

Lewisville Planning Board
April 8, 2015
Lewisville Town Hall Conference Room

I. Call to Order

- A. Jeanne Marie Foster called the meeting to order. Members present were Katie Heath, Paul Hari, Tom Lawson, Chester Patterson and Michael Prince. Also present were Town Planner Marty Myers and Attorney Bowen Houff. Town Manager Hank Perkins also was in attendance as was Paul Kron from the Piedmont Triad Regional Council.
- B. Adoption of Agenda
 - 1. Mr. Houff advised members that the charter required elections at the April meeting and therefore is on the agenda. His recommendation was to proceed with agenda as presented.
 - 2. Mrs. Heath moved for adoption and Mr. Prince seconded. The vote was unanimous.

II. Approval of Minutes

- A. The Town Clerk was out of town and the minutes for March 25, 2015 were not available. They will be voted on at the next meeting.

III. Reports

- A. Mr. Perkins advised the Board on the progress of the bridge work and the roundabout. He also discussed the fact that the Council has approved the idea of doing a master plan for future town-wide sewer.
- B. Mr. Myers reported on the work to date on the Robinhood Small Area Plan.
 - 1. Mr. Lawson explained the need for a Robinhood Road subcommittee.
 - a. There was a mention of focusing on the updating of the Comprehensive Plan to finish that project and then moving on to issues related to sewer in town.
 - b. Mr. Lawson said he felt these two issues need to be on-going concurrently. He asked for the subcommittee to be set up now.
 - (1) There was a motion by Mr. Lawson to create a new land use subcommittee. The emphasis is to be on the impact of land use and density on future sewer capacity needs. Mr. Prince seconded the motion and the vote was unanimous.
 - (2) Mr. Lawson suggested that they should add three members from the Utilities Committee to the subcommittee.
 - (3) Mr. Houff said the Board cannot create a subcommittee with people from other committees or boards. Mr. Houff also said these will be public meetings. While there was a motion to form the subcommittee, Mr. Houff said it needs to be amended to say how many members and the meetings. The initial group will be Mr. Lawson, Mr. Prince and Mrs. Foster. They will report back to the Planning Board. Mr. Prince was in agreement with the

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amendment. The vote was unanimous.

- (4) Mr. Houff cautioned the Board that only three people from the Board can attend meetings or the subcommittee would become an uncalled meeting of the Planning Board.

IV. Unfinished Business

A. Comprehensive Plan

1. The new members were provided with an overview of the process for the Comprehensive Plan. Developing the plan has been completed. Most of the public input has been completed. There is another meeting April 16.
2. Mrs. Foster provided a suggested outline for each chapter review by date in order to meet the agreed upon deadline provided to Town Council. Additionally, she referred to all the data they have to inform their updating process - Legacy, the greenway study, survey, public engagement meetings, and how best to collate/integrate/incorporate when reviewing each chapter.
 - a. The group agreed to the process and dates outlined in the calendar provided and will prepare accordingly.
 - b. Mrs. Heath said it should be an individual responsibility to be informed on all of these and then bring that knowledge to the table when they do the reviews.
 - c. Mr. Lawson said the Comprehensive Plan is about what people want (their vision) but not the specifics of how to achieve it.
3. Mr. Kron then reviewed the results he had collected from the first engagement meetings. There was a discussion of the third meeting and taking some of the top priority topics and going into them in more depth with people who are interested in those issues. The Board members will again help to lead the various discussion groups.

V. Election of Officers

A. Chair

1. Mrs. Heath moved to nominate Mrs. Foster for chair. There were no other nominations so she was accepted by acclamation.

B. Vice Chair

1. Mrs. Heath nominated Mr. Prince. Mrs. Foster nominated Mr. Patterson. Mr. Lawson moved to close the nominations. Mrs. Heath seconded and the vote was unanimous. Mr. Prince was selected as vice chair.

VI. For the Good of the Order

A. Board Discussion

1. Mrs. Foster summarized the actions agreed upon relative to next steps for updating the Comprehensive Plan:

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- a. Maps related to land use will be needed for reference and review by the Planning Board.
 - (1) Mr. Myers will handle this.
- b. Members of other Boards and Committees will be informed about when each chapter of the Comprehensive Plan is scheduled to be reviewed and invited to attend and/or provide input relevant to their individual board or committee.
 - (1) Mr. Myers will handle.
- c. People who have been involved in the past *Citizen Engagement Sessions* will be encouraged to attend again.
- d. The land use subcommittee was formed and will determine a future meeting date.

VII. Adjournment

- A. Mr. Patterson moved to adjourn at 9:21 p.m. and Mrs. Heath seconded. The vote was unanimous.

Respectfully submitted,

Lynn W. Hall, Public Information Officer

Attest

Joyce C. McWilliams Walker, Town Clerk

Jeanne Marie Foster, Chair