

**Willow Run Municipal Service District Board**  
**October 21, 2014**  
**Lewisville Town Hall Annex**

**I. Call to order**

- A. Chair Mo Collette called the meeting to order. Members present were Dave Mazza, Ed Rachlin, Jeff Rawls and Tony Idol. Town Manager Hank Perkins was also present.
- B. Adoption of Agenda
  - 1. Motion made and seconded to adopt agenda with adding a new business item per Ed Rachlin to discuss "contingency funding". Vote was unanimous.

**II. Approval of Minutes**

- A. August 19, 2014
  - 1. Dave Mazza suggested adding "special meeting" to minutes to reflect that the August meeting was in addition to the normal quarterly meeting.
  - 2. Dave Mazza made motion to approve minutes with that change. Motion was seconded by Tony Idol. Vote was unanimous.

**III. Unfinished Business**

- A. Trees in Lake
  - 1. Letters went out to all lakeside property owners asking them to contact Town Hall if they wanted trees removed from the lakes which had fallen from their property. It was noted there were around 20 trees in the lakes from the prior survey. There were four responses. Mr. Perkins was following up on those four requests beginning this week.
    - a. It was requested to take pictures which could be used to communicate to the neighbor to show action being taken.
  - 2. The new easement agreement had been reviewed and approved by the Town Attorney.
  - 3. After discussing the cost of removal and oversight or approval by the MSD, it was agreed that the town would move forward with tree removal, working with the property owners and the tree removal service. The town would continue tree removal until the currently budgeted funds were depleted at which time they would call a meeting of the MSD to approve additional funding.
- B. Lake Falmouth wave action status
  - 1. Mr. Perkins reported that he had hit a stumbling block with Beeson. They did not have professional liability insurance to cover the design work to be contracted. He had contacted another design firm which had professional liability insurance and asked them to submit a proposal.
  - 2. After discussion, the MSD agreed with Mr. Perkins that he was to move forward with GEO Sciences. If their design work costs were within the previously approved costs, Mr. Perkins will contract with GEO Sciences.
  - 3. Dave Mazza expressed concern that since Beeson does not carry professional liability insurance except on a project by project basis. The Board should reconsider having them as the firm providing inspection.
    - a. Discussion followed and the MSD supported those concerns. This will be reviewed at the next meeting.
- C. Additional signage
  - 1. Mr. Rachlin had proposed adding a second sign on the Lake Marblehead side of Lake Falmouth Dam.

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2. Mr. Perkins presented costs of signage from a year ago. Costs of individual lake signs were \$350 but it wasn't clear if that cost would be the same for a single sign. The last time a sign was purchased was for each of the four lakes.
  - a. After some discussion, it was requested that Mr. Perkins bring back an updated quote for a single sign for discussion at the next regular meeting in January.

**IV. New Business**

**A. River Otters**

1. One of the neighbors sent an email along with pictures of river otters that they had seen in the lakes. The email was sent based on their concern that we would be restocking grass eating carp into the lakes and they knew that river otters feed on fish. They also had mentioned that river otters were friendly and not destructive like beavers.
2. After some discussion, including that river otters created burrows in the lake banks, it was recommended that someone with better knowledge of river otters be contacted to advise on the appropriate steps, if any, to control or remove them.
  - a. Mr. Perkins is to contact the resource that advised the Board on the Lake Marblehead burrows that were reported in a prior Beeson inspection report. He will have an update for the January meeting.

**B. Contingency fund**

1. Mr. Rachlin presented the idea to create a contingency fund which would be available so that quick action could be taken on items as needed, especially around options for tree removal.
2. Mr. Perkins said that a contingency fund as such is not an option. During the following discussion, Mr. Perkins advised that there is already a mechanism in place that could be used.
  - a. The Board was concerned that the current process, specifically around tree removal, is not working as quickly as it should. There has been little success in removing trees from the lakes.
  - b. The progress on tree removal and the possible use of the current mechanism will be reviewed at the next meeting.

**V. Adjournment**

- A. Having no other business to conduct, there was a motion made to adjourn and a second. The vote was unanimous.

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Mo Collette, Chair

Attest

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Joyce C. McWilliams Walker, Town Clerk