

Lewisville Town Council
Regular Meeting Minutes
February 12, 2015 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

I. Call to Order

- A. Mayor Pugh called the meeting to order at 7:34 p.m. Council Members present were Robert Greene, Mike Horn, Sandra Mock, Ed Smith and Jeff Zenger. Council Member Sadler was out of town. Also present were Town Manager Hank Perkins, Assistant Town Manager/Finance Director Kathy Bruce, Attorney Bo Houff, Public Information Officer/Events Supervisor Lynn Hall, Planner Marty Myers, and Town Clerk Joyce Walker. Also present was Deputy Shue.
- B. Invocation was led by Mayor Dan Pugh and the Pledge of Allegiance by Council Member Ed Smith.
- C. Adoption of Agenda
 - 1. Council Member Mock moved to approve the agenda. The motion was seconded by Council Member Zenger and approved unanimously.

II. Consent Agenda

- A. Consent Agenda Items for Action:
 - 1. [Resolution 2015005](#) - Acceptance and Approval of Monthly [Financials for December 2014](#)
 - 2. Approval of Council Briefing and Action [Minutes - January 8, 2015](#)
 - 3. Approval of Council Meeting [Minutes - January 15, 2015](#)
- B. Council Member Smith moved to approve the Consent Agenda. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015005 is herein incorporated by reference into the minutes.

III. Introductions, Presentations and/or Proclamations

- A. Town Clerk Joyce Walker was presented a Certificate of Achievement given by the National Association of Government Administrators Records (NAGARA).

IV. Public Forum

- A. Mayor Pugh opened the Public Forum at 7:40 p.m.
- B. Having no speakers, the Public Forum was closed at 7:41 p.m.

V. New Business

- A. [Resolution 2015001](#) - setting a public hearing for Thursday, March 12, 2015 to receive comments on L-073 rezoning request by Michael Hensley to add uses to the existing LD1-S zoning at 6606 Shallowford Road: Combined Use, Food and Drug Store, Furniture and Home Furnishings, General Merchandise Store, Restaurant w/o Drive Thru, Non-Store Retailer and Offices Miscellaneous
 - 1. Council Member Horn moved to approve Resolution 2015001. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015001 is herein incorporated by reference into the minutes.
- B. [Resolution 2015006](#) - setting a public hearing for Thursday, March 12, 2015 to receive

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comments on UDO L-145 modifying the Permitted Use Table (PUT) requiring final approval of PRD subdivisions by the Elected Body

1. Council Member Zenger moved to approve Resolution 2015006. The motion was seconded by Council Member Mock and approved unanimously. Resolution 2015006 is herein incorporated by reference into the minutes.
- C. **Resolution 2015007** - setting a public hearing for Thursday, March 12, 2015 to receive comments on UDO L-146 referencing private street sidewalk requirements in Planned Residential Developments (PRD's)
1. Mayor Pugh moved to approve Resolution 2015007. The motion was seconded by Council Member Mock and approved unanimously. Resolution 2015007 is herein incorporated by reference into the minutes.
- D. **Resolution 2015008** - setting a public hearing for Thursday, March 12, 2015 to receive comments on UDO L-147 creating public safety standards for subdivisions having private gates
1. Council Member Mock moved to approve Resolution 2015008. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015008 is herein incorporated by reference into the minutes.
- E. **Resolution 2015009** - setting a public hearing for Thursday, March 12, 2015 to receive comments on UDO L-148 requiring all new residential subdivisions to connect to a Town of State maintained roadway
1. Council Member Zenger moved to approve Resolution 2015009. The motion was seconded by Council Member Mock and approved unanimously. Resolution 2015009 is herein incorporated by reference into the minutes.
- F. **Resolution 2015010** - setting a public hearing for Thursday, March 12, 2015 to receive comments on UDO L-149 clarifying public street acceptance by the Town
1. Council Member Smith moved to approve Resolution 2015010. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015010 is herein incorporated by reference into the minutes.
- G. **Ordinance 2015011** - amending Chapter 16 Parks, Recreation and Cultural Development Policies of the Lewisville Town Code
1. Council Member Zenger moved to approve Ordinance 2015011. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015011 is herein incorporated by reference into the minutes.
- H. **Resolution 2015003** - declaring surplus items and authorizing the electronic auction of surplus personal property
1. Council Member Zenger moved to approve Resolution 2015003. The motion was seconded by Council Member Greene and approved unanimously. Resolution 2015003 is herein incorporated by reference into the minutes.
- I. **Resolution 2015014** - setting a public hearing for Thursday, March 12, 2015 to amend the Willow Run Municipal Service District by clarifying appointments
1. Council Member Smith moved to approve Resolution 2015014. The motion was seconded by Council Member Zenger and approved unanimously. Resolution

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2015014 is herein incorporated by reference into the minutes.

