

Lewisville Town Council
Regular Meeting Minutes
January 15, 2015 - 7:30 p.m.
Town Hall - 6510 Shallowford Road - Room 110

I. Call to Order

- A. Mayor Pugh called the meeting to order at 7:31 p.m. Council Members present were Robert Greene, Mike Horn, Sandra Mock, Ken Sadler, Ed Smith and Jeff Zenger. Also present were Town Manager Hank Perkins, Assistant Town Manager/Finance Director Kathy Bruce, Attorney Bo Houff, Public Information Officer/Events Supervisor Lynn Hall, Planner Marty Myers, and Town Clerk Joyce Walker.
- B. Invocation was led by Attorney Bowen Houff and the Pledge of Allegiance Boy Scout Troop 776 sponsored by the Church of Jesus Christ of Latter Day Saints located in Clemmons.
- C. Adoption of Agenda
 - 1. Mayor Pugh asked to add to V. item F. CEI for Williams Road Roundabout
 - 2. Council Member Mike Horn moved to approve the amended agenda. The motion was seconded by Council Member Smith and approved unanimously.

II. Consent Agenda

- A. Consent Agenda Items for Action at the December 11, 2014 Meeting:
 - 1. [Resolution 2015002](#) - Acceptance and Approval of Monthly [Financials for November 2014](#)
 - 2. Approval of Council Briefing and Action [Minutes - December 4, 2014](#)
 - 3. Approval of Council Special Meeting [Minutes - December 8, 2014](#)
 - 4. Approval of Council Meeting [Minutes - December 11, 2014](#)
 - 5. Approval of Council Closed Session Minutes - December 4, 2014
 - 6. Approval of Council Closed Session Minutes - December 8, 2014
 - 7. Approval of Council Closed Session Minutes - December 11, 2014
- B. Council Member Smith moved to approve the Consent Agenda. The motion was seconded by Council Member Zenger and approved unanimously. Resolution 2015002 is herein incorporated by reference into the minutes.

III. Introductions, Presentations and/or Proclamations

- A. Presentations
 - 1. [Merrikay Brown](#) was presented a Certificate of Appreciation for her work and longevity at the Lewisville library.
 - 2. [Derrick Beauchamp](#) was recognized as the Lewisville Volunteer Firefighter of the Year.
 - 3. Tollie Mitchell, Insight Research, Inc. presented highlights of the 2014 Town Survey results, noting that the return rate was 34% and he explained the ranking used in the survey.

IV. Public Forum

- A. Mayor Pugh opened the Public Forum at 8:05 p.m.
 - 1. Bessie Stogias, 1300 Forest Wood Drive, Lewisville, owner of the Liberty Restaurant, expressed her concerns over the closing of the Williams Road Bridge and how the closing will affect the patrons of her restaurant. She asked Council to provide more detailed information communicated about detours to those persons outside the town limits.

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- a. The Mayor commented that forums are being planned to provide more information about the bridge closing.
 - b. Ms. Hall also stated that the latest newsletter was the third that included an article on the bridge closing and that she is working on flyers. She also stated that the elementary school has already been contacted as well as the school bus system.
2. Susan Linker, 814 Reynolds Road, Lewisville, Lewisville Historical Society Member, read the following update on the progress at the Nissen House:

January 15, 2015 update on the Nissen House project

Thank you all for this opportunity to give you a quick update on progress at the Historic Nissen House. Since our last update to the Town Council last fall, the Lewisville Historical Society has the following progress to report on work at the house:

1. In late October, with Zeke Mock's help we replanted the forsythia bushes that were at the front of the Nissen House, relocating them to the slope behind the house. So far, we've not had any problems with erosion on the slope, and the plants are taking hold well.
2. In November, termite treatment was completed around and under the house by McNeely Pest Control, and we now have a yearly termite inspection contract with McNeely. We selected a type of treatment that would not cause contamination from water runoff into the storm water basin.
3. We have received an estimate from our contractor for work on the front façade of the house, and we expect his crew to begin work around the first of February and finish in early March. Work on the front will include removal of the vinyl siding; repair or replacement and painting of the original wood siding; rehab work on the front windows with elimination of the sags on the left side; restoration work on the second floor balcony; removal of the third floor vent and reconstruction of the original window; construction of brick steps leading up to the front entryway; and repairs on the front doors and installation of functional and secure front door handles and locks.
4. The Nissen House Steering Committee has engaged the services of B&D Repair Co. to remove the rotted interior ceiling tiles and boards over the kitchen area at the back of the house. The company will also remove the old cabinets and sink. This work will give us access to the roof over the kitchen, and will permit us to locate and seal leaks in the metal roof over the back part of the house. We expect this work to move ahead in the next week or so.
5. We have submitted an application to the Forsyth County Master Gardeners Extension Volunteer Association for help in laying out and planting the first phase of a perennial flower garden on the front slope of the Nissen House. This project will begin in April, and we'll be partnering with Old Salem Gardens to select flowering plants that date back to the 1870's or earlier in the U.S.
6. (And last) we've begun work on an application to the Marion Stedman Covington Foundation for a grant that will permit us to move ahead with restoration work on the exterior of the Nissen House. The deadline

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for submitting the application is March 1, and we expect to meet that deadline.

