033** - amending Budget Ordinance 2014027 in the amount of \$5,000.<sup>00</sup> requested by Senior Services to provide for Meals on Wheels to citizens in Lewisville
  1. Mayor Pugh moved to approve Ordinance 2015033. The motion was seconded by Council Member Horn and approved unanimously. Ordinance 2015033 is herein incorporated by reference into the minutes.
- D. **Resolution 2015026** - approving the engineering agreement for Summit Engineering to perform engineering services (CEI) for the NCDOT Lewisville-Vienna Road Sidewalk Project U-4741 OL
  1. Mr. Perkins advised Council that four bid proposals were opened today. The quote was based on an estimate of twelve weeks at \$35,000.<sup>00</sup>; however, the actual contract is for eighty-two days. Summit Engineering will be performing the same oversight service for the sidewalk as they are doing for the Shallowford Road Roundabout.
  2. Council Member Smith moved to approve Resolution 2015026. The motion was seconded by Council Member Mock and approved unanimously. Resolution 2015026 is herein incorporated by reference into the minutes.
- E. **Harper Road Lift Station**
  1. Mr. Perkins provided a brief overview of this project. The Town is participating and partnering with City/County Utilities (CCUC) to build capacity into the Harper Road Lift Station to provide 750,000 gallons of water per day for the exclusive use of the Town of Lewisville. The financial participation is \$600,000.<sup>00</sup> and the following

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ordinances provide this funding.

2. **Ordinance 2015034** - closing the Capital Project Ordinance - Municipal Building - and transferring funds to the Harper Road Lift Station
  - a. Council Member Mock moved to approve Ordinance 2015034. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015034 is herein incorporated by reference into the minutes.
3. **Ordinance 2015035** - closing the Lewisville-Clemmons Road Widening Grant Project and transferring funds to the Harper Road Lift Station
  - a. Council Member Mock moved to approve Ordinance 2015035. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015035 is herein incorporated by reference into the minutes.
4. **Ordinance 2015036** - Establishing the Harper Road Lift Station Capital Project Ordinance in the amount of \$600,000.<sup>00</sup>
  - a. Council Member Mock moved to approve Ordinance 2015036. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015036 is herein incorporated by reference into the minutes.
5. **Ordinance 2015037** - amending Budget Ordinance 2014027 to transfer funds into the new Capital Project - Harper Road Lift Station for capacity
  - a. Council Member Mock moved to approve Ordinance 2015037. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015037 is herein incorporated by reference into the minutes.

F. Stormwater

1. **Ordinance 2015038** - establishing the Capital Project Ordinance Stormwater Repairs for stormwater projects that have been identified
  - a. Mayor Pugh moved to approve Ordinance 2015038. The motion was seconded by Council Member Sadler and approved unanimously. Ordinance 2015038 is herein incorporated by reference into the minutes.
2. **Ordinance 2015039** - Amending the Municipal Stormwater Capital Reserve Fund
  - a. Council Member Mock moved to approve Ordinance 2015039. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015039 is herein incorporated by reference into the minutes.
3. **Ordinance 2015040** - amending Budget Ordinance 2014027 to transfer funds from Stormwater Capital Reserve to Stormwater Capital Project Repairs
  - a. Council Member Mock moved to approve Ordinance 2015040. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015040 is herein incorporated by reference into the minutes.

VI. **Unfinished Business**

- A. None

VII. **Administrative Reports**

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- A. Upcoming [Events at Shallowford Square](#) and Town Holidays were reviewed.
- B. **Approvals at the Briefing and Action Meeting**
  - 1. None

Council Member Jeff Zenger entered the meeting at 8:21 p.m.

**VIII. For the Good of the Order:**

- A. Public Comments
  - 1. Mayor Pugh opened Public Comments at 8:22 p.m.
  - 2. Having no speakers, Public Comments were closed at 8:23 p.m.
- B. Council Comments
  - 1. None
- C. Closed Session
  - 1. At 8:25 p.m., Mayor Pugh moved to go into Closed Session citing State Statute 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of employment of an individual public officer or employee. The motion was seconded by Council Member Zenger and approved unanimously.
  - 2. Council returned from Closed Session at 8:47 p.m.
- D. Adjournment
  - 1. Having no other business to discuss, Council Member Mock moved to adjourn the meeting at 8:48 p.m. The motion was seconded by Council Member Horn and approved unanimously.

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Dan R. Pugh,  
Mayor

ATTEST:

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Joyce C. McWilliams Walker  
Town Clerk