- J. Charter amendments to clarify when newly appointed members to boards and committees are to be seated and when their terms begin and end
1. **Ordinance 2015018** - amending Chapter 16 Article 1 of the Lewisville Town Code clarifying when newly appointed Parks, Recreation and Cultural Development Board members are seated and when the election of offices may be held
 - a. Council Member Mock moved to approve Ordinance 2015018. The motion was seconded by Mayor Pugh and approved unanimously. Ordinance 2015018 is herein incorporated by reference into the minutes.
 2. **Ordinance 2015019** - amending Chapter 10 of the Lewisville Town Code clarifying when newly appointed members to the Planning Board and Zoning Board of Adjustment are to be seated and when the election of offices may be held
 - a. Council Member Mock moved to approve Ordinance 2015019. The motion was seconded by Council Member Zenger and approved unanimously. Ordinance 2015019 is herein incorporated by reference into the minutes.
 3. **Ordinance 2015021** - amending Chapter 13-1 (Lewisville Beautification Committee) of the Lewisville Town Code clarifying when newly appointed committee members following an election may hold an election of offices
 - a. Council Member Mock moved to approve Ordinance 2015021. The motion was seconded by Council Member Zenger and approved unanimously. Ordinance 2015021 is herein incorporated by reference into the minutes.
 4. **Ordinance 2015022** - amending Chapter 13-3 (Lewisville Public Safety Advisory Committee) of the Lewisville Town Code clarifying when newly appointed committee members following an election may hold an election of officers
 - a. Council Member Smith moved to approve Ordinance 2015022. The motion was seconded by Council Member Zenger and approved unanimously. Ordinance 2015022 is herein incorporated by reference into the minutes.
 5. **Ordinance 2015023** - amending Chapter 13-4 (Lewisville Recycling Committee) of the Lewisville Town Code clarifying when newly appointed committee members following an election may hold an election of officers
 - a. Council Member Zenger moved to approve Ordinance 2015023. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015023 is herein incorporated by reference into the minutes.
 6. **Ordinance 2015024** - amending Chapter 13-6 (Phase II Stormwater Advisory & Education Committee) of the Lewisville Town Code clarifying when newly appointed committee members following an election may hold an election of officers
 - a. Council Member Mock moved to approve Ordinance 2015024. The motion was seconded by Council Member Zenger and approved unanimously. Ordinance 2015024 is herein incorporated by reference into the minutes.
 7. **Ordinance 2015025** - amending Chapter 13-8 (Lewisville Utilities Committee) of the Lewisville Town Code clarifying when newly appointed committee members following an election may hold an election of officers

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- a. Council Member Zenger moved to approve Ordinance 2015025. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015025 is herein incorporated by reference into the minutes.

VI. Unfinished Business

- A. None

VII. Administrative Reports

- A. Upcoming [Events at Shallowford Square](#) and Town Holidays were reviewed.
- B. Reminders:
 1. Town Hall Day - Wednesday, March 18, 2015 at the LGFCU Quorum Center, 323 W Jones St, Raleigh, NC 27603 - RSVP by Wednesday, March 11, 2015
 - a. Mayor Pugh, Council Members Mike Horn and Ed Smith, Manager Hank Perkins and Assistant Town Manager/Finance Director Kathy Bruce will be attending.
 2. Construction on the Shallowford Road Roundabout will begin on March 2, 2015.
- C. **Approvals at the Briefing and Action Meeting**
 1. Briefing Meeting - February 5, 2015
 - a. [Resolution 2015011](#) - Authorizing the [contract](#) of year three (3) of a three (3) year contract with Gibson and Company, P.A. for fiscal year 2014-2015 auditing services in the amount of \$20,900.⁰⁰ which includes \$17,900.⁰⁰ for the audit and annual financial statements and \$3,000.⁰⁰ only if a single audit is required
 - b. [Resolution 2015012](#) - accepting the [Supplemental Agreement](#) between the Town of Lewisville and the NCDOT for additional funds to complete the survey, construction and environmental documents for the Great Wagon Road (GWR) construction
 - c. [Ordinance 2015016](#) - amending Budget Ordinance 2014027 in the amount of \$1,985.00 to contract with Blackboard Corporate & Government Solutions to have mass communications system until June 30, 2015

VIII. For the Good of the Order:

- A. Public Comments
 1. Mayor Pugh opened Public Comments at 7:59 p.m.
 2. Having no speakers, Public Comments were closed at 8:00 p.m.
- B. Council Comments
 1. Council asked for an update on the status of the Williams Road bridge.
 - a. Deputy Shue reported that weather prevented work to be completed as scheduled and had to be delayed. There was also some difficulty in removing a part.
 - b. Other issues identified were at the intersection of Lewisville-Clemmons Road and Shallowford Road with the left turn signal and the signal at Styers Ferry

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Road. Council was advised that the DOT has adjusted the timing on the signals.

C. Closed Session

1. At 8:05 p.m., Council Member Smith moved to go into closed session citing State Statute 143-318.11(a)(5) to establish or to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiations for the acquisition of real property. The motion was seconded by Council Member Zenger and approved unanimously.

D. Adjournment

1. After returning from Closed Session, Council Member Smith moved to adjourn the meeting at 8:30 p.m. The motion was seconded by Council Member Zenger and approved unanimously.

Dan R. Pugh,
Mayor

ATTEST:

Joyce C. McWilliams Walker
Town Clerk