Again, we want to thank the Town of Lewisville for all the support we've received from all of you for our efforts to make the Nissen House something that the community can be proud of. If you have any questions about the project, please don't hesitate to contact Mary Gaines or me.

B. Having no other speakers, the Public Forum was closed at 8:12 p.m.

V. **New Business**

A. Approval of calendar changes

1. **Master Meeting Schedule** includes:

- a. Retreat Schedule
- b. Budget Schedule
- c. Planning Board Public Engagement Meetings

2. Council Member Sadler moved to approve the Master Meeting Schedule which included the Retreat Schedule, Budget Schedule and the Planning Board Public Engagement Meetings. The motion was seconded by Council Member Zenger and approved unanimously.

B. **Ordinance 2015012** - amending Budget Ordinance 2014027 in the amount of \$4,450.⁰⁰ to contract with Piedmont Triad Council of Governments (PTRC) to facilitate Comprehensive Plan meetings

1. Mayor Pugh moved to approve Ordinance 2015012. The motion was seconded by Council Member Horn and approved unanimously. Ordinance 2015012 is herein incorporated by reference into the minutes.

C. **Ordinance 2015013** - amending Budget Ordinance 2014027 in the amount of \$875.⁰⁰ to pay for drainage easement (to Robert & Linda Moser and JM Electric) needed in connection to the Shallowford Road Roundabout design

1. Council Member Zenger moved to approve Ordinance 2015013. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015013 is herein incorporated by reference into the minutes.

D. **Ordinance 2015014** - amending Budget Ordinance 2014027 in the amount of \$4, 300.⁰⁰ to replace the roof at the G. Galloway Reynolds Community Center

1. Council Member Mock moved to approve Ordinance 2015014. The motion was seconded by Council Member Smith and approved unanimously. Ordinance 2015014 is herein incorporated by reference into the minutes.

E. Approval of **NCDOT medallion design** for the Williams Road Bridge

1. The Town was presented with four (4) medallion design drawings from the NCDOT. After review, the consensus was to select drawing *Div9_Lewisville_4* and to request that *Established 1859* and *Incorporated 1991* as it appears in *Div9_Lewisville_1* be included. (see attached)

F. CEI for Williams Road Roundabout

1. Mayor Pugh moved to approve **Resolution 2015004**, the engineering agreement with Summit Design and Engineering for engineering services for the Shallowford Road Roundabout TIP U-4742KC. The motion was seconded by Council Member Zenger

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and approved unanimously. Resolution 2015004 is herein incorporated by reference into the minutes.

VI. **Unfinished Business**

- A. None

VII. **Administrative Reports**

- A. Upcoming [Events at Shallowford Square](#) and Town Holidays were reviewed.
1. Reminder: Town Hall will be closed on January 19th in observance of the Martin Luther King, Jr. Holiday.
- B. **Approvals at the Briefing and Action Meeting**
1. Briefing Meeting - January 8, 2015
 - a. [Ordinance 2015007](#) - amending Budget Ordinance 2014027 in the amount of \$5,500.⁰⁰ to remove existing wood and gates at dumpster, furnish and install new 8' tall black vinyl chain link fence with black slats, 2 sets of double swing gates with vinyl slats and hardware

VIII. **For the Good of the Order:**

- A. Public Comments
1. Mayor Pugh opened Public Comments at 8:47 p.m.
 - a. Bessie Stogias, 1300 Forest Wood Drive, Lewisville, reiterated her concerns about the bridge closing and the need for awareness by people outside the town.
 2. Having no other speakers, Public Comments were closed at 8:49 p.m.
- B. Council Comments
1. None
- C. Adjournment
1. Having no other business to discuss, Council Member Greene moved to adjourn the meeting at 8:50 p.m. The motion was seconded by Council Member Smith and approve unanimously.

Dan R. Pugh,
Mayor

ATTEST:

Joyce C. McWilliams Walker
Town Clerk