

Lewisville Town Council
Regular Meeting Minutes
January 11, 2024 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Ken Sadler, and Jane Welch. Also attending were Town Manager James Ayers, Assistant Town Manager/Planning Director Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Communications Specialist Veronica Leasure, and Town Attorney Elliot Fus. Council Member Julia Puckett was absent.
- B. Invocation – Council Member Monte Long
- C. Pledge of Allegiance – Council Member Ivan Huffman
- D. Adoption of Agenda – Council Member Huffman moved to approve the agenda as amended to reflect action taken at the January 4, 2024 agenda briefing. The motion was seconded by Council Member Welch and approved unanimously.

2. Consent Agenda

- A. Resolution 2024-001 – Financial statements for five months ended November 30, 2023
- B. Approval of Regular Meeting Minutes – December 14, 2023

Council Member Sadler moved to approve the consent agenda items. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. (*Resolution 2024-001 is herein incorporated by reference into the minutes.*)

3. Presentations, Introductions and/or Proclamations

- A. Recognition
 - i. I'm One of the Reasons Lewisville is a Great Place to Live – This item was tabled until the February 8, 2024 meeting.
- B. Presentations
 - i. Forsyth County Sheriff's Office – Sergeant Stringer shared current call statistics. Sergeant Stringer also shared NCGS 136-26 that addresses barricades. Barricades are erected for the public's safety and are placed so traffic can turnaround easily. Barricaded areas are consistently monitored. Sergeant Stringer also shared that the WAZE app is connected to the North Carolina Department of Transportation and it knows when a road is closed.

Sergeant Stringer then introduced the Town's newest Community Policing Officer, Lucas Manning. Officer Manning has eight years of law enforcement experience and has been in Lewisville for one month.

Council Member Huffman thanked the officers for their work during the recent storm.

2023													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	872	676	751	758	754	800	734	769	477	675	553	685	8504
Security Check	570	396	136	446	442	518	388	464	207	338	289	355	4549
Traffic Arrest / Violation	49	47	51	75	41	35	30	72	26	45	32	46	549
Alarm	17	23	23	22	15	16	20	7	9	12	20	22	206
Priority Call Response Time	5.2	3.6	5.2	5.3	5	5.5	5	4.1	6	6	5	5	60.9
2022													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	700	532	608	586	492	559	586	612	776	775	801	813	
Security Check	258	253	275	297	177	245	285	293	517	494	498	556	
Traffic Arrest / Violation	26	17	61	59	19	25	37	44	55	24	26	26	
Alarm	15	21	14	22	21	15	23	26	14	17	12	7	
Priority Call Response Time	6.4	5	5.5	5	5.2	5	5	5.7	5	6	6	5	

4. **Public Forum**

- A. Christopher Smith, 889 Dalton Road, expressed opposition to the Forsyth County zoning proposal allowing billboards along HWY 421 believing it would set a dangerous precedence. Mayor Horn shared that Council took action last week opposing billboards along HWY 421.
- B. Nicholas ‘Cole’ Pollock, 8372 Tuscany Drive, shared information related to carbon monoxide poisoning. He also shared a petition requesting there be a state law requiring up-to-date carbon monoxide detectors in all K-12 schools.

5. **Old Business – None**

6. **New Business**

- A. Certificate of Sufficiency – Annexation request – Shallowford Road Driving Range – Mrs. Moore reported the recent annexation petition for the Shallowford Road Driving Range is sufficient and the property is in contiguous to the Town.
- B. Resolution 2024-003 – Setting public hearing for rezoning request – Shallowford Road Driving Range – Mrs. Tolbert shared that the applicant has requested the public hearing be postponed to March 14, 2024. Mayor Pro Tem Hunt moved to approve Resolution 2024-003 with the public hearing being March 14, 2024. The motion was seconded by Council Member Huffman and approved unanimously. *(Resolution 2024-003 is herein incorporated by reference into the minutes.)*
- C. Resolution 2024-004 – Setting public hearing for annexation request – Shallowford Road Driving Range – Mrs. Tolbert shared that the applicant has requested this public hearing be postponed as well to March 14, 2024. It was noted that generally, if rezoning is not granted, the annexation request is withdrawn. Mayor Pro Tem Hunt moved to approve Resolution 2024-004 with the public hearing being March 14, 2024. The motion was seconded by Council Member Sadler and approved unanimously. *(Resolution 2024-004 is herein incorporated by reference into the minutes.)*
- D. Resolution 2024-006 – Personnel Policy revisions – Manager Ayers noted the Town’s current Personnel Policy lacks clarity on leave without pay. A proposed revision allows an employee to pay for base benefits to retain health, dental, vision, life, disability and others while on leave without pay. A second proposed revision is to align the Town’s holiday schedule with the State of North Carolina’s schedule. This would also align the Town’s schedule with Forsyth County and most surrounding municipalities. The alignment would give employees three days at Christmas versus two. Council Member Huffman moved to approve Resolution 2024-006. The motion was seconded by Council Member Long and passed unanimously. *(Resolution 2024-006 is herein incorporated by reference into the minutes.)*

7. Administrative Reports

A. Upcoming events and closings

- i. E-Cycle – January 13, 9 AM-1 PM, Shallowford Square
- ii. CPR Class – January 19, 1-5 PM, MAWCC
 - a. This class is full but there will be classes on April 27, 8 AM-12 PM and August 10, 8 AM-12 PM.
- iii. Art Reception – Lewisville: The Town I Love – February 9, 4:30-7:30 PM, MAWCC
 - a. The opening reception for the juried art show will February 9. The art show will run from February 9 through March 9.

B. Manager’s Report

- i. Update on Solid Waste & Recycling Contract
 - a. The Town received four requests for proposals with one non-responsive. Currently, staff is negotiating a contract with the highest-rated firm. Should negotiations fail, negotiations will begin with the next highest-rated firm. The contract is anticipated to be brought to Council in February.

C. Clerk’s Report

- i. Council Retreat – February 16-17, MAWCC
- ii. Essentials of Municipal Government – February 22-23, UNC SOG
- iii. Board and committee appointments will be made in March.

D. Approvals at the Briefing and Action Meeting on January 4, 2024

- i. Resolution 2024-002 – Directing Clerk to investigate annexation petition – Shallowford Road Driving Range
- ii. Resolution 2024-005 – Opposing Billboards on HWY 421
- iii. Authorization to use eminent domain to acquire two parcels for the Lewisville-Vienna and Robinhood Road Roundabout

8. For the Good of the Order

A. Public comments – None

B. Council comments

- i. Mayor Pro Tem Hunt thanked Manager Ayers for finding a way to say yes to a request by the LEADS group that meets weekly at the Galloway Building. She continued to express her gratitude for efforts taken by staff to embrace the community, residents and businesses.

9. Adjournment – Council Member Welch moved to adjourn the meeting at 6:35 PM. The motion was seconded by Council Member Huffman and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk